

WATER COMMISSIONERS' MEETING

July 12, 2005

6:30 P.M.

MEMBERS PRESENT: Francis McNamara, Robert Moorehouse and Sam Brigulio.

GUESTS PRESENT: Peter Bradley, Bill Schulze, Supt. Paul Rafuse and Brenda Boudreau – clerk.

Fran McNamara opened the meeting at 6:37 p.m.

DECISION: Board voted unanimously to accept the minutes of June 14, 2005.

Previously signed warrants for \$8,190.00, \$3,155.81, \$1,062.60, \$271.36 and \$4,927.53 for FY05 totaled \$17,607.30 and \$200.00, \$424.00 and \$123.84 for FY06 totaled \$747.84.

Previously signed payroll warrants for \$3,312.37, \$3,077.60 and \$2,425.64 for FY05 totaled \$8,815.61 and \$655.10 and \$3,485.90 for FY06 totaled \$4,140.00.

OLD BUSINESS:

1. Paul presented the finished deed for the Harbor Trace well. The deed was discussed and approved by the Board of Water Commissioners.
2. Paul discussed/reviewed the letter from the Selectmen office Re: Personnel policies and procedures. The board requested a letter be sent to the Selectman's office to invite them to our next meeting to discuss the possibility of modifying some policies to accommodate our specific needs.
3. Paul discussed scheduling a special meeting with Jim Dee from Unitil to discuss the cost estimate to install three-phase power to the well site at Harbor Trace. The meeting is scheduled for Monday, July 18, 2005.
4. Paul discussed scheduling a meeting with Doug DeNatale of Earth Tech to discuss the possibilities of whether or not the money for the construction of the well should be paid out of the SRF fund or the general budget. Paul would like to add him to the agenda scheduled for Monday, July 18, 2005.
5. Paul reported that the Town Accountant finally signed the contracts for the Water Main Improvements Project. Paul has to contact Tom so Cardillo can begin working.
6. Paul discussed/reviewed the issuance of order to complete sent from DEP Re: The WMA permit amendment. Copies of the document were made for the Commissioners to review.

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NEW BUSINESS:

1. Paul discussed/reviewed Dan Rowley's six-month probationary period wage increase.
Decision: Motion made and seconded to increase Dan's hourly wage by \$.50 after his six month probation regardless or not if he passes his Tech 1 water certification test.
2. Jim Bradley of Dudley Meadows met with the board to review and approve his water main plans for the new subdivision. Paul feels that there should be a hydrant at the beginning of the culdesac as well as the one on the end that was detailed on the map. The board agreed that if the hydrant on Dudley Road were more than 300 ft from the beginning of the new road then an additional hydrant would have to be installed.
3. Bill Schulze of Harbor Trace met with the board to discuss relocating the road to the well head along lot seven to ensure more privacy to the owner of lots five and six.
DECISION: Motion was made and seconded to accept the plans for the new access road to the pumping station.
4. Brenda reported on the 2nd list of shut-off notices.
5. Brenda presented the Board with the June account receivable report.
6. Andrew Woolfrey, 28 Proctor Road, applied for 1" service.
DECISION: The Board voted unanimously to approve 1" service to App #0635, Andrew Woolfrey, 28 Proctor Road contingent on paying the \$1,000.00 Connection Fee.

The meeting was adjourned at 8:27 p.m.

The next scheduled meeting is Tuesday, August 9, 2005.

Respectfully submitted,

Brenda A. Boudreau, clerk

