

BOARD OF WATER COMMISSIONERS' MEETING  
JUNE 13, 2011  
5:30 P.M.

MEMBERS PRESENT: Jack Caten, Niles Busler and Fran McNamara.

GUESTS PRESENT: Michael MacEachern, James Blanchard, Supt. Paul Rafuse and Brenda Boudreau-clerk.

Jack opened the meeting at 5:40 p.m.

The Board voted unanimously to accept the minutes of April 11, 2011.

The Board reviewed the payroll warrants totaling \$20,354.05.

The Board reviewed and signed the warrants totaling \$10,425.56

**NEW BUSINESS:**

1. Brenda presented the Board with the 2<sup>nd</sup> shut-off list.
2. Brenda presented Jack with the maintenance agreement from Carraway Computers for his signature.
3. Brenda presented to the Board May's Account receivable report for review.
4. Brenda presented to the Board March and April's Intermunicipal agreement for review.
5. Brenda presented to the Board May's Appropriation Balance report for review.
6. Brenda requested an abatement of \$75.00 FY11 user on Acct# 4010, Brian Siekman. 94 Ash Street.

**The Board vote unanimously to abate \$75.00 FY11 user to the above referenced account.**

**OLD BUSINESS:**

1. Paul discussed the suggested revisions to SCADA. Paul wants to invite Leroy from Woodward & Curran back to the next meeting to discuss added improvements that will increase the cost but bring some of the issues up to code. Paul will have cost comparison ready for the next meeting.  
**It was tabled for July's meeting.**
2. Paul presented to the Board quotes to clean and inspect the Witches Brook well. After reviewing all the quotes the Board decided that the best and lowest quote was from Dennis Maher.  
**The Board voted unanimously to accept the bid from Denis Maher Company totaling \$10,746.25.**
3. Paul discussed implementing the recommended improvements' suggested by the inspection from DEP. Paul would like to implement a fund to purchase day mixing tanks. Niles attended a class and found it to be very informative. Niles believes that by installing such equipment; it would improve the water quality tremendously. The first tank to be addressed would be the cement tank at

Fitchburg Road. Fran feels that this tank should also be sandblasted and painted which would bring the total to about \$400,000.00. Paul would like to get the cement tank done first and then get an opinion on the steel tank. Niles stated that Paul made the Board aware of three future projects that may require us to get a bond.

4. Paul reported to the board that the truck is back with a new and better quality utility body. Paul also stated that he had not received a bill yet for the repairs to date.
5. Paul is still waiting on an opinion by town counsel as to Jim's pay increase for passing his examine. Jack would like Paul to leave a message at the attorney office requesting his opinion so that we might implement it in the next payroll. Niles suggested calling the attorney general's office if the attorney is uneasy due to the fact that they also represent the town. **It was tabled.**
6. **Niles reported that he wants Paul to write several O & A for the district in layman's terms.**
7. Paul presented the Board with information regarding Nexcheck. Nexcheck will provide us with a five page website at no additional cost when we sign up for its other services. Niles wants to know if it is a secure site and who is responsible for changing the information. He would also like a list of references. **It was tabled.**

**\*\* The Board voted unanimously to give Jim his pay raise retroactive if proven to be legally correct.**

The Board's next scheduled warrant signing and SCADA discussion is Monday, June 27, 2011.

The Board's next scheduled meeting is Monday, July 7, 2011.

The Board's next scheduled warrant signing meeting is Monday, July 27, 2011.

Jack adjourned the meeting at 7:12 p.m.

Respectfully submitted,

Brenda Boudreau-clerk