



OFFICE OF THE BOARD OF SELECTMEN

Wayne Miller, *Chairman*
Don Klein, *Vice-Chairman*
Veronica Kell, *Clerk*

James M. Kreidler, Jr.
Town Administrator

SELECTMEN'S MEETING AGENDA FOR SEPTEMBER 1, 2020 AT 6:00 P.M.

Governor Baker declared a State of Emergency to respond to COVID-19 on March 10, 2020 and ordered a suspension of certain provisions of the Open Meeting Law M.G.L. c. 30A, s 20.

The Board of Selectmen closed the town offices, including boards and committee meetings consistent with the Governor's order, to public access to promote social distancing and reduce the spread of COVID-19.

VIRTUAL MEETING

Join Zoom Meeting

<https://us02web.zoom.us/j/7735500929?pwd=aHZNWpUdEthaXBGZzIrajFMa3hidz09>

Meeting ID: 773 550 0929

Passcode: amVZ85

One tap mobile

+13126266799,,7735500929#,,,,,0#,,876933# US (Chicago)

+19294362866,,7735500929#,,,,,0#,,876933# US (New York)

Dial by your location

+1 312 626 6799 US (Chicago)

+1 929 436 2866 US (New York)

+1 301 715 8592 US (Germantown)

+1 346 248 7799 US (Houston)

+1 669 900 6833 US (San Jose)

+1 253 215 8782 US (Tacoma)

Meeting ID: 773 550 0929

Passcode: 876933

Find your local number: <https://us02web.zoom.us/j/kdeqFGBRqh>

I. PRELIMINARIES – VOTES MAY BE TAKEN:

- 1.1 Call the meeting to order and roll call
- 1.2 Pledge of Allegiance
- 1.3 Announce the meeting is being audio and video recorded
- 1.4 Chairman's Additions or Deletions
- 1.5 Public Comment Period.

II. APPOINTMENTS AND HEARINGS – VOTES MAY BE TAKEN:

- 2.1 6:30P.M. Townsend Housing Authority RE: Short-term rental or mortgage support
- 2.2 6:40P.M. Townsend Community Access and Media, Inc. RE: general inter-group discussion

III. APPOINTMENTS OF OFFICIALS/PERSONNEL – VOTES MAY BE TAKEN:

- 3.1 Town Properties Committee: Laura Shifrin for Planning Board and Vicki Tidman for Board of Assessors and any others that have been re-appointed/appointed by other boards at the time of the meeting. (term effective September 1, 2020 to June 30, 2021)
- 3.2 Appoint Marcy Furlong as the Administrative Assistant to the Police Chief contingent upon the passing of medical exam and background check with a one-year probationary period
- 3.3 Appoint Nikolas Vogal as the Recycling Center Attendant contingent upon the passing of a CORI check and medical exam with a one-year probationary period
- 3.4 Conservation Commission: volunteer response forms to consider

IV. MEETING BUSINESS - VOTES MAY BE TAKEN:

- 4.1 Review/ Discuss/Approve Townsend Cable Access and Media, Inc. Draft Agreement
- 4.2 Credit Card Policy- Second Reading
- 4.3 Library liaison assignment
- 4.4 Retirement declaration for Pete the Barber for the month of September
- 4.5 Vote to accept \$29,000.00 for a Coronavirus Emergency Supplemental Funding Program Grant as submitted by the Police Chief
- 4.6 Declare surplus compost with a value to be determined as submitted by the Board of Health
- 4.7 Declare surplus a metal book bin with a value to be determined as submitted by the Board of Health
- 4.8 Review/Approve/Sign a section 19 disclosure for the Recreation Director, Emaline Hoff

V. WORK SESSION – VOTES MAY BE TAKEN:

- 5.1 Discussion, RE: Policy for Posting, Hiring, and Supervision of Positions
- 5.2 Discussion: Roadway Safety Audits
- 5.3 Town Administrator updates and report.
 - 5.3.1 Update: CDBG grant covid response award letter
- 5.4 Board of Selectmen announcements, updates, and reports
Veronica Kell:
 - Website-CivicPlus Support
 - Status of Collins Center job descriptions and pay matrix
- 5.5 Review/Approve the meeting minutes for June 23, 2020, July 7, 2020, July 14, 2020, and July 21, 2020.
- 5.6 Review/sign bills payable warrants.

VI. ADJOURNMENT: