



Office of the
Townsend Housing Authority
272 Main St., Townsend, MA. 01469

Laura E. Shifrin: Chairman (2021)

Carol J Tule: Clerk (2023)

BetteAnn Coleman: Tennant Member (2020)

Natalie Call: General Member (2019)

Chaz Sexton-Diranian: State Representative (2022)

MINUTES APPROVED ON MARCH 13, 2019

Wednesday, January 9, 2019

Room 2 Lower Level, Town Hall

THIS IS AN OPEN MEETING AND ALL ARE INVITED TO ATTEND

I. Preliminaries:

1. Chairman called the meeting to order (6:30 p.m.)
2. Roll Call: Natalie Call, Chaz Sexton-Diranian, BetteAnn Coleman, Laura Shifrin
3. Chairman stated meeting is being recorded & asked if anyone else was
4. Pledge of Allegiance was recited by all and all Veterans were thanked as always
5. Additions/Deletions to Agenda unforeseen prior to 48 hours see 1.7 of agenda
6. Motion Made and Unanimously approved to accept the minutes of Oct. 19th, Oct. 24th & Nov. 9th as posted on Town Website
7. Chairman's Report: Email received from Carol Tule at 5:30 pm regarding her resignation who will need to send written resignation to Town Clerk.
8. MA State Housing Representative Update: Chaz met with zoning board on 12/20 regarding zoning and by laws regarding accessory apartments. All agreed that all three boards (zoning, planning and THA should be working together.) Interesting discussion can be viewed on video of meeting. Access directly via our Website Page.
9. It was moved BC, seconded NC and unanimously approved our current Mission Statement of the THA (As posted on our webpage on Town Website)
10. It was moved NC, seconded BC and unanimously approved our current Housing Authority Description (As posted on our webpage on Town Website)
11. It was moved by BC, seconded by NC and unanimously approved our current role description of the THA (As posted on our webpage on Town Website)
12. Motion was made by CD, seconded by BC and unanimously approved to appoint Natalie Call as Clerk. Natalie accepted. Motion was made by BC, seconded by CD and unanimously approved to appoint Laura Shifrin as Chairman. Laura Shifrin accepted.
13. Motion was made NC, seconded BC and unanimously approved the 2018 Annual Report to be submitted to Selectmen's /Town Administrator's office
14. Motion made NC, seconded and unanimously approved to have the Chair meet with Town Counsel on the coming Wednesday regarding Dudley Rd land.

3.2 Mail was taken out of order 3.3 Budget taken out of order for both Natalie & Bess to work on Chair again requests that if any of the public would be interested in being videographer



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II. Appointments:

7:10 PM Kym Craven and Joe Mazzola, Veterans Agent. Good discussion ensued. We encourage all residents to view the video of this meeting. This was discussion only. No Action votes were taken however we agreed to work together and combine efforts to not duplicate efforts. This part of the meeting was well over an hour and 25 minutes on this topic alone. Kym and Joe both offered assistance which we all appreciate.

III. Work Session:

- 3.0 Accessory apartment opportunities—was part of discussion period
- 3.1 Next Steps in Affordable Housing Project
- 3.2 Mail: was discussed out of order prior to 7:10 appointment.
- 3.3 Budget: taken out of order prior to 7:10 appointment

Next Meeting Date:TBD

Motion to adjourn 8:20 p.m.

CC: Kathy Spofford, Town Clerk