



1.5

**TOWNSEND WATER DEPARTMENT**  
540 Main Street West Townsend, Massachusetts 01474

Todd Melanson, *Chairman*

Nathan Mattila, *Vice-Chairman*

, *Clerk*

David Vigeant, *Superintendent*

(978) 597-2212

[water@townsendwater.org](mailto:water@townsendwater.org)

**WATER COMMISSIONERS MEETING MINUTES**

July 21, 2023 – 6:00 P.M.

Water Department 540 Main Street, Meeting Room

On March 29, 2023, Governor Healey signed into law a supplemental budget bill which, among other things, extends the temporary provisions pertaining to the Open Meeting Law to March 31, 2025. Specifically, this further extension allows public bodies to continue holding meetings remotely without a quorum of the public body physically present at a meeting location, and to provide "adequate, alternative" access to remote meetings. The language does not make any substantive changes to the Open Meeting Law other than extending the expiration date of the temporary provisions regarding remote meetings from March 31, 2023, to March 31, 2025.

**Join Zoom Meeting**

<https://us06web.zoom.us/j/82891265710?pwd=R1ZoR255WEY0WINxRVdSU1BGcTd3Zz09>

Meeting ID: 828 9126 5710 Passcode: 951490 Log on Friday, July 21, 2023, at 6:00 P.M. to participate.

**I. PRELIMINARIES:**

- 1.1 TM called the meeting to order at 6:12 PM.
- 1.2 TM announced TCAM is recording the meeting and will upload it to YouTube for viewing.
- 1.3 Roll Call Members Present: Todd Melanson (TM) Chairman and Nathan Mattila (NM)-Vice Chairman.  
Roll call showed citizens present: David Vigeant (DV)-Water Superintendent, Chaz Sexton-Diranian (CSD)-Liaison for the Board of Selectmen.
- 1.4 Chairman's additions or deletions. None.

**II. WORK SESSION-VOTES MAY BE TAKEN:**

- 2.1 Vote to close out/carry forward account balances. TM made a motion to vote to Transfer the following to free cash: **TM made a motion to close out the following accounts and send the balances to free cash. NM seconded. Unanimous vote.**

061.400.5012.000-System Enhancement	\$0.00
061.04.400.5430.000-Building Supplies	\$3,000.00
061.04.000.5435.0000.00 Emergency Reserve	\$0.00
061.04.500.5245.2006.000 Storage Tank Maint. Fund	\$0.00
061.04.500.5780.2020.000 STM 7/252020 ART 4 MVP Grant Match	\$2,000.00
061.04.500.5806.2022.251 A11 ATM 5/8/2021 Transit Van & Equipt.	\$0.00
062.04.061.5850.2023.000 A12 11 ATM 5/3/2022 Plotter Printer	\$0.00
062.04.400.5850.2023.000 A12 10 ATM HDPE Pipe Fusing Machine	\$0.00
062.04.400.5895.2023.106 ATM ST Greely Rd Upgrade	\$(2,098.00)
062.04.400.5820.2023.323 STM Art12 Dump Trailer	\$917.00
063.04.400.5895.2022.109 A5 12/14/21 Main St Well	<u>\$0.00</u>

Totaling \$3,819.00

TM made a motion to carry forward the following balances from FY23 to FY24. NM Seconded. Unanimous vote.

061.04.500.5640.0000.100 Prior Year Encumbrance	\$4269.03
062.04.400.5895.2023.106 A12 12ATM 5/3/2022 Decomm. Main St. Well	\$10,283.36
062.04.400.5850.2023.325 STM 5/2023 Art15 Scada System	\$50,000.00
062.04.400.5850.2023.324 STM 5/2023 Ground Penetrating Radar	\$17797.37
064.04.400.5821.000.322 A7 ATM 12/14/21 PFAS Treatment Plant	\$47,638.86
065.04.400.5895.2023.113 ATM 5/22 ATM11 Water System Improvements	\$14,354,929.63
061.04.000.5925.0000.000 Water INT on ST Loan Issuance Co	\$(24.48)
061.04.500.5245.2006.000 Prior Year Encumbrances	<u>\$744.65</u>
Totaling	\$14,485,638.42

## ADJOURNMENT

NM moved the adjourn the BOWC meeting at 6:17 PM. TM seconded. Unanimous vote.

Respectfully submitted,



Brenda Boudreau

Office Manager

Townsend Water Department