



TOWNSEND WATER DEPARTMENT
540 Main Street West Townsend, Massachusetts 01474

Niles Busler, Chairman
Paul L. Rafuse,
Water Superintendent

Francis McNamara, Vice-Chairman

Andrea Wood, Clerk
(978) 597-2212
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WATER COMMISSIONERS MEETING MINUTES

SEPTEMBER 23, 2013 5:30P.M.

540 MAIN STREET WEST TOWNSEND, MA 01474

I. PRELIMINARIES:

- 1.1 The meeting was called to order at 5:35P.M.
- 1.2 Roll call showed 2 members present: Vice-Chair Fran McNamara, Chair Niles Busler. In attendance, Superintendent Paul Rafuse.
- 1.3 There were no Chairman's additions or deletions.

It was noted that Commissioner Wood was unable to attend do to last minute illness, and as she has been taking meeting minutes, Carolyn Smart volunteered to take the minutes without compensation. As the meeting was limited in scope, Niles volunteered to take the minutes instead.

II. MEETING BUSINESS:

- 2.1 Discussion; Highland Street Tank, RE: Update/Status Project update from Stantec.

Highland St Tank: Stantec engineers George Allan and Louis Soracco in attendance.

Superintendent provided a copy of Stantec summary submission. (To be attached to these minutes)

Discussion item: Stantec solicited bids for chlorination and de-chlorination of Highland St. Tank.

Of the four companies contacted, only two responded 1 bid \$20,000 the other \$6,300. Fran thought both were too high for the scope of work. It was observed that both bids quoted similar in price for chemicals to be used at \$3,300 and both provided labor charges within \$10 of each other for the chlorination phase only. There was significant labor charges for de-chlorination, so it was decide to use our employees to monitor the de-chlorination phase, thus saving money, but that the bidder should provide the equipment and de-chlorination chemicals needed. Following a discussion of tank and pipe size, the entire process was thought to take a week to complete. Fran reiterated that this had gone on long enough and proposed the following motion.

MOTION: To authorize the Superintendent to spend money not to exceed \$4,900. for a bidder to provide chemicals and labor to chlorinate, and only equipment and chemicals to de-chlorinate in the most expedient time frame. Seconded and approved.

Summary item concerning Stantec providing a hydraulic model for Townsend water system was approved (without motion) for delivery as soon as available.

Discussion item: Delay of plans and specs from Leroy for SCADA. Superintendent apparently made attempts to obtain them, and was told Leroy was on vacation and that they would be sent through soon. Stantec reassured us that the bid package would be “street ready” in two months from receipt of plans and specs.

Discussion item: BOWC gave permission to Stantec to share our system map with Maura Tierney for the SWMI project.

2.2 Discussion; Joint meeting with the Planning Board, RE: Subdivision By-laws/Regulations

Discussion item: Fran contends that the Mandatory Referral was incorrect as to the Superintendents comments. Superintendent insists it was not incorrect. It was decided to forward all Mandatory Referrals to the BOWC for their comment, vice Superintendent. Fran reiterated his opposition to any further local regulations using our water system as a fulcrum. Niles assured him that he would not use lack of water as a reason for clay lining of new subdivision lawns, but instead project the economic value of water, no matter who provided it (public or private).

2.3 Signed Warrants out of order awaiting Stantec Engineers

III. UPDATES/ADDITIONS/REPORTS

3.1 There were no Commissioners Updates/Reports

3.1.2 Review Mail if Applicable.

3.2 There were no Superintendent Update/Reports.

3.3 There were no Office Administrator/Billing Clerk

IV. ADJOURNMENT:

BOWC Meeting adjourned at 6:50 PM

Meeting minutes for September 23, 2013 approved and released on _____, 2013.

WATER COMMISSIONERS MEETING AGENDA

SEPTEMBER 23, 2013 5:30P.M.

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V. PRELIMINARIES:

- 5.1 Call the meeting to order.
- 5.2 Roll call.
- 5.3 Chairman's additions or deletions.

VI. MEETING BUSINESS:

- 6.1 Discussion; Highland Street Tank, RE: Update/Status Project update from Stantec.
- 6.2 Discussion; Joint meeting with the Planning Board, RE: Subdivision By-laws/Regulations
- 6.3 Review/Sign Bills Payable Warrant.

VII. UPDATES/ADDITIONS/REPORTS

- 7.1 Commissioners Updates/Reports
 - 3.1.2 Review Mail if Applicable.
- 7.2 Superintendent Update/Reports.
- 7.3 Office Administrator/Billing Clerk

VIII. ADJOURNMENT: