

WATER COMMISSIONERS' MEETING  
OCTOBER 14, 2003  
6:30 P.M.

MEMBERS PRESENT: David Dunbar, Samuel Briguglio and Fran McNamara.

GUESTS PRESENT: Martin Coppinger, Dana King and Jean Dinon. Supt. Paul Rafuse was absent.

David Dunbar opened the meeting at 6:30 p.m.

DECISION: The Board voted unanimously to approve the minutes of August 12, 2003.

Previously signed warrants for \$1,818.27, \$2,708.52, \$97.57, \$5,024.63 and \$472.33 totaled \$10,121.32.

Previously signed payroll warrants for \$2,981.71, \$2,945.30, \$3,050.50, \$3,070.22, \$991.60 and \$3,220.96 totaled \$16,260.29.

Commissioners read and noted the following correspondence:

- A. Letter to Kimberly Fales, Town Accountant from Brenda Boudreau, Collector/clerk dated September 15, 2003 re: Transfer the following amounts from the Unreserved Retained Earnings Account (surplus).
- B. Letter to Kathy Rossbach, Town Treasurer from Jean R. Dinon, Office Administrator dated September 15, 2003 re: Deposit check for dry eraser board.
- C. Letter to MA Dept. of Environmental Protection from Paul L. Rafuse dated September 15, 2003 re: Record of chemical treatment at our two pumping stations for the month of August, 2003.
- D. Letter from David S. Browchuk, Goldsmith, Prest & Ringwall, Inc. to Townsend Water Department dated September 17, 2003 re: Harbor Trace well exhibit.
- E. Letter to Kimberly Fales, Town Accountant from Jean R. Dinon, Office Administrator dated September 19, 2003 re: Breakdown for deposit and outstanding user charges for August.
- F. Letter to Kimberly Fales, Town Accountant from Jean R. Dinon, Office Administrator dated September 30, 2003 re: Posting error in August, 2003 and delete special article accounts.
- G. Letter to Kimberly Fales, Town Accountant from Jean R. Dinon, Office Administrator dated October 1, 2003 re: Breakdown for deposit and outstanding user charges for August.
- H. Letters to Michael Stuart and Joyce Klauzinski from David A. Dunbar, Chairman dated October 1, 2003 re: Payment plan for October, 2003 billing.
- I. Letters to Barry Uphold and Peter LoBrutto from David A. Dunbar, Chairman dated October 1, 2003 re: Payment plan for October 2003 bill.
- J. Memo to various town departments from Paul Rafuse dated October 8, 2003 re: Vacation notice.

OLD BUSINESS:

- 1. Jean discussed/presented set up date to meet with Planning Board re: Harbor Trace land. It has been scheduled for Monday, November 17, 2003 at 7:30 p.m.
- 2. Jean presented September appropriation balances.

NEW BUSINESS:

1. Martin Coppinger, 62 South Harbor Road, on Friday, September 26, 2003 tried to shut off water at shut off, and water was still coming in. The Police Department, Fire Department and Water Department were called. There is water damage done and feels it is not his responsibility to pay for damages. The room is damaged. Floors were painted and other things down there were damaged. Insulation was damaged when the water sprayed up off the floor. He rented dryers to dry out the basement. The Fire Department pumped out the cellar. Insurance company said his insurance would go up \$150.00, and he has to pay \$500.00 deductible. The insurance company said it would not be to his advantage to submit a claim. The damages are about \$500.00 in materials.
2. Dana King, 15 Scales Lane, came in to discuss house service at Scales Lane. He installed the line for the greenhouse and house himself.  
DECISION: The Board voted unanimously for \$36.00 unit charge for house.
3. Jean discussed/reviewed articles to be on warrant for town meeting.
4. Jean discussed/reviewed authorization for employees to take days off as stated in Selectmen's memo dated September 16, 2003. It was tabled.
5. Jean discussed/reviewed to make sure we have representation at town meeting on October 21, 2003 to discuss salaries.
6. Jean presented to sign Jayhawk contract for update.
7. Jean discussed Stephen Capone, 86 Mason Road. If check comes back for insufficient funds, he will be shut off.

The next scheduled meeting is Tuesday, November 18, 2003.

David Dunbar adjourned the meeting at 8:52 p.m.

Respectfully submitted,

Jean R. Dinon, Clerk