

WATER COMMISSIONERS' MEETING
January 11, 2005
6:30 P.M.

MEMBERS PRESENT: Francis McNamara and Robert Moorehouse. Sam Briguglio was absent.

GUESTS PRESENT: Linda Canzanelli, Supt. Paul Rafuse and Brenda Boudreau – clerk.

Fran MaNamara opened the meeting at 6:40 p.m.

DECISION: Board voted unanimously to accept the minutes of November 9, 2004.

Previously signed warrants for \$349.37, \$5,491.24, \$5,756.30, \$1,603.37, \$625.00, \$4,910.00, \$47,973.99, \$85.78, \$5,163.94, \$3,433.33, \$4,273.47, \$14,988.21, \$2,400.00, \$2,628.11 and \$46,499.41 totaled \$146,181.52.

Previously signed payroll warrants for \$3,356.04, \$3,598.13, \$3,206.90, \$3,209.95, \$3,098.81, \$300.00, \$3,086.90, \$2,431.82, \$3,268.20, \$3,243.60 and \$3,370.77 totaled \$32,171.12.

Commissioners read and noted the following correspondence:

- A. Letter from Gerald Martin of NMRHS dated December 8, 2004. re: Waiving late fees. The Board decided to a one time late fee waiver.
- B. Note from Shirley Hussey, received January 4, 2004.re: Thank you.

OLD BUSINESS:

- 1. Paul discussed/reviewed the professional service agreement from Dufresne-Henry.
DECISION: Motion made and seconded to sign and approve the service agreements for the construction of the water main improvement contingent upon approval of Water Department counsel.
- 2. Paul discussed/reviewed the quote to replace the flow chart with totalizer at the Main Street station.
Bert Parrot of NE Instrument gave a quote of \$3,490.00.
DECISION: Motion made and seconded to approve quote for NE Instrument for installation of flow chart with totalizer at the Main Street station for \$3,490.00.
- 3. Paul reviewed the IFB for the backhoe and to obtain the Board's signatures. Paul sent out bids to John Deere, Nations Rent, who are taking over Goodall business that deal in Case backhoes, and New Holland. The Board reviewed and signed.
- 4. Paul presented the Employee warning notice for the Board's signatures. The board reviewed and signed.
- 5. Paul discussed/reviewed a letter to be sent to the Board of Selectmen for the purpose of notifying the town departments in purchasing the old backhoe and W-2 Truck. The Board suggested a trade-in value for the backhoe rather than selling to the Cemetery Department. W-2 Truck should go for \$1,500.00 or best offer.
- 6. Paul discussed/reviewed the FY06 budget. Paul suggested increasing the on call pay from \$150.00 a weekend to \$250.00 for the entire week and the holiday on call from \$60.00 to \$75.00 and a 5% cost of living raise. The board reviewed and signed the copy of the FY06 budget with the on call and cost of living adjustments.

NEW BUSINESS:

1. Paul discussed/reviewed the costs for replacing the bridge at the Main Street station. Paul Duquette from Dufrense-Henry was sent to take pictures and gather measurements. He commented that the bridge was below standards for the weight of the chemical tankers that needed to cross to the pumping station. The total replacement quote for the bridge was \$125,000.00. It was tabled.
2. Paul reported that he will be taking a vacation February 13-17, 2005.
3. Paul discussed/reviewed the SCADA systems at the booster station. Paul had Bert do some work on the system, and because the telephone bill had not been paid since March of 04 it had been disconnected and the alarms for the booster station would not work. Currently the bill has been paid, and the system is up and running. Ron is responsible for the bills until the Water Department signs off on the project.
4. Brenda reported on the November appropriation balances.
5. Paul discussed/reviewed purchasing Nextel phones for himself, Mike and Ron.
DECISION: A motion was made and seconded to authorize the Superintendent to purchase Nextel phones as discussed.
6. Steven Rogers came to apply for a 1" service at 34 West Meadow Estates Drive.
DECISION: The board voted to approve a 1" service to Steven Rogers, Application #0624, 34 West Meadow Drive.
7. Linda Canzanelli, 27 Highland Street came in to request that her unit charge for her family home be reduced from \$72.00 per billing period to \$36.00. She believes that because she only has one meter her home should be considered as one unit. No action was taken.

DECISION: Board voted unanimously to adjourn the meeting at 9:07 p.m.

The next scheduled meeting is Tuesday, February 8, 2004.

Respectfully submitted,

Brenda A. Boudreau, clerk

