

WATER COMMISSIONERS'S MEETING
MAY 14, 2002
6:30 P.M.

MEMBERS PRESENT: David Dunbar, Samuel Briguglio and Fran McNamara.

GUESTS PRESENT: Supt. Paul Rafuse, Paul Concemi and Jean Dinon – clerk.

The meeting was opened at 6:40 p.m.

Previously signed warrants for \$2,570.33, \$2,682.93, \$1,405.59, \$1,725.68 and \$2,451.32 totaled \$10,835.85. Previously signed payroll warrants for \$3,048.61, \$2,785.70, \$2,851.63, \$166.68 and \$2,790.99 totaled \$11,643.61.

Motion made and seconded to accept the minutes of April 16, 2002.

Commissioners read and noted the following correspondence:

- A. Letter from Kathy Sequino, Directional Technologies, Inc. to Paul Rafuse dated April 5, 2002 re: Directional drilling needs.
- B. Letter to Richard Choate, Town Accountant from Jean Dinon dated April 17, 2002 re: Abatement of Account #543, Donald Tangney, 5 Bow Street for \$180.20.
- C. Letter from Maura Callahan, Earth Tech to Paul Rafuse dated April 22, 2002 re: Long-term monitoring plan.
- D. Memo from Katrina Proctor, Conservation agent dated April 22, 2002 re: Draft decision – 91 Highland Street.
- E. Letter to Bruce Haman from Paul Rafuse dated April 23, 2002 re: Driver information.
- F. Resignation notice from Daniel Murphy, Town Clerk dated April 23, 2002 re: Resignation of John Pelletier.
- G. Memo from Personnel Board to Board of Water Commissioners dated April 24, 2002 re: Water Department wage matrix.
- H. Memo from Beverly Sleeper, Town Administrator dated April 25, 2002 re: Selectmen's meetings.
- I. Resignation notice from Daniel Murphy, Town Clerk dated April 25, 2002 re: Resignation of Marilyn MacEachern.

- J. Letter to Poster Compliance Center from Jean Dinon dated April 26, 2002 re: Returning of two posters.
- K. Letter to Harald Scheid, Assessor from Paul Rafuse dated April 29, 2002 re: Individuals for tax work-off program.
- L. Letter to Kathy Rossbach, Treasurer from Jean Dinon dated May 3, 2002 re: Duplicate payment.
- M. Letter to Ronald Koivu, Woodspire Realty Trust from Paul Rafuse dated May 3, 2002 re: Bill for the installation of underground service at the West Meadow booster station.
- N. Letters to Dominic Ammendolia, Patrick Caufield, Paul Crisostamo, Robert Govoni, John Lucente, Randall Scott, Martin Wasznicky, Jean Bradley, Shane McGowan, Paul Pepin, Susan Langton, Peter Lupien, Joseph Simoneau, James Willard, Louis Busch, Richard Cournoyer, Dorothy Goss, Matthew Lorenzen, John Majkut and Brian Borman from Paul Rafuse dated May 3, 2002 re: Participation in lead and copper sampling program.

OLD BUSINESS:

- 1. Paul discussed/reviewed the strategy on Leahy property for proposed well site. It had been tabled for a full board. There is 1200 gallons per minute. If stressed, it could get better or worse. Bob Leahy would like to have one house in back. Paul contacted Paul Blaine from DEP, but he has not heard from him yet. The road to the house would fall in Zone I and don't know if DEP would approve it. The road would be maintained by us. If Paul hears from DEP in next two weeks, he will invite Bob Leahy in for next meeting.
- 2. Paul discussed/reviewed quotes for Old Battery Road. He got two quotes. One quote was from Walsh Brothers and the other was from King Excavation. Motion made and seconded to award bid to Walsh Brothers.
- 3. Paul discussed/reviewed South Street main upgrade and Harbor Trace development. The engineer's plans of water going to main after the bridge is done.
- 4. Paul Concemi was here for Beverly Sleeper. Paul explained the circumstances to him. Paul Concemi is going to ask new board of selectmen for criteria for procurement. The first official board meeting is July 2, 2002. It

will probably take a month to get criteria together. Jim Johnson will come up with this criteria. Paul also asked about status of becoming a district.

5. Paul reported the status of West Meadow Road booster station. The pumps will be ordered. The set-up is all enclosed. It will be more cost effective with VFD's. If you get flows down, they can use hydrants for fire protection.
6. Paul reported on status of system study (Master Plan). Paul spoke with Mike Ohl, Earth Tech and will have draft in mid June.
7. Paul reported that Bill Nunnery, Earth Tech is working on proposal for South Street tie-in to Main Street. Earth Tech is getting proposal together.
8. Paul mentioned that he would like board at town meeting.

NEW BUSINESS:

1. Motion made and seconded to reorganize the board as follows: David Dunbar, Chairman, Samuel Briguglio, Clerk and Fran McNamara, Member.
2. Paul discussed/reviewed adding HDPE polyethylene pipe to spec's. Paul thought it would be good to use on Old Battery Road project. We would have to hire man to fuse it when we use HDPE. It is technically used for brook crossings, bridge crossings and wetland crossings. Motion made and seconded to add HDPE pipe to spec's.
3. Paul discussed/reviewed permission to explore other billing software systems. Paul will look into it for the board.
4. Paul discussed/reviewed policy regarding use of Water Department tools and equipment for personnel use. One of Paul's neighbors has complaint against him. It was tabled.
5. Jean reported on late charges for Country Estates. Motion made and seconded that Country Estates for Accounts #476, 477 and 478 or lien will be put on the property. A letter will be sent.
6. Jean reported that Mike Mahoney (Roy Santerre), 21 West Elm Street, would like a payment plan. Motion made and seconded that a payment plan of \$45.00 per month for Mike Mahoney (Roy Santerre), 21 West Elm Street. A letter will be sent.

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The next scheduled meeting is June 11, 2002.

Motion made and seconded to adjourn the meeting at 9:30 p.m.

Respectfully submitted,

Jean R. Dinon, clerk