

BOARD OF WATER COMMISSIONERS' MEETING
JULY 13, 2004
6:30 P.M.

MEMBERS PRESENT: Francis McNamara and Samuel Briguglio. Robert Moorehouse was absent.

GUESTS PRESENT: Supt. Paul Rafuse, Lisamarie Bazzinotti, James Midgley, Daniel Forrest and Jean Dinon – clerk.

Fran McNamara opened the meeting at 6:32 p.m.

DECISION: Board voted unanimously to accept the minutes of June 8, 2004.

Previously signed warrants for \$945.00, \$3,172.23, \$466.77, \$5,486.03 and \$2,676.79 totaled \$12,746.82 for FY04 and \$200.00 and \$837.80 totaled \$1,037.80 for FY05.

Previously signed payroll warrants for \$3,147.05, \$3,007.18, \$3,011.63, \$583.32 and \$1,758.21 totaled \$11,507.39 for FY04 and \$1,293.14 and \$3,146.90 totaled \$4,440.04 for FY05.

Commissioners read and noted the following correspondence:

- A. Memo to Water Department from Ed Kukkula, Highway Superintendent dated June 4, 2004 re: Road opening permits.
- B. Letter to Daniel Murphy, Town Clerk from Francis McNamara, Chairman dated June 8, 2004 re: Re-appointment of Superintendent of Water Department.
- C. Letter to Kimberly Fales, Town Accountant from Francis McNamara, Chairman dated June 8, 2004
Re: Carry forward the remaining balances of the following accounts.
- D. Memo from Carolyn Smart, Acting Town Administrator dated June 9, 2004 re: Friday, June 11, 2004.
- E. Letter to Mark Wetzel, P. E., Dufresne-Henry from Francis McNamara, Chairman dated June 14, 2004
re: Engineering services for unidirectional flushing program and construction and installation of a generator at the Main Street pumping station.
- F. Letter to Cheryl Simoneau, Tax Collector/Treasurer's Office from Jean R. Dinon, Office Administrator dated June 14, 2004 re: Holiday call will be taken out of the overtime for Michael MacEachern.
- G. Memo from Planning Board dated June 15, 2004 re: Rate of development and subdivision phasing bylaw revision.
- H. Letter to George Spinney, 19 Turnpike Road from Paul Rafuse dated June 17, 2004 re: Results of the comprehensive water quality test.
- I. Letter from Attorney Ernest H. Hyde to Paul Rafuse dated June 17, 2004 re: Joyce Klauzinski.
- J. Memo from Carolyn Smart, Acting Town Administrator dated June 18, 2004 re: N.V.T.H.S. – Community projects for 2004/2005.
- K. Letter to Rich Protasowicki, P. E., Dufresne-Henry from Paul Rafuse dated June 22, 2004 re: Attaching a main to a concrete catwalk.
- L. Letters to Dominic Ammendolia, Patrick Caufield, John Lucente, Peter Lupien, Matthew Lorenzen, Susan Torres, James Willard, Steven Feeney, Laura Scott, Joseph Simoneau, Susan Crisostamo, John Majkut, Brian Dorman, Louis Busch, Martin Wasznicky, Shane McGowan, Paul Pepin, Lori

Beauchemin, Jean Bradley and Robert Govoni from Paul Rafuse dated June 23, 2004 re: Participating in lead and copper sampling program.

- M. Memo from Kathy Rossbach received June 24, 2004 re: Payroll.
- N. Fax from Rich Protasowicki, Dufresne-Henry to Paul Rafuse dated June 25, 2004 re: Press release.
- O. Letter from Richard Protasowicki, P. E., Dufresne-Henry to Paul Rafuse dated June 28, 2004 re: Canal crossing design miscellaneous services #9140044.
- P. Memo from Carolyn Smart, Acting Town Administrator to Paul Rafuse dated June 30, 2004 re: Official notification of appointment.
- Q. Copy of memo to Jack Collins, Fire Chief from Jeanne Hollows, Administrative Assistant dated June 30, 2004 re: Deer Run preliminary plan off 91 Ash Street fire protection.
- R. Letter to Kimberly Fales, Town Accountant from Paul Rafuse dated July 1, 2004 re: Carry amount within account replacement equipment over.
- S. Memo to Board of Selectmen from Jean R. Dinon, Office Administrator dated July 2, 2004 re: Water Department FY05 salaries & hourly rates effective July 1, 2004.
- T. Letter from Steven J. McCurdy, Acting Director of Division of Municipal Services of DEP dated July 2, 2004 re: State Revolving Fund (SRF) loan program for calendar year 2005.
- U. Memo from Kim Fales, Town Accountant dated July 6, 2004 re: Start of FY05 and end of FY04.
- V. Letter to AGM from Paul Rafuse dated July 8, 2004 re: Timeverter.

OLD BUSINESS:

- 1. Paul discussed/reviewed cost estimate from Dufresne-Henry for design services for canal crossing in harbor.
DECISION: Board voted unanimously not to exceed \$4,000.00 for design services for South Street bridge canal crossing by Dufresne-Henry.
- 2. Paul discussed/reviewed proposal from Process Control Technology, Inc. They come in and do survey and see where can save energy and possibly get rebates or grants by putting this in. The savings you save on energy you use to pay for project. If you get system and generator can reduce 2/3 to 3/4 of what paying now. Paul would like them to come in and speak with board. It was tabled.
- 3. Paul discussed/reviewed opinion from Attorney Hyde re: Account #144. She will be on shut-off list. Send her copies of lawyer's letters along with a letter.
- 4. Paul discussed/reviewed sign contract from Dufresne-Henry to create a unidirectional flushing program. It was signed.
- 5. Paul reported notifying town accountant re: Change the name of account #5012, New Metering System to System Enhancement.
- 6. Paul reported contacting Dufresne-Henry re: Reapplying for well portion for SRF program. Paul spoke with them verbally and will send a letter.

7. Paul reported new utility truck has been ordered. Board said it should have air conditioning in it. It will be in late October.
8. Paul reported Gary Shepherd has loomed and seeded at 15 Spaulding Street.
9. Paul reported 8" well has been installed at Harbor Trace site. The water looks good.
10. Paul reported road opening and fee request for Highway superintendent. Dan Murphy is going to talk to Ed Kukkula and to hold off on letter.

NEW BUSINESS:

1. Lisa Bazzinotti, 19 Emery Road, came to apply for 1" service. Check received for connection charge of \$1,000.00.
DECISION: Board voted unanimously to approve 1" service to Appl. #0622, Lisa Bazzinotti, 19 Emery Road. Also, change name from Frank Durkin to Lisa Bazzinotti.
2. Paul discussed/reviewed proposed development off Ash Street (Deer Run) requesting developer to install main, gates and hydrant stubs for future use. It was tabled.
3. Jim Midgley, 3 Emery Road, came to apply for 1" service. Check received for connection charge of \$1,000.00.
DECISION: Board voted unanimously to approve 1" service to Appl. #0623, Jim Midgley, 3 Emery Road.
4. Paul discussed/reviewed quote from Directional Technology to install main across Main Street relocating supply for Greeley Road. There is an old line there now. We are going to do it ourselves.
5. Paul discussed/reviewed proposal from Process Control Technology, Inc. They come in and do survey and see where can save energy and possibly get rebates or grants by putting this in. The savings you save on energy you use to pay for project. If you get system and generator can reduce 2/3 to 3/4 of what paying now. Paul would like them to come in and speak with board. It was tabled.
6. Daniel Forrest, 22 Elm Street came in to discuss outstanding bill for frozen water line.
DECISION: Board voted unanimously to split the bill 50/50. He will be given an abatement of \$57.31 and the remaining balance is \$58.17.
7. Jean reported list of 3rd final shut-off notices.

The next scheduled meeting is Tuesday, August 10, 2004.

DECISION: The board voted unanimously to adjourn the meeting at 8:37 p.m.

Respectfully submitted,

Jean R. Dinon, clerk

