

WATER COMMISSIONERS' MEETING

April 13, 2004

6:30 P.M.

MEMBERS PRESENT: David Dunbar and Francis McNamara. Samuel Briguglio was absent.

GUESTS PRESENT: Supt. Paul Rafuse, Julie Johnson, Joan Milbury and
Brenda Boudreau – clerk.

David Dunbar opened the meeting at 6:30 p.m.

DECISION: Board voted unanimously to accept the minutes February 24, 2004 and March 9, 2004.

Previously signed warrants for \$1,548.00, \$2,893.72, \$2,406.00, \$2,729.54, \$74.08, \$1,601.41, \$9,623.35 and \$1,563.47 totaled \$22,439.57.

Previously signed payroll warrants for \$3,041.20, \$3,001.41, \$3,057.67, \$3,137.26 and \$3,454.46 totaled \$15,691.99.

Commissioners read and noted the following correspondence:

- A. Letter from Kathy Araujo, Land Use Coordinator to Paul Rafuse dated March 4, 2004 re: "hill" at Squannacook Meadows.
- B. Letter from Christopher Hodgson, Natgun Corporation to Paul Rafuse dated March 10, 2004 re: Water Storage Tanks.
- C. Letter to Donald Bissonette, 1 Shagbark Drive from Paul Rafuse, dated March 11, 2004 re: repair of touchpad and wire.
- D. Letter from James Tumber, Cemetery and Parks Department to Paul Rafuse, dated March 11, 2004 re: Thank you.
- E. Notice from Paul Anderson, DEP to Paul Rafuse, dated March 15, 2004 re: Notice of Noncompliance and Return to Compliance.
- F. Letter to Jim Johnson from Paul Rafuse, dated March 15, 2004 re: Compliance of personnel files.
- G. Notice from DEP to Paul Rafuse, dated March 16, 2004 re: Public Hearing.
- H. Letter from Paul Rafuse to Conservation Commission, dated March 18, 2004 re: Breaching beaver dams.
- I. Letter to Board of Water Commissioners from Richard Protasowicki, Dufresne-Henry dated March 26, 2004 re: Funding Acquisition Schedule.
- J. Letter from Steven McCurdy, DEP to Paul Rafuse dated March 30, 2004 re: Scheduled SRF Borrower's Meeting.
- K. Memo from Carolyn Smart to Town employees, dated March 31, 2004 re: Dental/Life insurance
- L. Letter from Andrea Wood, Finance committee to Paul Rafuse, dated April 1, 2004 re: Hydrant fees and Municipal water bills.
- M. Memo from Board of Assessors dated April 5, 2004 re: Senior property tax work-off program.

- N. Memo from Jean Hollows, Planning Board to Paul Rafuse dated April 5, 2004 re: Fire protection water supply regulations.
- O. Memo from Andrea wood, Finance Committee dated April 12, 2004 re: Department heads meeting.
- P. Letter from Richard Protasowicki, Dufresne-Henry dated April 12, 2004 re: Proposed fee for Warren and Shirley Road and Harbor Trace well pump station.
- Q. Letter to June Riddle, town counsel from Paul Rafuse dated April 13, 2004 re: SRF loan information.
- R. Letter to Barbara King from Jean Dinon dated April 13, 2004 re: Final water bill.
- S. Noted notice dated March 10, 2004 re: Town candidate information.
- T. Noted Town of Townsend FY05 Budget dated March 12, 2004.
- U. Noted notice re: Fire Protection Water Supply Regulations.
- V. Noted notice dated April 1, 2004 re: Cross Connection Permit Calendar year 2004.
- W. Noted draft from Bureau of Resource Protection dated March 18, 2004 re: State revolving fund loan program for drinking water projects.

OLD BUSINESS:

- 1. Paul discussed/reviewed the request of the design approval needed from the Board of Water Commissioners for the South Street Main replacement project.
DECISION: Board motion made and seconded to accept plans for South Street Main replacement from Goldsmith, Preist and Ringwald.
- 2. Paul discussed/reviewed the 8" pump test at Harbor Trace. Paul recommends that Doug DeNatie of Earth Tech perform the test.
DECISION: Motion made and seconded to allow Earth Tech to perform the pump test at Harbor Trace.
- 3. Paul reported that ten beavers have been caught to date at the Cross Street wells.
- 4. Paul reported that Bert had installed a new chart recorder at the Main Street station and that we will be receiving a sizable bill for the upgrade. Paul suggested that we take the estimated \$1,200.00 - \$1,500.00 from the Main Street upgrade account.
- 5. Brenda presented March appropriation balances.

NEW BUSINESS:

- 1. Julie & Eric Johnson, 30 Edward Road, came to apply for 1" service. Check received for the connection charge of \$1,000.00.
DECISION: Board voted unanimously to approve 1" service to Appl. #0619, Julie & Eric Johnson, 30 Edward Road.
- 2. Joan Millbury, 135 Highland Street, came to apply for 1" service. Check received for the connection charge of \$1,000.00.

DECISION: Board voted unanimously to approve 1" service to Appl. #0620, Joan Milbury,
135 Highland Street

3. Paul discussed/reviewed a tentative meeting with the Board of Selectmen to discuss the budgetary requests that they have made to the Water Department.
DECISION: The Board of Water Commissioners agrees to attend the Selectman meeting on Tuesday, April 20, 2004.
4. Paul reported on his meeting with Town Counsel
5. Paul reported that the Selectmen proposed an article to formally establish the Water Department as an Enterprise Fund and to collect a fee that is estimated at \$25,000.00 to be collected by the town in lieu of taxes.

DECISION: Board voted unanimously to adjourn the meeting at 8:05 p.m.

The next scheduled meeting is Tuesday, May 11, 2004.

Respectfully submitted,

Brenda A. Boudreau, clerk