



Office of the
Townsend Housing Authority
272 Main St., Townsend, MA. 01469

Laura E. Shifrin: Chairman (2021)

Vacancy: Clerk (2023)
BetteAnn Coleman: Tenant Member (2020)
Natalie Call: General Member (2019)
Chaz Sexton-Diranian: State Representative (2022)

MINUTES APPROVED MARCH 13, 2019

Wednesday, February 6, 2019

Selectmen's Chambers

(wrong location on posting)

THIS IS AN OPEN MEETING AND ALL ARE INVITED TO ATTEND

I. Preliminaries:

1. Meeting was called to Order by the Chairman at 6:35 p.m.
2. Roll Call: Natalie Call, BetteAnn Coleman, Chaz Sexton-Diranian & Laura Shifrin
3. It was announced that the meeting is being recorded— at this point in time some discussion regarding recent fire on RTE 13. Note: meeting video will be on youtube
4. Pledge of Allegiance was recited by all and our Veterans attending and at home were thanked for their service to our country.
5. Additions/Deletions to Agenda unforeseen prior to 48 hours of this meeting— Chairman told the board of email from MRPC that she received that day and will be sending to full board to review regarding Accessary apartment guidelines to be taken up at our next meeting.
6. Outstanding meeting minutes were moved to the next meeting.
7. Laurie went a bit out of order by earlier speaking of the fire on RTE 13 and the town's efforts and the email regarding accessary apartments
8. MA State Housing Representative Update: Chaz gave his update on meeting with Planning and Zoning regarding accessary apartment by-laws and joint efforts of several boards. (Planning, Zoning and THA)
9. Vacancy on Board: taken out of order to speak with Atty. Costa first. Chaz reported that Town Clerk told him no forms had come in. Natalie did not have anything yet. At this time we do not have any recommendation to move forward. It was agreed that Chaz put a notice out to those who had put a volunteer form in before and invite them to our next meeting on Feb 20th.
10. Laurie announced plug for help for Hartley for videographer
11. Laurie reported on DLTA: grant applications join master plan for survey of the town, public outreach forum for input and the writing of the 2020 Housing Plan.

***CALL INTO ATTY COSTA regarding draft of new warrant.

It was moved by NC, seconded by CSD and unanimously approved to direct Atty Costa to draft a trimmed down version of the warrant Article. Chaz asked the question regarding a public hearing before the Annual meeting. Answer was that it is not required. We have no budget nor staff for a formal public hearing. We will continue to post agendas, minutes, and the new draft to social media, Town Website.

II. Work Session:

1. Mail—recycled trash, Jan 17th Carol Tule's Resignation in writing to be filed
2. Next steps: Warrant, joint survey and forum in preparation of Housing Production Plan
3. Budget—BC moved, NC 2nd and it was unanimously approved the 2020 budget to move forward to Selectmen's office Admin and Sue as our contact on BOS

Next Meeting Date: Wed. February 20th at 6:30 p.m. Room to be arranged.

Meeting was Adjourned at 7:18 p.m.

CC: Kathy Spofford, Town Clerk

Mission: "To promote, maintain and provide housing opportunities for income groups who could not otherwise afford to live here."