

BOARD OF WATER COMMISSIONERS' MEETING

MARCH 4, 2008
5:30 P.M.

MEMBERS PRESENT: Fran McNamara, Jack Caten and Niles Busler.

GUESTS PRESENT: Supt. Paul Rafuse, Michael MacEachern, James Blanchard, Brenda Boudreau and Jean Dinon – clerk.

Fran opened the meeting at 5:30 p.m.

DECISION: Board voted unanimously to accept the minutes of February 12, 2008.

Board signed warrant for \$7,922.80.

Previously signed warrants for \$517.19 and \$417.40 totaling \$934.59.

Previously signed payroll warrants for \$3,961.56, \$4,117.82 and \$3,862.00 totaling \$11,941.38.

CORRESPONDENCE

1. Letter to Robert Moorehouse dated March 4, 2008 re: Not eligible for minimum water charge rate.

OLD BUSINESS:

1. Paul discussed/reviewed budget. Paul spoke about clothing allowance. It will be added under line item 5195, clothing allowance. Jack asked if gotten out of other agreement. He wants it in writing. Paul has gotten information from Highway Department, and they give \$750.00 per year per person. The boots run about \$200.00. Seminars are to be under professional services, 5300 not other supplies, 5580. \$2,250 is going into clothing allowance in salaries for reimbursement from rentals, 5270. Other supplies, 5580, will be \$1,000.00 and increase professional services, 5300, by \$2,000.00. Health insurance is going up 7%. The intermunicipal agreement should be increased. Jean at \$15.69 per hour and Brenda at \$14.19 per hour.
DECISION: Board voted unanimously to approve FY09 budget for \$745,435.00.

2. Paul reported replace or repair KOH chemical feed pump.
DECISION: Board voted unanimously to repair of KOH chemical feed pump.
3. Paul reported on job descriptions. Board wants changes and/or additions made and email updated job descriptions to them. It was tabled.

BOARD WENT INTO EXECUTIVE SESSION WITH BOARD OF SELECTMEN AND GREGORY BARNES.

4. Paul reported changes and clarification to employees personnel policies and procedures.
5. Paul reported revised proposal for hazardous waste clean up at Witches Brook due to vandals. This is an additional bill for work done to check 2-3 test holes due to past incidences. Tests from outside the building came back negative. Two tests from within the building came back positive, and further testing was needed. The total bill was \$16,795.62.
DECISION: Board voted unanimously to approve \$5,400.84 to D'Amore Associates for final clean up at Witches Brook.
6. Paul reported final approval of plans and agreement for Turnpike Village project and main installation

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on Barker Hill Road. The plans are at the Planning Board. Work is going to be done going down Turnpike Road, over the bridge and to Barker Hill Road. The Board would have to waive \$3,000.00 tie in fee. The completion is no later than August 30, 2008. Page 1, paragraph 2, inspection will be done by Townsend Water Department. Page 2, paragraph 7, developer is responsible for one (1) year after completion of project. Page 3, add \$20,000.00 or 100% bond whichever is greater. Exhibit A, page 5, add type of pipe. Fran asked Paul if had flow tests on pipe. Page 6, exhibit A, add pressure testing to be performed at the expense of Gary Lorden. Page 6, next paragraph, haz mat permit. Working hours are going to be 7 a.m. to 6 p.m. Monday through Friday and 7 a.m. to 5 p.m. on Saturday.

NEW BUSINESS:

1. Jean reported February accounts receivable.
2. Jean reported February appropriation balances.
3. Jean reported permit for bulk mailing.

The next scheduled meeting is Tuesday, April 8, 2008. There is going to be working session to sign warrants on Monday, March 31, 2008.

The meeting was adjourned at 9:07 p.m.

Respectfully submitted,

Jean R. Dinon, clerk