

BOARD OF WATER COMMISSIONERS' MEETING

SEPTEMBER 12, 2011

5:30 P.M.

MEMBERS PRESENT: Jack Caten, Niles Busler and Fran McNamara.

GUESTS PRESENT: Supt. Paul Rafuse, Jim Blanchard, Mike MacEachern, Andy Sheehan and Jean Dinon – clerk.

Jack opened the meeting at 5:37 p.m. This meeting is being audio-recorded.

DECISION: The Board voted unanimously to approve the minutes of June 13, 2011.

DECISION: The Board voted unanimously to approve the minutes of July 25, 2011.

NEW BUSINESS:

1. Andy Sheehan, town administrator, update and status of SCADA and meter projects. Paul presented Andy with design of SCADA system. The price estimate for the SCADA is \$167,000.00. Andy asked about timeline for SCADA. It will go out to bid and be advertised. Town counsel still has to look over the design information. Andy said contract for Wood and Curran will be done on Tuesday, September 20, 2011.

Paul needs RFP for meter project, and Andy will give Paul some help on doing that. Jack said there must be some policies and procedures on how to write one. Town Counsel will look it over and make sure it's OK. Paul asked Kim when can expect figures on surplus. She said it will be in time for town meeting.

Paul updated on ongoing efforts in dispute of town administrator and Board of selectmen's decision not to authorize wage increase for Jim in lieu of passing state certification for drinking water operator. Paul has supplied Jim with all of documentation he has, and he is going to file with labor board for wage dispute and labor discrimination. Andy said hopes to get job reclassification information to employees by the end of this week. Information will be available in time for town meeting. It is nothing personal against Jim or Water Department. Andy said the purpose of reclassification is meant to make all jobs equal.

2. Paul discussed/reviewed costs to replace security lighting at Main Street & Cross Street pumping stations and install thermostat connect to exhaust fan at Witch's Brook well 2. Paul had Dan Haney look at it.

DECISION: The Board voted unanimously to approve Dan Haney Electrical to install thermostat connect to exhaust fan at Witch' Brook well 2 at the cost of \$190.00.

DECISION: The Board voted unanimously to approve Dan Haney Electrical for \$825.15 for Main Street pumping station for lighting.

Page 2

Board of Water Commissioners' Meeting

September 12, 2011

DECISION: The Board voted unanimously to approve \$380.00 to Dan Haney Electrical for Cross Street for outside lighting.

DECISION: The Board voted unanimously to approve \$400.00 to Dan Haney Electrical for Fitchburg Road tank site for meter socket. Jack asked why we have to do it and not Unitil.

3. Paul said special town meeting, October 25, 2011. Warrants close September 23, 2011.

4. Jean reported waive late charge of \$6.20 on Acct #0451, Robert Listewnik, 13 Beech Street.

DECISION: The Board voted unanimously to deny waiving the late charge of \$6.20 on Acct #0451, Robert Listewnik, 13 Beech Street.

5. Paul reported on results of conference call with MADEP, DOER, DECAM and representative from Nexant re: Marketing of renewable energy credits (REC's) generated from our solar PV system.

OLD BUSINESS:

1. Paul discussed/reviewed contract from Woodard & Curran for SCADA engineering services. It was tabled until August 26, 2011.

2. Paul discussed/reviewed request for proposal (RFP) to upgrade meters to radio read. It was tabled.

Niles questioned the bill from Brookside Farms.

Jack adjourned the meeting at 7:05 p.m.

Respectfully submitted,

Jean R. Dinon, Clerk

