



OFFICE OF THE BOARD OF SELECTMEN

Wayne Miller, *Chairman*
Veronica Kell, *Clerk*

James M. Kreidler, Jr.
Town Administrator

REVISED TO CLARIFY ITEM 2.1

SELECTMEN'S MEETING AGENDA FOR OCTOBER 6, 2020 AT 6:00 P.M.

Governor Baker declared a State of Emergency to respond to COVID-19 on March 10, 2020 and ordered a suspension of certain provisions of the Open Meeting Law M.G.L. c. 30A, s 20.

The Board of Selectmen closed the town offices, including boards and committee meetings consistent with the Governor's order, to public access to promote social distancing and reduce the spread of COVID-19.

JOIN ZOOM MEETING

[HTTPS://US02WEB.ZOOM.US/J/87567826272?PWD=WG9OMHKZULMYBUVPCG5QCFEWN0R1QT09](https://us02web.zoom.us/j/87567826272?pwd=WG9OMHKZULMYBUVPCG5QCFEWN0R1QT09)

MEETING ID: 875 6782 6272

PASSCODE: 818187

ONE TAP MOBILE

+13017158592,,87567826272#,,,,,0#,,818187# US (GERMANTOWN)

+13126266799,,87567826272#,,,,,0#,,818187# US (CHICAGO)

DIAL BY YOUR LOCATION

+1 301 715 8592 US (GERMANTOWN)

+1 312 626 6799 US (CHICAGO)

+1 929 436 2866 US (NEW YORK)

+1 253 215 8782 US (TACOMA)

+1 346 248 7799 US (HOUSTON)

+1 669 900 6833 US (SAN JOSE)

MEETING ID: 875 6782 6272

PASSCODE: 818187

FIND YOUR LOCAL NUMBER: [HTTPS://US02WEB.ZOOM.US/U/KNA6MF5WP](https://us02web.zoom.us/j/87567826272?pwd=WG9OMHKZULMYBUVPCG5QCFEWN0R1QT09)

I. PRELIMINARIES – VOTES MAY BE TAKEN:

- 1.1 Call the meeting to order and roll call.
- 1.2 Pledge of Allegiance
- 1.3 Announce the meeting is being recorded.
- 1.3 Chairman's Additions or Deletions.
- 1.4 Public Comment Period.

II. APPOINTMENTS AND HEARINGS – VOTES MAY BE TAKEN:

2.1 6:05P.M. Town Clerk-

Discussion RE: Presidential Election Warrant. Sign the 2020 election warrant for November 3, 2020.

Discussion RE: Special town election to fill vacant seat on the Board of Selectmen resulting from the resignation of Don Klein.

2.2 6:15P.M. Town Accountant and Town Treasurer Collector- Discussion RE: revamping cash operations in town (recycling, permitting fees, etc.) to a single point of collection.

2.3 6:30P.M. Townsend Housing Authority- Discussion RE: Affordable Housing Trust seats.

III. APPOINTMENTS OF OFFICIALS/PERSONNEL – VOTES MAY BE TAKEN:

3.1 Reappoint Renee Fossey and Cheryl Simoneau to the Abram French Fund for a term beginning 10-6-20 to 6-30-23.

3.2 Appoint the Town Administrator as the Municipal Approving Authority for the purpose of assuring compliance with COVID regulations for Recreation Department programming.

IV. MEETING BUSINESS - VOTES MAY BE TAKEN:

4.1 Vote to allow town payroll and bills payable warrants to be approved with one Board of Selectmen member signature while the Board is down to only two members.

4.2 Website discussion: timeline for page updates; funding availability; QSend vs. CivicPlus

4.3 TCAM Update: funding and startup; assuming responsibility for the Zoom meetings

4.4 South Row Rd property, RE: Planning Board recommendation.

4.5 Discussion/Vote Halloween-Trick or Treat

4.6 Approve Road Opening Permit for Until for gas service upgrade, RE: Beech Street.

V. WORK SESSION – VOTES MAY BE TAKEN:

5.1 Funding of human resources person and signing of all essential policies on an annual basis

5.2 Covid-19 relief update

5.3 Board of Selectmen announcements, updates, and reports.

5.4 Clerk of the Board announcements for events.

5.5 Reports from Board liaisons.

5.6 Review and sign payroll and bills payable warrants.

VI. EXECUTIVE SESSION – VOTES MAY BE TAKEN:

6.1 Executive Session pursuant to GL c. 30A, s. 21(a)(2) to conduct strategy sessions in preparation for negotiations with nonunion personnel or to conduct collective bargaining sessions or contract negotiations with nonunion personnel, RE: Fire Chief

6.2 Executive Session pursuant to GL c. 30A, s. 21(a)(2) to conduct strategy sessions in preparation for negotiations with nonunion personnel or to conduct collective bargaining

sessions or contract negotiations with nonunion personnel, RE: Fire, Clerical, Supervisor and Police Unions.

VII. ADJOURNMENT: