

BOARD OF WATER COMMISSIONERS' MEETING
DECEMBER 12, 2011
5:30 P.M.

MEMBERS PRESENT: Jack Caten. Niles Busler and Fran McNamara

GUESTS PRESENT: Supt. Paul Rafuse Michael MacEachern, James Blanchard, Sue Funaiolo, Ron Dionne, Nancy & Roger Rapoza William Place, Glenn Johnson and Brenda Boudreau-clerk.

Jack opened the meeting at 5:35 p.m.

DECISION: Jack and Fran voted unanimously to accept the minutes of November 15, 2011.

DECISION: Jack and Niles voted unanimously to accept the minutes of October 17, 2011.

OLD BUSINESS:

1. Paul discussed the need for the Board to approve moving forward and request Stantec draw up an Invitation to Bid (IFB) for the Tank Mixing System at the Highland Street Tank. Fran wanted to know who would be supervising and inspecting the project.
DECISION: Jack and Fran voted to proceed with the Invitation to Bid for Stantec and the mixing system for the Highland Street Tank.
2. Paul presented the Board with the Capital Improvement Plan for review.
3. Paul discussed putting Witches Brook well#1 back on line, pursue upgrading the power to 480 volts and retrofitting the discharge pipe like well #2.
4. Paul discussed with the Board, any further suggestion or ideas in converting to a district. The Board wants to look into hiring another attorney rather than Kopelman and Paige. The taxation clause seemed to upset a lot of voters and maybe that clause should reflect that that burden would be paid by the water takers only. Niles feels that the water takers should be in charge of their own destiny. The Board would like to see it get on a binding referendum so it would be on a ballot for voters.

NEW BUSINESS:

1. Paul reviewed a memo from Town Administrator asking the Boards input about remote participation at Board meetings subject to certain criteria.
2. Paul discussed the possibility of participation in a proposed petition of "No Confidence" in the current Town Administration. The Board stated that they would support the employees if they wanted to take action, but they did not want to initiate it.
DECISION: The Board voted to take no action.
3. Paul presented to the Board a request from the Energy Board to meet with us to discuss energy conservation. Jack asked to be reminded of the meeting.
4. Paul presented to the Board a Kopelman and Paige invoice for review. Jack asked that we send a letter stating that we will not pay for any services that the Water Department has not requested.

5. Paul stated he could not complete the 2013 budget due to lack of information on the ongoing employee compensation issue. He will have it available at the next meeting.
6. Brenda presented to the Board the Notification of Free Cash Approval.

It was tabled.

7. Brenda presented the November account receivable report for review,
8. Brenda presented the November Intermunicipal agreement for review.
9. Brenda presented the Board with the November appropriation balance report.
10. Brenda presented to the Board accounts for abatements as follows

DECISION: THE Board voted unanimously to abate the following accounts:

- # 61647, Frank Flotteron, 25 Coppersmith Way, \$9.00 (user 12)
- # 03690, Willaim Place, 6 Ponderosa Drive, \$73.43 Late Charges
- # 60994, Fred Murphy, 130 Main Street, \$2.18 Late Charges

11. William Place came to dispute his summer bill 2010. He feels as though the meter malfunctioned and he was overcharged by \$300.00. After a lengthily discussion the Board stated that the water had been used but because they had discussed waiting until he received his next summer bill for comparison, all late charges should be waived.

DECISION: The Board voted unanimously to waive the Late fees on acct# 3690.

12. Glen Johnson, 25 Balsam Drive came to request that the rules and regulations be sent to everyone in Timberlee Park so that they are aware of the changes. He needed some work done on his water line and thought that the same rules applied as when Robert Hicks owned it.

DECISION: The Board suggested that we update the website to include the current Rules and Regulation and to put a message on the bills asking them to email us if to request a copy.

13. Rodger Rapoza requested a reduction in the water bills for the playground and the town common. Rodger explained that they are paid through donations and those are very limited. The Board felt it would set a precedent if they allowed a reduction on these two accounts.

The next scheduled meeting is Monday, January 9, 2012 at 5:30 pm

The next scheduled warrant signing meeting is Monday, January 23, 2012 5:30 pm

The meeting was adjourned at 7:17 pm

Respectfully submitted,

Brenda Boudreau-Collector/clerk

