

WATER COMMISSIONERS' MEETING  
MARCH 19, 2002  
6:30 P.M.

MEMBERS PRESENT: David Dunbar and Robert Moorehouse were present.  
Samuel Briguglio was absent.

GUESTS PRESENT: Supt. Paul Rafuse, Chester and Patricia Drake, Francis  
McNamara and Brenda Boudreau – clerk.

The meeting was opened at 6:35 p.m.

Previously signed warrants for \$1,803.99, \$1,054.66, \$8,102.87, \$37.72,  
\$28,848.29 and \$3,409.26 totaled \$43,256.79. Previously signed payroll  
warrants for \$2,796.27, \$3,242.94, \$3,240.04, \$3,209.05 and \$2,785.70 totaled  
\$15,274.00.

Motion made and seconded to accept the minutes of February 12, 2002.

Commissioners read and noted the following correspondence:

- A. Letter to Everett J. Marder, Kopelman and Paige, P. C. from Paul Rafuse dated February 14, 2002 re: Hiring of special counsel by the Townsend Water Department.
- B. Letter from Everett J. Marder, Kopelman and Paige, P. C. to Paul Rafuse dated February 15, 2002 re: Town of Townsend – Hiring of Special Counsel.
- C. Letter to Joyce Klauzinski, Account #144, from Paul Rafuse dated February 19, 2002 re: Not staying current in payment plan.
- D. Letters to Champion Cleaners, Sterilite Corporation, Harbor Village Associates, Ltd. and Victory Distributors, Inc. from Paul Rafuse dated February 28, 2002 re: Backflow prevention device testing.
- E. Letter to Susan Farwell, Division of Professional Licensure, from Jean Dinon dated March 4, 2002 re: Waiving the late fee for Michael MacEachern's license.
- F. Letter to Tom Aquino, DEP from Paul Rafuse dated March 12, 2002 re: Coliform sampling plan.
- G. Letter to Kelly Miller, 19 Spaulding Street from Paul Rafuse dated March 14, 2002 re: Relocating service water service.
- H. Letter to Gary Odoardi, Water Service Associates from Jean Dinon dated

March 15, 2002 re: Change of mailing address of Harbor Village Associates.

- I. Letter to Joe Delisle, Trammell Crow/Sovereign Bank from Paul Rafuse dated March 18, 2002 re: Fire sprinkler flow test at Sovereign Bank.
- J. Noted one referral notice and one legal notice of the Zoning Board of Appeals.

OLD BUSINESS:

1. Paul discussed/reviewed the quote by Schmidt Equipment to refurbish backhoe. It was tabled for Paul to get another quote.
2. Paul discussed/reviewed the proposed options for West Meadow Road booster station. Paul spoke with Mike Ohl, Earth Tech, and there are two options to consider. Option #1 would be to get rid of pneumatic tank and replace with two 100 gallon pneumatic pumps with jockey pumps for fire protection. The other option would be as planned of existing pumps with the pneumatic tank. Paul's concern with the option #1 is that the pump will be going all the time and what the cost would be. Option #2 for the maintenance and upkeep for pneumatic tank. Paul's suggestion is to get rid of pneumatic tank and go for Option #1.
3. Paul discussed/reviewed adding mandatory tie-in for developers to our regulations. Motion made and seconded to add for mandatory tie-ins for developers for 2,000 feet from existing water line.
4. Paul discussed/reviewed the decision to have a district meeting this month. Jake has started working on charter. There is not going to be district meeting in April.
5. Paul discussed/reviewed the Board's pleasure to proceed with the Leahy property. Mr. Leahy would like to leave enough room in back for one house lot. He would like a right-of-way to that property. The property may have to be surveyed again for 400' radius.
6. Paul reported the cost estimates for open cutting for main installation on Old Battery Road. Work will not begin until late summer or early fall when the water levels are at their lowest.
7. Brenda reported on the status of Joyce Klauzinski's account, #144. On February 26, 2002 she paid \$150.00 and is now paid up for FY01.

NEW BUSINESS:

1. Paul discussed/reviewed the quote for the new boiler at Main Street Station. Motion made and seconded to accept the quote from Wilson with the Burnham boiler.
2. Motion made, seconded and approved Appl. #586, Chester Drake, 96 Wallace Hill Road, 1" service.
3. Paul discussed/reviewed the main installation to loop Turnpike Road and Barker Hill Road to Dudley Road. Paul will contact Earth Tech. Also, Paul is going to get some quotes from local contractors.
4. Paul reported on the invitation from Earth Tech to Shorah's Restaurant in Worcester on Wednesday, April 3, 2002 at 6:00 p.m.
5. Paul reported on the meter reading. The meter reading was done in 4 ½ days. There was a little problem with the billing.
6. Brenda reported on February appropriation report.
7. Brenda reported on what the Board's pleasure to proceed with Joyce Street tenant bill. The Board wants to write a letter to Larry Bagley and say he is responsible for payment of the water bill.
8. Brenda reported on explanation of credits on Unitil bills. The Board wants more information and was tabled.

Meeting was adjourned at 8:10 p.m.

The next scheduled meeting is Tuesday, April 16, 2002.

Respectfully submitted,

Jean R. Dinon, Clerk

