

WATER COMMISSIONERS' MEETING
FEBRUARY 12, 2002
6:30 P.M.

MEMBERS PRESENT: David Dunbar and Robert Moorehouse. Samuel Briguglio was absent.

GUESTS PRESENT: Supt. Paul Rafuse and Jean Dinon – clerk.

The meeting was opened at 6:35 p.m.

Motion made and seconded to accept the minutes of January 22, 2002.

Previously signed warrants for \$7,386.62, \$751.71, \$4,113.32 and \$4,059.05 totaled \$16,310.70. Previously signed payroll warrants for \$3,247.17, \$3,123.70, \$900.00, \$3,130.70 and \$2,977.40 totaled \$13,378.97.

Commissioners read and noted the following correspondence:

- A. Letter from David Terry, Program Director of the Drinking Water Program at DEP, dated January 22, 2002 re: Drought advisory.
- B. Letter to Ron Koivu, Woodspire Realty Trust, from David Dunbar, Chairman of the Board of Water Commissioners dated January 23, 2002 re: Water at West Meadow Estates.
- C. Letter to Kathy Rossbach, Town Treasurer, from Paul Rafuse dated January 23, 2002 re: Starting rate of collector/clerk.
- D. Letter to Personnel Board from David Dunbar, Chairman of the Board of Water Commissioners, dated January 23, 2002 re: Wage matrix.
- E. Letter to Diane Babineau, Townsend Police Department, from Paul Rafuse dated January 24, 2002 re: On call personnel having numeric pager.
- F. Letter to Carole Wright from Paul Rafuse dated January 25, 2002 re: Location of water service to the Townsend Library.
- G. Letter to Richard Choate, Town Accountant, from Jean Dinon dated January 28, 2002 re: Transfer from the Unreserved Retained Earnings Account.
- H. Fax from Doug DeNatale, Earth Tech, to Paul Rafuse dated January 28, 2002 re: Water quality testing results from Leahy test wells.

- I. Memo to Water Commissioners from Board of Selectmen dated February 1, 2002 re: Special legal counsel.
- J. Memo to Beverly Sleeper, Town Administrator, from Paul Rafuse dated February 6, 2002 re: Special counsel quotes and requested resumes.
- K. Letter to Richard Choate, Town Accountant, from Jean Dinon dated February 8, 2002 re: Error in posting.
- L. Letter to Jacob Diemert, Wilson & Orcutt, from Paul Rafuse dated February 12, 2002 re: Acts of 1933.
- M. Noted the annual town report and budget FY03.

OLD BUSINESS:

- 1. Paul discussed and reviewed the strategy concerning the Leahy property. Well #6 has the best water flow. Bob Leahy is not going to build a house near that well. Bob would like to build two more houses. The land will have to be appraised in order for us to buy the land. There is about 30-40 acres. The next step is to do 8" well. Water quality can change under 8" pump test.
- 2. Paul discussed and reviewed the cost for utilizing directional drilling for Old Battery Road. It will cost about \$19,000 for 300 feet of pipe. The Board wants Paul to get quotes from local contractors.
- 3. Paul reported on the status of West Meadow Road booster station. Ron Koivu spoke with Paul, and there are a few ways we can do this. Paul told Ron that he would like cost estimates that pump would be going all the time. It is better for pump to run all day rather than on and off all day. Paul wants to get rid of bladder tank. Mike Ohl, Earth Tech, will get figures for Paul on cost for running it all day.
- 4. Paul reported on status of Master Plan. The final draft should be done by the end of February or beginning of March. Mike Ohl, Earth Tech, wants to set up unit directional flushing program. Paul wants to update system's map. A lot of hydrants were not on system's map and should be and vice versa. Mike and Ron verified all gate and hydrant locations. There are some problems on Main Street.
- 5. Jean reported that Joyce Klauzinski has not kept current with her payment

plan as previously set up. Motion made and seconded to send her a letter that if payment is not received that she will be subject for a shut-off notice.

NEW BUSINESS:

1. Paul discussed and reviewed the new boiler at Main Street station. The Board wants Paul to get two more quotes.
2. Paul discussed and reviewed the selectmen's' request for clarification on hourly rate increase for new collector/clerk. We will wait to get an official letter before the Board takes action.
3. Paul reported that he will be on vacation March 2-9, 2002.
4. Jean reported on January appropriation balances.

The next scheduled meeting is Tuesday, March 12, 2002.

Motion made and seconded to adjourn the meeting at 8:10 p.m.

Respectfully submitted,

Jean R. Dinon, Clerk