

BOARD OF WATER COMMISSIONERS' MEETING
APRIL 13, 2009
5:30 P.M.

MEMBERS PRESENT: Jack Caten, Fran McNamara and Niles Busler.

GUESTS PRESENT: Supt. Paul Rafuse, Rick Lamarre and Jeffry Wilson of H.D. Industrial Way, Kim Fales, Town Accountant, Greg Barnes, Town Administrator, David Chenelle and Robert Plamondon, Board of Selectmen and Brenda Boudreau-clerk.

Jack opened the meeting at 5:35 p.m.

NEW BUSINESS:

1. The Board discussed collections of delinquent accounts. Paul stated that this is has been one of the worst years for collections due in part to the current economy and collecting money has been slow.
DECISION: The Board voted unanimously to add to the current shut off letter "We will only shut off those who ignore this letter" The board suggested that Paul schedule a couple of hours in the evening to accommodate those who need to sign a payment but cannot get here before 3:00 p.m.
DECISION: The Board voted unanimously to change the verbiage on the shut off letters.
2. Paul presented the board with and estimate from Maher Company to repair the motor and drive on the turbine at the Cross Street station totaling \$2,515.00.
DECISION: The Board voted unanimously to accept Maher services. Jack signed the contract.
3. Paul presented to the Board the two articles that were submitted to the town for the spring town meeting.
DECISION: The Board voted unanimously to transfer \$3,500.00 from water retained earnings to the general fund to cover intermunicipal expenses.
4. Paul reported to the board the outcome of the meeting held at the Acton Water District on 4/13/2009. The plan is to install residential fire sprinklers on all new and substantially renovated single and multi family homes by 2011. It has been passed at the federal level and is now waiting on state approval.
5. The Board requests that Paul look into a company that can scan and digitize all of our water mains, curbstops, gates and lines from our current maps to preserve in the event of fire. Paul will call Vicki Tidman at the town hall for a recommendation of the company she had used.
6. Brenda reported the first shut off for both water systems.
7. Brenda presented to the board March's account receivable report, appropriation balances, intermunicipal agreement and schedule of bill receivable for review.
8. Brenda presented the board with applications requesting water service from Transformations Inc., 24 Coppersmith Way and HD Industrial Way LLC, 2 Alyssa Drive.

DECISION: The board voted unanimously to approve 1" service at 2 Alyssa Drive, Appl# 0703, Acct# 5560 to HD Industrial LLC and a 1" service at 24 Coppersmith Way Appl# 0704, Acct# 1624.

9. The board met with Kim Fales, Greg Barnes, Dave Chenelle and Bob Plamondon to discuss the e-mail circulating the referred to the MBTE settlement. The Selectmen opened their meeting at 7:00 p.m. The Board first asked Kim about the way the article is written and how they thought it may be confusing to the residents due to the fact that they may believe the money is coming from the general fund and not the Water Department enterprise fund. Kim explained that the language is in line with the standard DOR practices. Kim recommended that after the article is read someone should raise their hand and explain to the residents in layman's terms where the money is actually coming from. Jack wanted to know why there was an e-mail going around alluding to keeping the \$414,000.00 settlement if there was a deficit in the budget. Kim explained that the money had to be deposited into the general fund according to DOR. After it is certified free cash, sometime in September then it will have to be voted on at town meeting as to who the money goes to. Until that time if there is a deficit the state automatically takes the money. There was some discussion as to what debt to pay off if the Water Department does receive the money. The Board of Water Commissioners' would like to pay off Witches Brook bond and the Board of Selectmen would like to see it pay off the \$240,000.00 bond for the Main Street Loop. Both boards agreed to meet again to discuss this matter in September. Paul should find out the bond rates on both loans. Greg also discussed an alternative energy supplier that would reduce our energy cost he will be recommending locking into the rate for one year. The Selectmen adjourned their meeting at 8:15 p.m.

The next warrant signing meeting is Monday, April 27, 2009.

The next board meeting is scheduled for Monday May 11, 2009.

Jack adjourned the meeting at 8:35 p.m.

Respectfully submitted,

Brenda Boudreau-clerk

