

BOARD OF WATER COMMISSIONERS' MEETING
OCTOBER 19, 2009
5:30 P.M.

MEMBERS PRESENT: Jack Caten, Niles Busler and Fran McNamara.

GUESTS PRESENT: Supt. Paul Rafuse and Brenda Boudreau-clerk.

Jack opened the meeting at 5:35 p.m.

DECISION: The Board voted unanimously to approve the minutes of September 14, 2009.

The Board reviewed and signed the warrants totaling \$26,295.42.

The Board reviewed the payroll warrants totaling \$22,581.89.

NEW BUSINESS:

1. Paul opened the floor for discussion on the recent water quality emergency and detection of E. coli. The Board tabled the matter until a special meeting can be held at a later date.
2. Paul requested to solicit quotes for hot topping work. Paul reported that he would need about 12 tons of hot top to complete the job and is about \$60.00 per ton. The Board wants Paul to get three quotes.
3. Paul requested to solicit quotes for cleaning and inspecting storage tanks. The Board tabled the matter until Paul gets updated information from the DEP to whether or not the tanks have to be cleaned every two or five years.
4. Brenda presented the Board with the accounts receivable report for Witches Brook.
5. Brenda presented the Board with the schedule of bills receivable report.
6. Brenda presented the Board with the intermunicipal agreement for review.
7. Brenda reported the following accounts for abatements due to clerical error.

#1147	Connors	\$1,372.80	User FY10
#1014	Shepherd	\$25.00	User FY10
#361	D'Angelillo	\$35.00	Service

DECISION: The Board voted unanimously to abate on the above mentioned accounts.

8. Brenda discussed the possibility of purchasing our own postage machine. The Board wants us to check into purchasing pre-printed bulk rate envelopes.
9. Paul reported on the beaver situation and that they need to be removed from the pond behind Battery Road. Paul stated that it needs to be done in order to protect the water supply. Paul also reported that he has gone through the proper channels to begin the process. Paul mentioned that we would use our backhoe to break through the damn. The Board agrees that the beavers need to be removed as long as we get permission from the property owners.

OLD BUSINESS:

1. Paul reviewed the rate study quotes with the Board. Paul received two quotes. Paul reported that the lowest quote came in at six thousand dollars, submitted by Pioneer. He has honored the price that he quoted several years ago. The Board would like us to invite him to the November's meeting to discuss it further before they make their final decision.
2. Paul presented to the Board for review, the letter in support for Michael McEachern to the Motor Vehicle Board of Appeals. The Board suggested reformatting the letter so they could sign it as well.
3. Paul presented to the Board the cost to repair the rear body of W-2. Paul called Doring where we original got the body, to see if they could do something for us. The Board tabled the matter until Paul could get more information.
4. Paul presented to the Board the renewal agreement to Robin St. Hillaire. Paul will send him the executed agreement. Paul reported that the contract is self renewing as long as both parties agree to it.
5. Paul reported that the cameras are in place at Witches Brook and there is some fine tuning needed and the DVD is expected to arrive this week to complete the job.

COMMISSIONERS ADDITIONS:

1. The Board agreed to charge a fee to the backflow invoices to cover administrative costs.

Board meetings will be held on Monday, October 26, 2009 and November 9, 2009.
Warrant signing meeting will be held on Monday, November 30, 2009.
Jack adjourned the meeting at 6:46 p.m.

Respectfully submitted,

Brenda Boudreau-clerk