

WATER COMMISSIONERS' MEETING  
JUNE 13, 2000  
7:00 P.M.

Meeting held at the Water Department office, 540 Main Street, West Townsend.

MEMBERS PRESENT: Robert Moorehouse and David Dunbar. Samuel Briguglio, absent.

GUESTS PRESENT: Supt. Paul Rafuse, Jean Dinon, Clerk, Susan McNally, Deb Hughes, Sharon Araujo, Lorraine and Richard Blackwell, and Christopher LeBreton.

Acting Chairman Moorehouse opened the meeting at 7:05 p.m. Minutes of the May 16, 2000 were read and approved by the two commissioners. Warrants previously signed for \$1,467.57, \$59.70, \$5,202.53, \$5,311.22, \$3,805.66 and \$4,750.00 totaled \$20,596.68. Previously signed payroll warrants totaled \$10,684.57.

Commissioners read and noted the following correspondence:

- A. Memo from Board of Selectmen dated April 18, 2000 re: Safety policy.
- B. Copy of letter to Underwater Solutions, Inc. from Paul Rafuse dated May 17, 2000 re: Notification to accept the price to high pressure wash one million gallon concrete storage tank on Highland Street.
- C. Copy of letter to William Nunnery, Earth Tech from Paul Rafuse dated May 18, 2000 re: Invitation to July 11, 2000 Water Commissioners' Meeting to discuss the Master Plan update.
- D. Memo from Beverly Sleeper, Town Administrator dated May 24, 2000 re: Computation of overtime for employees.
- E. Copy of memo to Bill Reeves from Paul Rafuse dated May 24, 2000 re: Report requested by owner on leak repair and observations pertaining to soil and ground water.
- F. Letter from Andrew Gottlieb, Director of Division of Municipal Services of the DEP dated June 1, 2000 re: Projects to be financed by the State Revolving Fund (SRF) loan program in calendar year 2001.
- G. Memo from Beverly Sleeper, Town Administrator dated June 5, 2000 re: Organization of the Board of Selectmen.
- H. Copy of letter from William May to Beltronics, Inc. dated June 6, 2000 re: Notification to Director of Communications before working on radio tower.

- H. Noted one return from Old Meetinghouse Road regarding agreement to take water within five years of water main installation.
- I. Commissioners signed and dated Old Meetinghouse Road letter agreement.

OLD BUSINESS:

1. Supt. Rafuse and commissioners meet with Shirley Road residents to discuss what options are available at this time. Paul said that SRF loan will be applied for, and the filing deadline is August 15, 2000. It will be for Shirley Road project for well, pumping station, construction, etc. Also, Paul said that Fitchburg Rod and Gun Club is more willing to work with us for an easement. The time frame for construction is about one year or so from October, 2000 if the loan is approved.
2. Supt. Rafuse reported that he spoke with Brenda Saucier of the Fitchburg Hunting and Fishing Club and will attend the meeting on June 26, 2000 at 7:00 p.m. along with other members of the board.
3. Supt. Rafuse reported that Highland Street storage tank pressure wash was done and that it looked good.
4. Supt. Rafuse reported the operator certification test results in April. He passed D3 with 71, John Hewitt passed D1 with 80, and Michael MacEachern failed D2 with 65. Michael will take it over. There was discussion about giving incentives for passing exam.
5. Supt. Rafuse reported that automatic garage door opener has been installed.
6. Supt. Rafuse presented May appropriation balance report to board members for their review.
7. Supt. Rafuse discussed changes to vacation time. Changes will be made and will be presented to board at next meeting for their final approval.
8. Supt. Rafuse discussed inviting Planning Board member to next meeting to discuss mandatory tie in for developers. Motion made, seconded and voted by two commissioners for Paul to send letter to invite them to July meeting.
9. Supt. Rafuse discussed roadway to Fitchburg Road storage tank for access to Collins property. Paul will write a letter to invite them to August meeting.

NEW BUSINESS:

1. Supt. Rafuse discussed the possibility of setting a time limit of two years to install wells for irrigation in the future. Motion made, seconded and voted by two commissioners for Paul to send a letter to Recreation Commission and Superintendent of Schools for water conversation, rain gauges, and sprinkler equipment properly running and discussion of time limits for wells in the future.
2. Supt. Rafuse discussed inviting John Daniels from Earth Tech to next meeting to discuss the state revolving fund. Motion made, seconded and voted by two commissioners for Paul to send letter to invite him to July meeting.
3. Supt. Rafuse discussed inviting Glenn Eaton from Montachusett Regional Planning Commission to discuss block grant for Shirley Road. Motion made, seconded and voted by two commissioners for Paul to send letter to invite him to August meeting.
4. Motion made, seconded and voted by the two commissioners present to carry forward remaining balances of the following accounts:

61-400.5003.0	Well Field Exploration
61-400.5004.0	Well Field & Station Repair
61-400.5006.0	South Street Bridge Project
61-400.5007.0	Well Development
61-400.5009.0	Main Street Station Upgrade
61-400.5010.0	Turnpike Road Bridge Project
61-400.5011.0	Storage Tank Maintenance
61-400.5012.0	New Metering System
61-400.5013.0	Water Main Extensions

Motion to adjourn the meeting at 8:58 p.m.

Next regular meeting to be held on July 11, 2000.

Respectfully submitted,

Jean R. Dinon  
Clerk

