

April 5, 2017

To: James Kreidler, Town Administrator

Town of Townsend, Massachusetts, 01469

Subject: Massachusetts Public Records Request - April 5, 2017

Dear Mr. Kreidler:

This is a request under the Massachusetts Public Records Law (M. G. L. Chapter 66, Section 10).

Please reply to this email to show you have received it.

I request that I be provided copies of the following records:

1. Any letter, Email, and/or correspondence that was referenced during BOS meeting on 4/4/17 in regards to the DCJIS report from Att. Jenkins or Town Counsel to DCJIS or from DCJIS to Att. Jenkins or Town Counsel and/or to or from any member of the current BOS and/or Town Administrator or Administrators assistant.
2. The correspondence referenced back and forth in regard to DCJIS continuing the investigation due to more information beingt submitted as stated in meeting.

I recognize that you may charge reasonable costs for copies, as well as for personnel time needed to comply with this request. I will gladly accept electronic versions or copies instead of paper if that is less labor intensive for staff to process.

If you expect costs to exceed \$10.00 each, please provide a detailed fee estimate before proceeding.

The Public Records Law requires you to provide me with a written response within 10 calendar days. If you cannot comply with my request, you are statutorily required to provide an explanation in writing.

Sincerely,

Joseph Shank

77 Turner Road

Townsend, MA 0146