

BOARD OF WATER COMMISSIONERS' MEETING  
FEBRUARY 14, 2011  
5:30 P.M.

MEMBERS PRESENT: Fran McNamara, Niles Busler and Jack Caten.

GUESTS PRESENT: Leroy Kendricks, Paul and Diane Morin, Philip Tonks, Jim Blanchard, Supt. Paul Rafuse and Brenda Boudreau-clerk.

Jack opened the meeting at 5:51 p.m.

The Board voted unanimously to accept the minutes of December 13, 2010 and January 10, 2011.

The Board reviewed the payroll warrants totaling \$20,694.26  
The Board reviewed and signed the warrants totaling \$ 15,067.06

**NEW BUSINESS:**

- 1.1 Paul proposed the possibility of delaying March's meter reading due to the amount of snow accumulated and the difficulty accessing the touchpads. The Board will discuss it at the warrant signing meeting. **It was tabled.**
- 1.2 Brenda presented the January Intermunicipal agreement and account receivable reports.
- 1.3 Brenda present to the Board the following accounts requesting the late charges be waived.

John Roche, 22 Hickory Drive, \$5.87 late charge

NMRHS, 18 Main Street (5) accounts \$190.08 late charge

**DECISION: The Board voted unanimously to waive the late charges in the above referenced accounts.**

- 1.4 Paul & Diane Morin, representing Jack Moody requested a reduction to their water bill. They explained that their tenant, Philip Tonks also in attendance had accidentally left an outside water hose on that resulted in an expensive water bill. Although the Board understood their circumstances they could not give them a reduction because they had in fact used the water, The Board did however waive any late charges until the bill was paid in full.

**OLD BUSINESS:**

1. Paul reported that he needed more time to gather information on the water restriction by-law. **It was tabled.**
2. Paul had Leroy Kendricks at the meeting to answers questions from the Board about the implementation of the proposed SCADA system. Leroy stated that their company had visited all the sites to implement an assessment and budget base on their findings. Leroy reported that with all the information collected the system

total cost would be \$180,849.00. Leroy also explained that the design portion was divided into two parts labor and software, with a design we then can go out to bid. Fran questioned Leroy about getting bids for the work. Leroy explained that the design services will cost us \$20,873.00. The entire system will be divided into three sections if it is under \$25,000.00 we would only be required to get three quotes instead of three bids which will save us money. The Board also had a concern from town counsel as to the legality of the construction on a public building and software price which could be separated out under the Design & Selection Law. Niles stated that we are only signing and are obligated to the design portion.

**DECISION: The Board voted unanimously to approve and sign the design contract with Woodward & Curran.**

3. Paul reviewed the results of the water quality report from Witches Brook #1. Paul reported that while investigating calls from water takers about swampy smelling water with black specs in Timberlee Park he believes he has found the source at well #1. After shutting down well #1 Paul noticed that the water and smells were getting better. Paul had the water tested and it was reported to be magnesium. Paul reported that this is sometimes caused by a contractor who is working nearby. Paul will keep the board informed after he receives information with additional testing.
4. Paul discussed the possibility of reestablishing the Water Department as Water District. Jack will contact Dave Chennelle to ask him about some concerns that he had while serving as a selectman for the town.
6. Jack reported on his progress in contacting Doreing Equipment about replacing the utility body on W-2. After many attempts Jack finally got a call back from Doug, apologizing for not responding to him sooner. Jack will try again if Paul cannot get any results on his own. Fran suggested that we try and find out who the manufacturer is and contact them directly.
7. Fran asked Paul about the timeframe needed to go to quarterly billing. Fran wants to begin quarterly billing and wants to begin this July. Fran wants Paul to schedule a couple of presentations for different types of meters at the next meeting.
8. The Board took home the information packet from Easy Bill for review.

The Board's next scheduled warrant signing meeting is Monday, February 28, 2011.  
The Board's next scheduled meeting is Monday, March 14, 2011.

Jack adjourned the meeting at 7:40 p.m.

Respectfully submitted,

Brenda Boudreau-clerk

