



Office of  
**THE PLANNING BOARD**  
272 Main Street  
Townsend, Massachusetts 01469  
978-597-1700 X1722 [planning@townsendma.gov](mailto:planning@townsendma.gov)

Rec'd Townsend Town Clerk  
28 DEC '23 AM 8:54

Laura Shifrin, Chair (2025)  
Carol Hoffses, Vice Chair (2026)

Robert Therrien, Member (2024)

Andrew Shepherd, Clerk (2028)  
Tony Lopez, Member (2024)  
Michael Virostko, Associate Member (2024)

---

## PLANNING BOARD'S MEETING AGENDA

January 8, 2024, 6:30 PM Selectmen's Chambers

272 Main Street, Townsend MA, **AND** via ZOOM for convenience

Please note that while an option for remote attendance and/or participation is being provided as a courtesy to the public, the meeting will not be suspended or terminated if technical problems interrupt the virtual broadcast, unless otherwise required to by law. Members of the public with an interest in a specific agenda item should make plans for in-person attendance.

Zoom link provided by: TCAM Inc.

<https://us02web.zoom.us/j/81632219544?pwd=cXlVSm1mbXA3cElzaWIKbIVkK1N4Zz09>

Meeting ID: **816 3221 9544**

Passcode: **032767**

### I. PRELIMINARIES:

- 1.1 Call the meeting to order and roll call\*.
- 1.2 Pledge of Allegiance.
- 1.3 Announce the meeting is being recorded and uploaded to Town of Townsend YouTube channel.
- 1.4 Chair's Additions or Deletions.
- 1.5 Review/Approve the meeting minutes for 11-27-23 & 12-18-23.

### II. BUSINESS:

- 2.1 Announcements & Communications.
- 2.2 Planning Board Administrative updates and reports.
- 2.3 Discussion of Planning Board regulations Section 175- 45 Stormwater regulations.
- 2.4 Final review of Planning Board regulations Section 175-13 Definitive subdivisions.
- 2.5 Townend MBTA communities Multifamily development overlay district bylaw review.
- 2.6 Montachusett Regional Planning Commission District Local Technical Assistance grant closeout.
- 2.7 WK Realty Trtrust - request for Certificate on Completion Stormwater Management Permit No. SM2019-02, 27 Scales Lane.



Office of  
**THE PLANNING BOARD**  
272 Main Street  
Townsend, Massachusetts 01469  
978-597-1700 X1722 [planning@townsendma.gov](mailto:planning@townsendma.gov)

Laura Shifrin, Chair (2025)

Carol Hoffses, Vice Chair (2026)

Robert Therrien, Member (2024)

Andrew Shepherd, Clerk (2028)

Tony Lopez, Member (2024)

Michael Virostko, Associate Member (2024)

---

### III. ADJOURNMENT:

4.1 Next Planning Board meetings are scheduled for January 22, & February 12, 2024.

\*Votes may be taken at any time during the meeting. The listing of topics that the Chair reasonably anticipates will be discussed at the meeting is not intended as a guarantee of topics that will have been discussed. Not all topics listed may in fact be discussed, and other topics not listed may also be brought up for discussion to the extent permitted by law.