



State Representative: Chaz Sexton-Diranian (2022)

Chairman: Vacancy (2022)

Clerk: Natalie Call (2024)

Vice Chairman: Courtney Borelli (2023)

Tenant Seat: Vacancy (2024)

MINUTES

Thursday May 20, 2021

Via ZOOM 7:00PM

THIS IS AN OPEN MEETING AND ALL ARE INVITED TO ATTEND
TOWNSEND HOUSING AUTHORITY

Join Zoom Meeting

<https://us02web.zoom.us/j/82455002188?pwd=djM4TXozQVQwS05Td3FuMkxFTmpiUT09>

Meeting ID: 824 5500 2188

Passcode: 867111

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Preliminaries:

1.1 Meeting called to order at 7:02PM

1.2 Roll Call showed Chairman Courtney Borelli (CB), State Rep Chaz Sexton-Diranian (CSD) and Clerk Natalie Call (NC)

1.3 Announced the meeting is being recorded

1.4 Pledge of Allegiance observed

1.5 Chairman's Additions/Deletions to Agenda unforeseen prior to 48 hours of this meeting-none



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1.6 State Representative Report: CSD reported that he attended a state meeting last week, lot of information regarding housing (lack of) and the continued encouragement for creative solutions to the housing shortage. CSD has an upcoming meeting with Senator Cronin that he will report back on at the next meeting.

2.Appointments

2.1 Sheila Harrington, State Rep, 7:30PM- State Rep Sheila Harrington (SH) joined in on the discussion of the trust to trust transfer, item 3.4 below.

3.Work session:

3.1 Reorganization of the Board. LS moved to nominate CB as Chair. CSD seconded. Roll call vote unanimous. CSD moved to nominate LS as Vice Chair pending her acceptance by the Board of Selectmen. NC seconded. Roll Call vote unanimous. CSD moved to nominate NC as the clerk to the Housing Authority. CB seconded. Roll call vote unanimous.

3.2 CBDG Fuel Assistance Update. Anyone that has a letter that states you did not qualify/maxed out of benefits can still apply. Discussed advertising for fuel assistance on the website as well as social media and Channel 9.

3.3 Annual Town Meeting Update. CSD reported that the Town approved the allocation of funds so that the Housing Production Plan (HPP) can be written. CB suggested contacting the companies that have already provided quotes and asking for an update/see if the companies are still interested in the scope of work. CSD moved to have CB resubmit the criteria for the HPP. Discussed procurement protocol, will check on the procurement laws for clarification. NC seconded. Roll call vote unanimous.

3.2.1 Report about Warrant Article re: Reallocation-see above

3.4 Dudley Road Charitable trust to trust transfer. CSD would like to speak to town counsel to get started on the trust to trust transfer as it is a lengthy procedure. Discussed the intent to have Townsend Affordable Housing Trust hold the land, which would allow the trust to control what happens next with the land. Further discussed potential situations in which the Housing Authority has a property to recommend (properties that are owned by the town) that would make the best use of its assets. SH questioned the ability of the trust to operate autonomously of the town. CSD said he would send a copy of the signed trust document to SH for review. NC moved to have



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CSD approach town counsel on the trust to trust transfer. CSD seconded. Roll call vote unanimous.

3.5 Land Swap. Discussed the Dudley Road land swap with the state, and the intent of putting that in the trust once the trust to trust transfer has taken place

3.6 Tenant Seat Process Update. LS reported that the last contact she had was with the Karin Canfield-Moore, the Director of the Council on Aging regarding volunteers from Atwood Acres or Townsend Woods for the tenant seat. Turnpike Village put up the posting LS sent over, but there has been no movement.

3.7 Member Vacancy – Volunteer Form Received- Laura Shifrin (LS) filled out the volunteer form and is willing to come back on as the Vice-Chair for a one-year appointment. CSD nominated and approved LS as a member of the Housing Authority from May 20, 2021, until the elections in April 2022. NC seconded. Roll call vote unanimous.

3.8 Correspondence/Clerk's Announcements. Discussed the MHP's upcoming seminar/classes.

3.9 Approve meeting minutes. CSD moved to approve the meeting minutes from 4-1-2021. NC seconded. Roll call vote unanimous. NC moved to approve the meeting minutes from 4-28-2021. CSD seconded. Roll call vote unanimous.

Next Meeting Date: June 24, 2021 at 7PM

NC moved to adjourn at 7:56PM. CSD seconded. Roll call vote unanimous.