

BOARD OF WATER COMMISSIONERS' MEETING  
AUGUST 18, 2008  
5:30 P.M.

MEMBERS PRESENT: Jack Caten, Niles Busler and Fran McNamara.

GUESTS PRESENT: Ron Lizzotte and Brenda Boudreau-clerk. Supt. Paul Rafuse was absent.

Jack opened the meeting at 5:40 p.m.

Board signed warrants totaling \$20,774.64.

Board reviewed payroll warrants totaling \$16,806.70.

DECISION: The Board voted unanimously to approve the minutes of July 15, 2008.

DECISION: The Board voted unanimously to approve the minutes of executive session of March 4, 2008.

OLD BUSINESS:

1. The Board reviewed several complaints from Timberlee Park residents requesting that the unit charge be lowered to be equal to the rest of the town.
2. The Board requested that Niles compare the camera quotes for next meeting. It was tabled.
3. Paul reported that the fence was installed at both stations at Witches Brook.
4. Paul reported that the Dig safe membership was up and working well.
5. Paul reported that the main installation was completed on the Deer Run development off Ash Street. Pressure testing was completed and we are waiting on the bacteria results.
6. Ron Lizzotte, 58 Ash Street discussed with the board a timeline when Timberlee Park residents can expect to see a reduction in their unit charge to make it the same as the rest of the town. Jack explained that we needed a complete year of revenue and a better sense of the upgrades needed to update the current water system before we can commit to lowering the unit charge. Jack stated that his goal was to make everyone equal. Mr. Lizzotte requested that we provided him with the cost of upgrading their water system including the purchase price and expenses and the same for the original water system in town. Mr. Lizzotte asked the board about the fence and he was told that because of an ongoing police investigation they were not able to discuss the matter. The Board agreed with his request and Paul will work on getting that information to him.
7. The board wants Paul to have a time line for the completion of Timberlee Park Project. In addition, Jack requested that legal counsel write a letter to Amy because she has been dragging her feet over the driveway issue. Fran requested a

breakdown of special accounts dating back to 2003. Niles requested that the bathroom faucet be fixed before the next meeting.

NEW BUSINESS:

1. The Board reviewed the memo from Kim Fales, dated July 17, 2008 RE: Board vote on July 15, 2008.
2. Paul mentioned in the agenda that he had received notification from the highway superintendent of damage done to drainage pipe on South Street during the main installation in 2006. It was tabled until the Board has more information.
3. Jack request that Paul speak to town counsel and perhaps have a letter written to Amy Collins regarding her driveway deadline. He thinks she is dragging her feet and doesn't want her to be caught without access to her home.
4. Brenda reported the July commitment report for Witches Brook.
5. Brenda presented the July accounts receivable reports.
6. Brenda presented the June and July appropriation balance reports.
7. Brenda presented the current intermunicipal agreement.
8. Brenda reported Transformation Inc., 22 Coppersmith Way, 1" service.  
DECISION: Board voted unanimously to approve 1" service, 22 Coppersmith Way, Transformation Inc., App# 0700 Acct# 1644.
9. The Board discussed the protocol for delinquent Backflow accounts.  
Board suggested to print in the bills that state after 30 days 1.5% interest will be added and after 60 days the will be subject for shut off.
10. Brenda presented the Carraway computer service agreement for the Boards signature.
11. Brenda presented the report from Kim Fales, Town accountant. The expected free surplus.

The next scheduled meeting is Monday, September 8, 2008 at 5:30 p.m.

Jack adjourned the meeting at 6:48 p.m.

Respectfully submitted,

Brenda Boudreau-clerk