

BOARD OF WATER COMMISSIONERS' MEETING  
SEPTEMBER 14, 2004  
6:30 P.M.

MEMBERS PRESENT: Francis McNamara and Robert Moorehouse, Samuel Briguglio was absent.

GUESTS PRESENT: Supt. Paul Rafuse, Paul Bertozzi and Jean Dinon – clerk.

Fran opened the meeting at 6:37 p.m.

Previously signed warrants for \$344.00, \$4,928.43, \$5,312.83, \$2,865.00, \$965.86, \$3,508.74, \$11,400.00, \$5,944.71, \$3,750.00 and \$542.14 totaled \$39,561.71.

Previously signed payroll warrants for \$3,277.43, \$3,167.88, \$3,112.84, \$900.00, \$3,115.31 and \$3,180.64 totaled \$16,754.10.

DECISION: Board voted unanimously to accept the minutes of August 10, 2004.  
The Board read and noted the following correspondence:

- A. Copy of letter from Attorney Ernest H. Hyde to Attorney Laurel E. Bretta dated July 11, 2004 re: Joyce M. Klauzinski – Chapter 13 – Docket Number 02-42545-jbr.
- B. Letter from Richard G. Protasowicki, P. E., Dufresne-Henry to Paul L. Rafuse dated July 30, 2004 re: CY 2005 PEF Application miscellaneous services #9140044.
- C. Letter from Richard G. Protasowicki, P. E., Dufresne-Henry to Paul L. Rafuse dated July 30, 2004 re: East Side Improvements Project Project #9140034.
- D. Letter from Dana F. Samuelson, Permit Administrator at DEP to Paul Rafuse dated August 12, 2004 re: Acknowledgement of permit application receipt Application for: BRPWS17 Approval to site source 70 gals/min or greater at Test Well Site 12-03 Townsend MA.
- E. Letter to Attorney Ernest H. Hyde from Paul L. Rafuse dated August 12, 2004 re: Relocate water main located in the harbor owned by Hollingsworth & Vose Company.
- F. Letter to Board of Selectmen from Francis McNamara, Chairman dated August 13, 2004 re: 18 acre parcel located on Old Battery Road.
- G. Letter to Thaddeus Rochette from Paul L. Rafuse dated August 19, 2004 re: Sprinkler system for fire protection.
- H. Letter from Attorney Ernest H. Hyde to Townsend Water Department dated August 20, 2004 re: Hollingsworth & Vose Company easement agreement.
- I. Letter to Joyce Klauzinski from Paul L. Rafuse dated August 23, 2004 re: Payment arrangements.
- J. Letter to Kimberly Fales, Town Accountant from Paul L. Rafuse dated August 24, 2004 re: Rename new metering system account.
- K. Letter from Massachusetts Department of Revenue, Division of Local Services dated August 26, 2004 re: Surplus.
- L. Letter to William Schulze from Jean R. Dinon, Office Administrator dated August 27, 2004 re: Account for backflow credited in error.
- M. Letter to DEP Central Region from Paul L. Rafuse dated September 1, 2004 re: Notice of Intent (ANOI) with revisions.

- N. Letter to AGM from Paul L. Rafuse dated September 2, 2004 re: Timeverter Model #EA 5100-11.
- O. Notification from DEP to Townsend Water Department dated September 1, 2004 re: Notification of wetlands protection act file number.
- P. Letter to Joyce Klauzinski from Paul L. Rafuse dated September 7, 2004 re: Payment plan.
- Q. Letter from Eugene Brunelle, DEP to Townsend Water Department dated September 7, 2004.
- R. Letter to Bill King, 66 West Elm Street from Paul L. Rafuse dated September 8, 2004 re: Water quality results.
- S. Letter from Richard G. Protasowicki, P. E., Dufresne-Henry to Paul L. Rafuse dated September 10, 2004 re: East Side Improvements Project Project #9140034.

NEW BUSINESS:

1. Paul discussed/reviewed upcoming capitol expenditures. The siding on the office building is old, backhoe is old and upkeeping on Main Street station. In order to do this would increase block rate effective when final upgrade version of billing software is installed. It would have increased every two to three years. Trucks would be replaced every six to eight years. Building upkeep on office building and replace with vinyl siding. It will cost about \$10,000.00. Paul is going to get quotes. Increased block rate was tabled.
2. Paul discussed/reviewed request from maintenance supervisor at Sterilite to add hydrants on Sterilite property to perform regular maintenance and any repairs. The Water Department will be compensated by Sterilite. There will be eight to ten hydrants. The hydrant fee will be \$45.00 per hydrant annually plus any repairs.  
DECISION: Board voted unanimously to charge \$45.00 per hydrant annually plus repairs to Sterilite.
3. Paul discussed/reviewed purchasing three to four Nextel cell phones and plan for better communications. Nextel phones have two-way radios. The deal Paul got through Nextel is for two years. Each phone is \$50.00 per phone with minimum minutes. The cost is \$39.95 per month for national team plan, and each phone is \$15.00 per month per phone. Paul would get rid of his cell phone as well as get rid of pager. Paul is going to have Beltronics check out the entire system again.
4. Paul Bertozzi came to apply for 1" service at 5 Adams Road.  
DECISION: Board voted unanimously to approve 1" service to Paul Bertozzi, Appl. #0628, at 5 Adams Road.
5. Paul reported that spoke with Town Accountant re: Account to set monies aside for new vehicle. An article will be submitted to Town Meeting.
6. Paul reported plan to start this fall implementing unidirectional flushing program. It will increase overtime used in budget. Paul presented draft of plan. Fran asked if there's a pressure reducing valve in center of town. Paul will have techs go out and do dry run.
7. Jean reported lien on property at 97 Main Street, Account #1079, Raymond Glover. Liens can only be put on at certain time of the year.
8. Jean reported August appropriation balances.
9. Jean presented surplus figures.

DECISION: Board voted unanimously to appropriate \$20,000.00 to Account #5012, System Enhancement.

10. Jean reported payment plan for Account #465, Barry Uphold.

OLD BUSINESS:

1. Paul discussed/reviewed agreement with Hollingsworth & Vose. Paul will send a letter to the Legal Department of Hollingsworth & Vose.
2. Paul discussed/reviewed selling old truck (W2) to town. The new truck should be in in about one to two weeks. We could not do a trade-in because of state bid. Paul will send a letter to the Selectmen about buying W2. Paul will get wholesale value on it. The engine is good, but the body is rotting out.
3. Paul reported meeting with Selectmen re: 18.6 acres of land adjacent to Main Street well land. The town is looking to liquidate some land assets for revenue. Paul said we would be interested in purchasing it.
4. Paul reported that all 2.5" monitoring wells have been installed at Harbor Trace site. The 8" pump test is left.
5. Paul reported possibility of losing funding for well site at Harbor Trace due to time constraints meeting deadlines for permitting and design by October 15, 2004. Paul has calls into DEP and Senator Antoniou regarding the design and permitting will be done in time limit, which is October 15, 2004. The design and permitting have to be done before the 8" pump test can be done. Fran said to contact Jack Hamm at DEP in Boston.

The next scheduled meeting is Tuesday, October 12, 2004.

The meeting was adjourned at 8:41 p.m.

Respectfully submitted,

Jean R. Dinon, Clerk