

WATER COMMISSIONERS' MEETING  
MARCH 9, 2004  
6:30 P.M.

MEMBERS PRESENT: David Dunbar and Francis McNamara. Samuel Briguglio was absent.

GUESTS PRESENT: Supt. Paul Rafuse, Ron Koivu and Jean Dinon.

David Dunbar opened the meeting at 6:30 p.m.

Previously signed warrants for \$397.88 and \$2,788.87 totaled \$3,186.75.

Previously signed payroll warrants for \$3,134.51 and \$3,098.79 totaled \$6,233.30.

Commissioners read and noted the following correspondence:

- A. Letter from Elizabeth Ainsley Campbell to Paul F. Rafuse dated January 23, 2004 re: Commitment to provide "match" for "Protecting Today's Water for Tomorrow: Combating Threats to Source Water in the Squannacook-Nissitissit Sub-basin of the Nashua River Watershed in Massachusetts & New Hampshire".
- B. Memo from Kim Fales, Town Accountant dated February 17, 2004 re: Change in office hours.
- C. Letter to Gary Odoardi from Jean R. Dinon, Office Administrator dated February 25, 2004 re: Change in owners' names.
- D. Letter to Department of Environmental Protection from Paul L. Rafuse dated February 27, 2004 re: 2003 Annual Statistical Report.
- E. Letter to James Johnson, Town Administrator from Paul L. Rafuse dated March 5, 2004 re: Personnel Policies and Procedures Manual.
- F. Letter to Kimberly Fales, Town Accountant from Paul L. Rafuse dated March 8, 2004 re: Verizon bill for West Meadow booster station.
- G. Letter to Gary Shepherd from Paul L. Rafuse dated March 8, 2004 re: Finish water service relocation at 15 Spaulding Street.
- H. Letter to Office Thaddeus Rochette from Paul L. Rafuse dated March 9, 2004 re: Charles Wise.
- I. Noted WPA Emergency Certification Form from MA DEP.
- J. Noted 2003 Public Water Supply Annual Statistical Report of MA DEP.

NEW BUSINESS:

- 1. Jean presented February appropriation balances.
- 2. Jean reported updated on LoBrutto. Mrs. LoBrutto paid \$100.00 on February 13, 2004.
- 3. Paul presented mileage reimbursement. While guys were reading meters W2 was getting a new gas tank.

OLD BUSINESS:

1. Paul discussed/reviewed enclosed walk-in utility body on new truck. Paul asked Townsend Ford for price. The price will be about \$35,000.00.
2. DECISION: Board voted unanimously to make amendments to employees' benefits effective July 1, 2004.
3. Paul reported amended SRF results. The letter helped and that got approval for installation and construction of well at Harbor Trace and replacement and upgrades of main on Warren Road and extension to Shirley Road.
4. Paul reported that beaver problem causing contamination at Cross Street station. Dave said activity going on now. The Board of Health signed extension.
5. Ron Koivu discussed West Meadow booster station and Harbor Trace. Paul questioned the donation of open space or not new zoning by-law does not affect them. Ron would like to do 12 homes this year. Each house would have 4 bedrooms. 5,280 gallons per day for 12 houses; for 17 houses would be 7,480 gallons per day. Private well would be gravel packed wells, will be temporary and then will be used for irrigation wells after. The cost will be about \$1,500.00 per well. After the bridge is done the flow would be 500-600 gallons per meter. By the time water meets at Warren Road the pressure would be 500# again. Ron is thinking of using Walsh or Boucher out of Fitchburg. The Water Department will supply materials. Ron will supply the labor. The Water Department will pay for the onsite inspector. The cost to the Water Department should be about \$50,000.00 in materials. Ron will also supply the police detail. Paul will get price of onsite inspector from Earth Tech and Dufresne and Henry. It might cost \$3,000.00 for the week. Ron will talk to Highway Department about paving, and Paul will support him. Ron will contact Ed Kukkula about using wood chips for landscaping. Attorney Deschenes has to make up a deed and agreement. Ron is going to have agreement ready before next meeting and will send us a copy. We will forward copies to June Riddle and the commissioners to look over before the next meeting. After this is done we can start the well process. Fran suggested putting pressure reducers in all of the houses.

DECISION: Board voted unanimously to adjourn meeting at 9:23 p.m.

The next scheduled meeting is Tuesday, April 13, 2004.

Respectfully submitted,

Jean R. Dinon, clerk