



TOWNSEND WATER DEPARTMENT
540 Main Street West Townsend, Massachusetts 01474

Todd Melanson, *Chairman*
David Vigeant, *Superintendent*

Nathan Mattila, *Vice-Chairman*
(978) 597-2212

, *Clerk*
water@townsendwater.org

WATER COMMISSIONERS MEETING AGENDA
February 13, 2023 – 7:00 P.M.
Water Department 540 Main Street, Meeting Room

On July 16, 2022, Governor Baker signed into law An Act Relative to Extending Certain State of Emergency Accommodations, which, among other things, extends the expiration of the provisions pertaining to the Open Meeting Law to March 31, 2023. Specifically, this extension allows public bodies to continue holding meetings remotely without a quorum of the public body physically present at a meeting location, and to provide "adequate, alternative" access to remote meetings. The Act does not make any new changes to the Open Meeting Law other than extending the expiration date of the temporary provisions regarding remote meetings from July 15, 2022, to March 31, 2023.

Join Zoom Meeting

<https://us06web.zoom.us/j/84346646214?pwd=WjJWMDR5dXhzaHBxTW9ZSmt5Z1BZZz09>

Meeting ID: 843 4664 6214 Passcode: 356316 Log on Monday, February 13, 2023, at 7:00 P.M. to participate.

I. PRELIMINARIES:

- 1.1 TM called the meeting to order at 7:13 P.M. and announced meeting is by Zoom.
- 1.2 TM announced that the meeting is being recorded to YouTube.
- 1.3 Roll Call showed members present: Todd Melanson (TM)-Chairman and Nathan Mattila (NM)-Vice Chairman. Roll call showed citizens present: David Vigeant (DV)-Water Superintendent, Chaz Sexton-Diranian (CSD)-Liaison for the Board of Selectmen and Emmanuel Siaw, 4 Bayberry Hill Road.
- 1.4 Chairman's additions or deletions. None.
- 1.5 Approve Meeting Minutes of January 25, 2023. Not available.
- 1.6 Review correspondence. Public Comments. None.

II. APPOINTMENTS-VOTES MAY BE TAKEN

- 2.1 7:30 Siaw Emma, 4 Bayberry Hill Road. RE: Bill Adjustment. Mr. Siaw reported that he conducted some research on water lines and realized he could have a leak coming from the sprinkler system. He reported he received a notification from the Water Department informing him of a leak. He called a friend to take a look, but the line was manually shut down until next summer and cannot be fixed until then. TM stated per notes after the November 2022 meeting there was a leak for 7 days, but that we do not have information pertaining to the possible leak during the summer. TM asked to see proof in writing for the leak from a plumber or irrigation company and a promise it will be fixed in the summer. TM motioned to abate the 2022 3rd quarter water bill to tier 1 usage rates and the resident is to pay the balance, and the abated amount is to be held as a credit on the account until written proof is presented. NM seconded. Unanimous vote.

III. MEETING BUSINESS-VOTES MAY BE TAKEN:

- 3.1 None.

IV. COMMISSIONERS UPDATES AND REPORTS-VOTES MAY BE TAKEN:

- 4.1 None.

V. LIASON UPDATES AND REPORTS-VOTES MAY BE TAKEN:

- 5.1 CSD reported he received a number of complaints concerning the flushing at Deluxe. A notice was posted for residents on Facebook as well as on the town website. TM said the problem facing Timberlee Park is the dead-end streets with no hydrants available to flush the system. Discussed the Board of Health agenda for tomorrow concerning water, TM will write a letter explaining the water is safe. TM suggested to start a project next year to add hydrants on dead-end streets, DV stated it is in process.

VI. SUPERINTENDENT'S UPDATES AND REPORTS-VOTES MAY BE TAKEN:

- 6.1 Update/Discuss PFAS/Harbor Trace Treatment Plant. DV reported we received the last permit for storm water from the planning board, and the DEP permit last Friday. Bids are due back on March 31st for the water lines, and April 7th for the treatment plant. TM asked about Capital Planning and if they agreed, DV said yes. CSD asked if there will be a groundbreaking. TM would like to, NM agreed as long as we don't spend extra money.
- 6.2 Update/Discuss Warrant Articles. DV excess money for what the treatment plant needs. DV also mentioned that TM and NM need to sign generator contract. TM also thanked the town for the funding to purchase the generators.

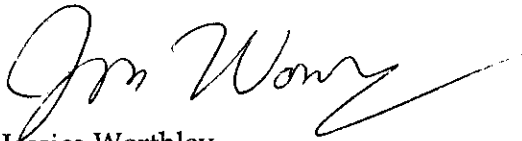
VII. OFFICE UPDATES AND REPORTS-VOTES MAY BE TAKEN:

- 7.1 Schedule next BOWC meeting. The Board scheduled the next meeting on March 6, 2023 @ 7pm.
- 7.2 Review and sign end of month reports and bill payable warrants. **NM motioned to review and sign warrants out of session. TM seconded. Unanimous vote.**

ADJOURNMENT

NM moved to adjourn the BOWC meeting at 7:55 P.M. TM seconded. Unanimous vote.

Respectfully submitted,



Jessica Worthley
Accounts Manager
Townsend Water Department

Town of Townsend
Townsend Water Department
540 Main Street
West Townsend, MA 01474
978-597-2212

as of March 14, 2023

Balance: \$2,731.31

$$187.79 \times 5.18 = 972.76$$

$$\begin{array}{r} 337.40 \\ 155.24 \\ \hline 1,445.40 \end{array}$$

$$\begin{array}{r} 187 \\ 15 \\ \hline 172 \end{array}$$

Account	Owner	Parcel	Location
60809	SIAW EMMA	17-14-0	4 BAYBERRY HILL ROAD

Commitments						
Billing Date	Due Date	Charges	Interest	Credit	Balance	Total Due
1/1/2023	1/31/2023	\$330.55	\$6.85	\$0.00	\$337.40	\$337.40
10/1/2022	10/31/2022	\$2,245.51	\$148.39	\$0.00	\$2,393.90	\$2,393.90
7/1/2022	7/30/2022	\$100.22	\$1.04	\$101.25	\$0.01	\$0.01
4/1/2022	4/30/2022	\$81.18	\$0.00	\$81.18	\$0.00	\$0.00
1/1/2022	1/31/2022	\$374.59	\$10.90	\$385.49	\$0.00	\$0.00
10/1/2021	10/31/2021	\$529.85	\$29.62	\$559.47	\$0.00	\$0.00
7/1/2021	7/31/2021	\$193.62	\$7.26	\$200.88	\$0.00	\$0.00
4/5/2021	5/5/2021	\$87.61	\$7.04	\$94.65	\$0.00	\$0.00
2/24/2021	2/24/2021	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Grand Total		\$3,943.13	\$211.10	\$1,422.92	\$2,731.31	\$2,731.31

$$\begin{array}{r} 986.66 \\ 148.39 \\ \hline 1135.05 \end{array}$$
$$\begin{array}{r} 2393.90 \\ 968.66 \\ \hline 3362.56 \end{array}$$

Transactions				Total Comments
Type	Effective Date	PostDate	Batch	
Payment	8/20/2022	8/22/2022	CHB-13	\$101.25 Generic Payment
Payment	4/20/2022	4/21/2022	54-U	\$81.18 Generic Payment
Payment	3/31/2022	4/1/2022	U 50	\$812.90 Generic Payment
Payment	10/15/2021	10/19/2021	#29-U	\$427.59 Generic Payment
Grand Total				\$1,422.92

2.1

<p align="center">Town of Townsend Townsend Water Department</p>
<p>PO Box 321 Medford, MA 02155 978-597-2212 Water@Townsendwater.org</p>

Remittance Coupon Please Return With Payment	
Account Number: 60809	
New Charges:	\$330.55
Credits:	\$0.00
Past Due:	\$2,245.52
Interest:	\$101.88
Total Due: 01/31/23	\$2,677.95

SIAM EMMA
4 BAYBERRY HILL ROAD
TOWNSEND, MA 01469

04 00 001926 0000267795 013123 00002677958

Account #	Service Location	Parcel Identifier	Billing Date	Due Date	Total Due
60809	4 BAYBERRY HILL ROAD	17-14-0	1/1/2023	1/31/2023	\$2,677.95

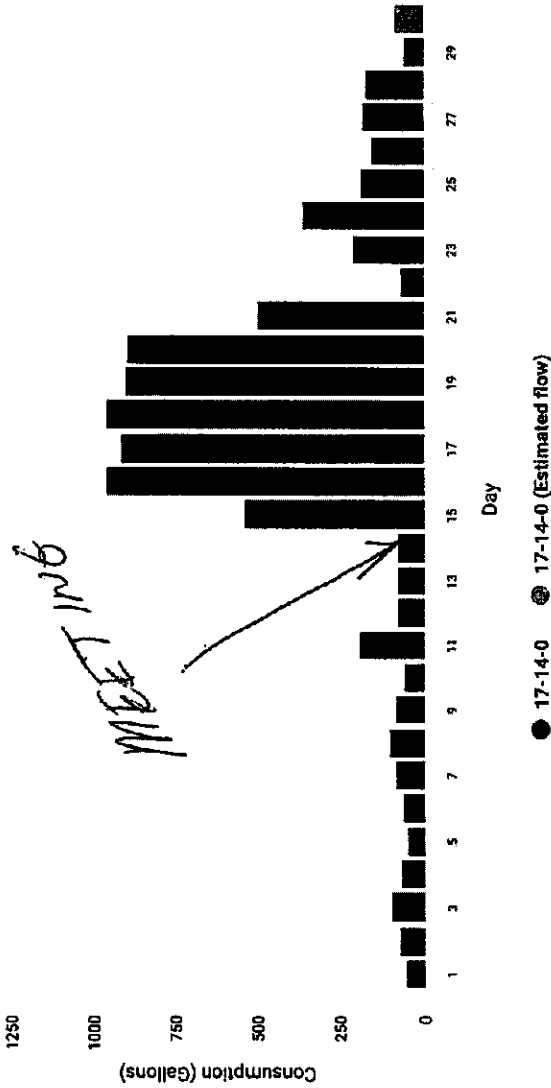
Meter Readings				Usage Summary		New Charge Summary			
Meter	Date	Type	Read	Rate	Total Usage	Charge	Quantity	Amount	Total
220869463	12/7/2022	ACT	1,390	TWD CUBIC	3,879	Water		\$285.55	\$285.55
220869463	10/18/2022	SET	0			WR	1	\$45.00	\$45.00
35358534	10/18/2022	TRN	198,919						
35358534	9/2/2022	ACT	196,430						

*7 day leak
10/20 - 10/27.*

Tax Payer Message	Rate Information										
<p>New Online Payment system City Hall Systems, please follow the link on the Townsend Water Department web page. DOXO is not affiliated with the Townsend Water Department.</p> <p>Updated PFAS information can be found on our website.</p> <p>Please visit our website Townsendwater.org and like our facebook page TOWNSEND WATER DEPARTMENT for important updates.</p> <p>In case of emergencies, please contact the office at 978-597-2212 Monday-Friday 9-3. For after-hour emergencies, please call 978-597-6214 or 911.</p> <p>Payments can be made online through City Hall Systems at Townsendwater.org, in person at the Treasurers Department in Memorial Hall or by mail to PO Box 321 Medford, MA 02155.</p>	<p>\$45.00 Unit charge</p> <table> <tr> <td>TWD Rates</td> <td>WATR Rates</td> </tr> <tr> <td>\$5.18 0-15 Units</td> <td>\$6.92 1-15 Units</td> </tr> <tr> <td>\$7.78 15-30 Units</td> <td>\$10.40 15-30 Units</td> </tr> <tr> <td>\$10.37 30-45 Units</td> <td>\$13.86 30-45 Units</td> </tr> <tr> <td>\$12.96 45 Units and up</td> <td>\$17.33 45 Units and up</td> </tr> </table> <p>Water bills are mailed quarterly January, April, July and October</p> <p>Interest will now be accrued daily totaling a rate of 1.5% monthly on all unpaid invoices over 30 days.</p> <p>Please be sure to include your account number on your check when mailing in your payment to ensure proper posting. Thank you!</p>	TWD Rates	WATR Rates	\$5.18 0-15 Units	\$6.92 1-15 Units	\$7.78 15-30 Units	\$10.40 15-30 Units	\$10.37 30-45 Units	\$13.86 30-45 Units	\$12.96 45 Units and up	\$17.33 45 Units and up
TWD Rates	WATR Rates										
\$5.18 0-15 Units	\$6.92 1-15 Units										
\$7.78 15-30 Units	\$10.40 15-30 Units										
\$10.37 30-45 Units	\$13.86 30-45 Units										
\$12.96 45 Units and up	\$17.33 45 Units and up										

▼ Print/Download

Daily for November 2022



Meter put in Aug 2021.

Nov.
Day after ~~Oct~~ may leak for 7 days only.

2.1-

4 Bayberry Hill

Meeting Nov 14th
Leak started 11/15

TOWN OF TOWNSEND
WATER DEPARTMENT

NO. 23-7

1/31/2023

SCHEDULE OF BILLS RECEIVABLE

To the Accountant: Town Accountant

The following bills, amounting in the aggregate to

THREE THOUSAND FOUR HUNDRED THREE AND 91/100 DOLLARS *****

are herewith committed for collection.

<u>DATE</u>	<u>USER CHARGES</u>	<u>FEE CHARGES</u>	<u>SERVICE CHARGES</u>	<u>BACK FLOW</u>	<u>TOTAL</u>
01/31/23	383,651.70	150.00	6,500.00	150.00	390,451.70

BOARD OF WATER COMMISSIONERS

Todd Melanson, Chairman

Nathan Mattila, Vice-Chairman

, Clerk