

WATER COMMISSIONERS' MEETING
JUNE 14, 2005
6:30 P.M.

MEMBERS PRESENT: Fran McNamara, Sam Briguglio and Robert Moorehouse.

GUESTS PRESENT: Supt. Paul Rafuse, Anthony Genova and Jean Dinon-clerk.

Fran opened the meeting at 6:36 p.m.

DECISION: Board voted unanimously to approve the minutes of May 16, 2005.

Warrants previously signed for \$389.07, \$3,058.63, \$871.09, \$23.40 and \$5,623.59 totaled \$9,965.78.

Previously signed payroll warrants for \$3,693.13, \$3,398.13, \$3,520.31 and \$3,297.97 totaled \$13,909.54.

OLD BUSINESS:

1. Paul discussed/reviewed Water Department to assume cost of well design and construction instead of SRF funds. Paul talked to Doug DeNatale at Earth Tech. Doug thinks we will have a problem going out to bid. Doug has not done bid for wells with SRF. John Daniels at Earth Tech is working with Doug. Barbara Kickham of DEP has send order to complete. We have 90 days to respond, and then DEP has 90 days to respond. We will review DEP draft, and the DEP has to review our plan. We are looking at eight to ten months. We cannot do anything until we get final approval.
2. Paul discussed/reviewed proposed change in language in Harbor Trace data by the Planning Board. The last permit to parcel B and would change the decision of the Planning Board. The revision makes more sense and would be at the approval of the Planning Board. Water Department would still get parcel B and would include what passive recreation would be (hiking, walking). June Riddle will review it and report back to the Planning Board.
3. Paul discussed/reviewed agreement with Underwater Solutions for tank inspection and cleaning. It was signed.
4. Paul discussed/reviewed cost analysis from Unitil for electric service to Harbor Trace well and pumping station. Paul had meet with Jim Dee from Unitil. It will be done in three phases. Jim Dee is willing to come to a meeting to explain it more.
5. Paul reported the status of water main improvements project. Cardillo has approval. They can start after July 4, 2005. We should have green light letter from Ropes and Gray.

6. Paul reported on repairs on office building. Paul talked to them about emergency situation. The building inspector said it could be mole infested and rot. Paul is going to get three quotes and go for it. We won't need a formal bid because of the emergency situation.
7. Paul reported pre-construction meeting scheduled June 23, 2005.
8. Paul reported on status of unidirectional flushing program. It is done for the spring. The first two phases are done; got flow. Some gates were found to control one line but really controlled another line. We got no rusty water complaints.
9. Jean reported discussion on Account #1104, Michael Stuart, 14 Reagan Road. They would like to have a payment plan again.
DECISION: Board voted unanimously to approve payment plan for Account #1104, Stuarts, of \$160.00 per month.

NEW BUSINESS:

1. Anthony Genova, 139 Highland Street, came to apply for 1½" service. There is going to be two unit charges there.
DECISION: Board voted unanimously to approve 1½" service to Anthony Genova, 139 Highland Street, Appl. #633 with two unit charges.
2. Paul discussed/reviewed proposed change in Water Department employee's benefit package re: Town Accountant's concern of the payment of overtime to employees and what is calculated into the payment of overtime with sick time. We have our own set of benefits. The board will be invited to Selectmen's meeting about this. The board want Selectmen to come here for a meeting.
DECISION: Board voted unanimously to accept revised version of employee's benefits for Water Department employees.
3. Paul discussed/reviewed amount to pay Dan Rowley for on-call duty as revised as well as vacation and longevity. Paul thinks it should be something less than \$250.00. Bob and Fran think it should be \$200.00 until he is licensed. Dan has been employed through the Town for three years. Dan has five hours vacation.
DECISION: Board voted unanimously to pay on-call to Dan of \$200.00 until passes D1 test in July. Also, to carry benefits from Cemetery Department including vacation, sick and longevity.
4. Paul reported meeting with Selectmen re: Personnel policies and payroll submissions. Paul will get them a letter with approved revised benefits along with statement that they can meet with Board at our next Board meeting here.

5. Paul reported Dan to take D1 test in July.
6. Jean reported abatement of \$160.60 to Account #442, Town of Townsend, kid's bubbler.
DECISION: Board voted unanimously to abate \$160.60 to Account #442, Town of Townsend, kid's bubbler.
7. Jean reported 1st list of shut-off notices.
8. Jean reported May accounts receivable report.
9. Jean reported vote to carry forward the remaining balances of special projects accounts.
DECISION: Board voted unanimously to carry forward the remaining balances of special projects accounts.

The next scheduled meeting is Tuesday, July 12, 2005.

The meeting was adjourned at 8:37 p.m.

Respectfully submitted,

Jean R. Dinon, clerk