

SPECIAL WATER COMMISSIONERS' MEETING
AUGUST 3, 2000
7:00 P.M.

Meeting held at the Water Department office, 540 Main Street, West Townsend. The purpose of this special meeting was to discuss the agreement with West Meadow Estates and to approve revised vacation pay under benefits.

MEMBERS PRESENT: David Dunbar and Robert Moorehouse. Samuel Briguglio, absent.

GUESTS PRESENT: Supt. Paul Rafuse, Jean Dinon – Clerk, Carole Stone, June Riddle, Ron Koivu, and Douglas Deschenes.

Chairman Dunbar opened the meeting at 7:05 p.m.

1. Supt. Rafuse said he wanted to have a meeting to try to get together for an agreement on the West Meadow Estates with Ron Koivu, Carolyn Sellars, and the Water Department per request of town counsel. Paul said he spoke with Carolyn Sellars, but she was going to be away during the meeting. The package will include deed from town to Sellars, easement and free hook up to water. The agreement will include the booster station, telemetering for alarm, move existing pneumatic tank up and install another one. The Water Department will assume operation and maintenance of the booster station one year after completion. The money has been set aside in escrow for the West Meadow Corporation and will be given when the station is completed and inspected. The time frame will begin once Carolyn Sellars signs the agreement and should take about 90 days. June Riddle will draft a new deed, and Douglas Deschenes will draft the agreement.

2. Supt. Rafuse presented the current draft of the vacation pay under benefits for Water Department employees for the Board's approval. Motion made, seconded, and voted by the two commissioners to accept the new vacation pay with the change made to state the hours worked for part-time (20 hours) and full-time (30-40 hours) effective 8-3-00. Paul said that he would prorate every employee's vacation time left to his or her anniversary date.

Motion to adjourn the meeting at 8:10 p.m.

Respectfully submitted,

Jean R. Dinon
Clerk