

BOARD OF WATER COMMISSIONERS' MEETING
JULY 25, 2011
5:30 P.M.

MEMBERS PRESENT: Jack Caten and Niles Busler. Fran McNamara was absent.

GUESTS PRESENT: Supt. Paul Rafuse, Mike MacEachern, Jim Blanchard, Sue Funaiolo, Kathy & Steve Spofford, Joe Donahue, Ron Dionne and Jean Dinon, clerk.

Jack opened the meeting at 5:37 p.m. This meeting is being audio-recorded.

DECISION: The Board voted unanimously to accept the minutes of May 9, 2011.

OLD BUSINESS:

1. Paul discussed/reviewed cost for additional repairs found during cleaning and inspection of well #1 at Witch's Brook. The cost will be an additional \$7,000.00. This should solve the problem with water quality. Paul is going to talk to Kim about procurement. Payment will be used from replacement equipment.

DECISION: The Board voted unanimously to approve funds out of replacement equipment in the sum of \$7,015.00 to Dennis Maher for replacement of pump shaft and whatever is necessary.

2. Paul discussed/reviewed requirement of the DEP to implement water restrictions according to our Water Management Act permit. Paul said this is subject to stream flow or mandatory. Paul said we need to send out notices from 9 a.m. to 5 p.m. It is mandatory. Paul will call DEP for specifics as far as notifying the public. Mandatory from May 1st to September 31st.

DECISION: The Board voted unanimously to enact water restrictions effective immediately.

3. Paul discussed/reviewed strategy on how to proceed re: Jim's certification increase and result of meeting with Board of Selectmen. Paul called Attorney General's office and said can't give legal advice. There is no recourse unless was union employee. The state doesn't get involved in any wage dispute. Labor association would refer him. Paul wants to talk to Gene Rahala about this. There is an issue with Board of Selectmen. Paul is going to call the Department of Labor and see if labor issue.

4. Paul discussed/reviewed strategy re: District formation. Paul said because of recent developments that need to be a district. Niles put together questions and answers.

5. Paul reported temperature data loggers for storage tanks. Paul hasn't gotten report yet. Paul and Mike switched them over last week.

6. Paul reported Nexcheck fees so can establish a website for payments beginning October 2011.

NEW BUSINESS:

1. Paul discussed/reviewed request from Christopher and Kathleen Galeota at 150 Highland Street to utilize Water Department access road to storage tank for approximately 1-2 weeks for contractor to cut trees on their property.

DECISION: The Board voted unanimously to approve license to access property for 150 Highland Street. License shall be limited to two weeks with proof of all liability.

2. Joe Donahue, 11 Maplewood Drive re: outstanding bill. He went to see Carolyn Smart and wrote letter but may take up to one month. The letter was dated July 5th or 6th. Board will allow 45 days to see what come back from the state and keep in touch with Jean and Brenda.

DECISION: Board voted unanimously not to shut off serviced at 11 Maplewood Drive.

3. Paul discussed/reviewed notification from Unitil requiring us to install new electric meter socket and associated conduit for service to Fitchburg Road storage tank to replace meter that was torn down during ice storm of December 2008.

3. Jean reported approve water service for Dovetail Construction, 7 Harbor Trace Road, Acct #61183, 1" service.

DECISION: Board voted unanimously to approve 1" service for Dovetail Construction, 7 Harbor Trace Road, Acct #61183.

4. Jean reported accounts receivable report June 2011.

5. Jean reported schedule of bills receivable July 1, 2011 billing.

6. Jean reported intermunicipal agreement.

7. Jean reported to abate \$37.50 User 11, W S Wood, old senior center, 222 Main Street, Acct #60922.

DECISION: Board voted unanimously to abate \$37.50 User 11, W S Wood, old senior center, 222 Main Street, Acct #60922.

8. Jean reported to abate \$344.00 User 12, Paul Bradley, 108 Ash Street, Acct #5270.

DECISION: Board voted unanimously to abate \$344.00 User 12, Paul Bradley, 108 Ash Street, Acct #5270.

9. Jean reported to abate \$37.50 User 12, Veronica Barnard, 96 Wallace Hill Road, Acct #61288.

DECISION

10. Jean reported Paul Croteau, 32 Mason Road, wants to pay only two times per year.

11. Niles asked to come to meeting. There is an issue of liability. Niles will talk to her.

12. Jean reported letter received from Wayne Thomas, Acct #61183. Board wants to give Carolyn's name for grant money.

13. Jean reported carry over outstanding balances of special accounts.

DECISION: Board voted unanimously to carry over outstanding balances of the following special accounts:

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061-400-5005 - Master Plan Revision

061-400-5009 - Main Street Upgrade

061-400-5012 - System Enhancement

061-400-5013 - Water Main Extensions

061-400-5014 - Well Development & Exploration

061-400-5016 – Harbor Trace Well Construction

The next scheduled meeting is Monday, August 8, 2011.

The next scheduled warrant signing is Monday, August 22, 2011.

The meeting was adjourned at 7:14 p.m.

Respectfully submitted,

Jean R. Dinon - clerk