



*Office of the*  
**Townsend Housing Authority**  
272 Main St., Townsend, MA. 01469

Chairman: Laura E Shifrin (2021)

Clerk: Carol J Tule (2023)  
General Member: Vacancy (2019)  
State Representative: Chaz Sexton-Diranian (2022)  
Appointed Tenant Seat: BetteAnn Coleman (2020)

Meeting Minutes APPROVED June 20, 2018  
Wednesday, June 6, 2018  
Great Hall

THIS IS AN OPEN MEETING AND ALL ARE INVITED TO ATTEND

I. Preliminaries:

- 1.1 Meeting was called to order at 7:00 p.m.
- 1.2 Roll Call: Laura Shifrin, Carol Tule, BetteAnn Coleman, Chaz Sexton-Diranian
- 1.3 The Chair announced that the Meeting is being recorded
- 1.4 Pledge of Allegiance was said by all. Veterans were thanked for their service.
- 1.5 Additions/Deletions to agenda unforeseen prior to 48 hrs of this meeting: The chair announced that the vote for the vacant seat will be held in open session not executive
- 1.6 M/S/and voted to approve the minutes of May 9, 2018 as presented with no change.
- 1.7 Chairman's Report:

II. Appointments:

7:05 p.m. Sue Lisio gave us some guidance regarding seeking help from Rep. Shelia Harrington and Jay Ash at the State house for help. Both of them were present at a site visit to Townsend Woods in November of 2016.  
Regarding RCAP: we were giving documents of all the agreements between RCAP, HUD and DHCD and were advised to have the residents follow the Handbook for procedural guidance to help them resolve the issues they have. If that does not work go directly to HUD and if not that then to DHCD. The Townsend Housing Authority has no Authority to act on any complaints regarding RCAP and their management of Atwood Acres or Townsend Woods.  
Regarding the LUC position and staff needed for the Townsend Housing Authority. The Board asked Ms. Lisio to please remove the current posting and prepare a posting that actually reflects the work that those who held the position in the past actually did for the Town and not the inaccurate job description that exists.  
It was mentioned that we are still seeking the whereabouts of the \$10,000.00 "seed money" from CEDAC given to the town on the completion of Townsend Woods.

CC: Kathy Spofford, Town Clerk

Mission: "To promote, maintain and provide housing opportunities for income groups who could not otherwise afford to live here."





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7:25 p.m. The Board met with Diane Glidden of 101 Warren Road regarding ZBA request to meet with the THA regarding "moderate" income portion of the bylaw requirement for her accessory apartment. Chaz Sexton-Diranian explained the form required for her to fill out and those departments that needed to sign it along with her marketing plan to be approved and then sent to the State agency for final approval.

7:35 p.m. The Board met with 2 representatives from SOLDIER ON. Their presentation regarding the facilities they have built in MA and NY. Was very impressive. We look forward to getting more information. They stated they get involved at the feasibility study level thru completion and then the management. They invited the board to visit any of their facilities for a tour. Our discussion went a bit longer than the agenda allowed as the 8:00 p.m. appointment did not attend.

III. Work Session:

3.1 Chaz Sexton-Diranian read the Decision from the Attorney General's office regarding the various Open Meeting Law Complaints filed by Cindy King. The decision found no violations were made by the Townsend Housing Authority. The board voted to accepted the Decision unanimously.

3.2 We had four volunteer forms sent to us. All four were in attendance. One of the applicants, Russell Jobe withdrew his volunteer form citing his schedule with the VFW's however stated he would be attending our meetings as he has in the past.

Tammi Wayman

Paul Martin

Natalie Call

Were interviewed in that order.

The board agreed to write down the person that the would like to see on the board.

I passed around a sheet of paper.

BetteAnn Coleman

Carol Tule

and Chaz Sexton-Diranian

all wrote the same name down in that order.

The Chair did not vote.

Natalie Call is the individual that the board would like to have the Board of Selectmen approve. She knows that this appointment is only until the next annual election in 2019.

3.3 Mail: Carol reported another application for housing and a solicitation piece.

3.3 Next Meeting Date: June 20, 2018 at 7:00 p.m.

3.4 Adjournment: 8:04 with announcement of the need for a Videographer

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