

BOARD OF WATER COMMISSIONERS'S MEETING
MARCH 14, 2011
5;30 P.M.

MEMBERS PRESENT: Jack Caten, Niles Busler and Fran McNamara.

GUESTS PRESENT: Supt. Paul Rafuse, James Blanchard, Michael MacEachern, Rich Stone and Jean Dinon.

Jack opened the meeting at 5:43 p.m.. This meeting is being audio recorded.

DECISION: The Board voted unanimously to accept the minutes of February 14, 2011.

OLD BUSINESS:

1. Paul discussed/reviewed proposed water use resitricition-by-law. It was tabled.
2. Paul discussed/reviewed strategize to reestablish the Water Department as a "Water District". Niles wants Paul to ask Andy Sheehen which town meeting to have this done, legal study to develop pros and cons or board members will have so that are on same page. It will be.
3. Paul discussed/reviewed prioritizing top two or three capitol needs and consolidating projects to go out for a loan or float a bond. Jack wants Paul to do spreadsheet along with cost of projects.
4. Paul discussed/reviewed agreement to replace utility body on service truck. Doug Doering is having his attorney look over the agreement.
5. Paul reported update on progress of SCADA system. Paul went around with Leroy and Steve and count outputs.
6. Paul reported update on water quality at well #1 Witch's Brook. Paul said no TLC in either well. Well #1 is still shut down. Fran said may be it has to be. It will be investigated.

NEW BUSINESS:

1. Paul discussed/reviewed consideration of installing Tideflex missing system at storage tanks and review of preliminary design by Mike Duer, P.E., Red Valve Company, Inc. , Tideflex Technologies Division. It was tabled. It will probably cost about \$8,000.00 to \$9,000.00 for both tanks. Paul wants Tom Mahanna to go over flow rates. The flow to Highland Street tank were fine, but the Fitchburg Road tank seemed low. It was tabled.
2. Paul discussed/reviewed proposal by CoolAir Company to install new modine heaters at the two Witch's Brook pump stations. Niles said to insulate and put in new heaters. The cost will be about \$2,000.00 per station. Niles wants Fitchburg Gas and Electric to do an audit. It was tabled.
3. Rich Stone, E J Prescott, re Sensus radio read metering. The meters were guaranteed 15 years. The handheld interrogator is \$6,250.00. The device to wake up will cost \$400.00. The radio read drive by will be \$24,577.00. The meter transfer out will be \$100.00. The software to upgrade from handheld

to radio read will not be of any cost.

4. Paul reported DEP requirement to install day tanks for treatment process at Witch's Brook pump station, Main Street pump station and Cross Street pump station. Paul is still checking on this. Paul has been talking to Wayne Bennett, Northeast Pump and Instrument. DEP said is policy not a regulation.

5. Jean reported features available for EasyBill 32 through Nexcheck.

6. Jean reported information to be placed on back of bills for April, 2011 billing.

7. Jean reported price quote from Dave at Carraway Computer Systems LLC re: Printing, mailing and postage for April, 2011 bills.

DECISION: The Board voted unanimously Carraway Computer Systems LLC for \$1,200.00. In addition, guarantee price for one year.

8. Jean reported intermunicipal agreement.

9. Jean reported February appropriation balance report.

10. Jean reported February accounts receivable report.

Paul presented letter from Stantec requesting extra \$6,500.00. Jack said to invite to the next meeting.

The next warrant signing is Monday, March 29, 2011.

The next scheduled meeting is Monday, April 11, 2011.

The meeting was adjourned at 8:22 P.m.

Respectfully submitted,

Jean R. Dinon, Clerk