



TOWN OF TOWNSEND
Highway Department

Union Position
Non-Exempt
Grade C, Step 9

Job Description: Truck Driver/Laborer

Monday - Friday, 7:00 a.m. - 3:30 p.m. and additional hours as needed

Definition:

Under general supervision, operates a medium to heavy weight truck to move and distribute materials and personnel. Provides labor assistance to field crews, and perform other duties as required.

Supervision:

- Works indirectly under the supervision of the Highway Superintendent
- Works under the direct supervision of the Highway Foreman

Job Environment:

- Frequent exposure to all types of weather and a variety of hazardous conditions while performing strenuous physical and essential highway functions
- Frequent interaction with the general public, town officials and employees
- Possible exposure to the hazards associated with chemicals and cleaners
- Frequent exposure to high noise levels and fumes

Knowledge, Ability and Skills:

- Must be licensed and qualified to operate highway department vehicles under Class B license
- Able to operate all equipment associated with the daily operation of the highway department under Class B license
- Hauls gravel, dirt, sand and other materials associated with roadway construction
- Performs highway department duties and manual labor, including but not limited to; maintaining and repairing town roads; sidewalks; catch basins; drainpipes; guard rails
- Must be able to perform all tasks under various weather conditions
- Able to lift heavy objects in the performance of the job
- Must be able to understand and carry out oral and written instructions
- Must be able to grease, clean and perform minor maintenance on dump and one-ton trucks
- Must be able to work overtime during winter months
- Ability to interact and communicate effectively with the public
- General knowledge of safety procedures and regulations related to highway department operations
- Participation in developmental training and seminars may be required
- On call 24 hours a day through a descending order call list

Recommended Minimum Qualifications:

Education and Experience:

- High School graduate, G.E.D. or equivalent with a minimum of one year of experience in highway construction, truck driving and maintenance activities or an equivalent combination of education and experience
- Must possess a valid Commercial Driver's License (CDL) with air brakes
- Experience in municipal and/or state highway construction, maintenance and winter operations a plus
- Must pass pre-employment physical associated with job description.