



Office of the
BOARD OF SELECTMEN
272 Main Street, Townsend, Massachusetts 01469

Sue Lisio, *Chairman*
James M. Kreidler, Jr.,
Town Administrator

Cindy King, *Vice-Chairman*

Wayne Miller, *Clerk*
(978) 597-1701

AGENDA
OCTOBER 2, 2018 6:00 P.M.
SELECTMEN'S CHAMBERS, TOWN HALL
272 MAIN STREET, TOWNSEND, MA

- I. PRELIMINARIES – VOTES MAY BE TAKEN:
 - 1.1 Call the meeting to order and roll call.
 - 1.2 Pledge of Allegiance
 - 1.3 Announce that the meeting is being tape recorded.
 - 1.4 Chairman's Additions or Deletions.
 - 1.5 Public Comment Period

- II: EXECUTIVE SESSION – VOTES MAY BE TAKEN:
 - 2.1 Executive Session pursuant to GL c. 30A, s. 21(a)(3) to discuss strategy with respect to collective bargaining or litigation if an open meeting may have a detrimental effect on the bargaining position or litigating position and the chair so declares for AFSCME Supervisory Union Lieutenant and AFSCME Police Union Grievance.

 - 2.2 Executive Session pursuant to GL c. 30A, s. 21(a)(3) to discuss strategy with respect to collective bargaining or litigation if an open meeting may have a detrimental effect on the bargaining position or litigating position and the chair so declares. RE: Fire Union

 - 2.3 Executive Session pursuant to GL c. 30A, s. 21(a)(3) to discuss strategy with respect to collective bargaining or litigation if an open meeting may have a detrimental effect on the bargaining position or litigating position and the chair so declares. Update on cases involving: Eaton, Clark, Merrill, Normington, and the Water Dept.

- III. APPOINTMENTS OF OFFICIALS/PERSONNEL – VOTES MAY BE TAKEN:
 - 3.1 Appoint Terry Walsh as an Office Assistant for the Townsend Water Department effective October 2, 2018 contingent upon the passing of a medical exam and CORI check with a one-year probationary period.
 - 3.2 Appoint Kevin Keefe as a Water Tech to the Townsend Water Department effective October 2, 2018 contingent upon the passing of a medical exam and CORI check with a one-year probationary period.

- 3.3 Appoint James Landi as a full time Police Officer to the Townsend Police Department for a term effective October 2, 2018 to June 30, 2019 contingent upon the passing of a medical exam and background check with a one-year probationary period.
- 3.4 Appoint Alexandra Hayden as a Reserve Officer to the Townsend Police for a term effective October 2, 2018 to June 30, 2019 contingent upon the passing of a medical exam and background check with a one-year probationary period.

- IV. MEETING BUSINESS - VOTES MAY BE TAKEN:
 - 4.1 Review request from Nashoba Valley Technical School District to declare School Committee members for Townsend as Special Municipal Employees pursuant to M.G.L. Chapter 268A.
 - 4.2 Review/Approve first reading of policy #6-2018, Personal Services Contract Administration.
 - 4.3 Accept a Highway Safety Division Grant for an amount not to exceed \$10,000 from the Executive Office of the Public Safety & Security for the purpose traffic enforcement.
 - 4.4 Accept a Pedestrian and Bicycle Safety Enforcement and Equipment for an amount not to exceed \$2,441.94.
 - 4.5 Review/Approve Change Order #7 in the amount of \$10,350.10 for the West Townsend Fire Station.
 - 4.6 Review/Discuss reports completed for the complaints of unregistered vehicles on 89 Wallace Hill Road and 31 South Street.
 - 4.7 Police Department Updates, RE: Certification, Department Policies, and Staffing.

- V. OLD BUSINESS - VOTES MAY BE TAKEN:

- VI. WORK SESSION - VOTES MAY BE TAKEN:
 - 6.1 Town Administrator updates and reports.
 - 6.1.1 Goals and Associated Tasks updates.
 - 6.1.2 Special Town Meeting
 - 6.1.3 Status: Certification of free cash.
 - 6.1.4 Cable Access Corp
 - 6.1.5 Consideration of appointment of the Executive Assistant to the Town Administrator.
 - 6.1.6 Town Counsel's Opinion.
 - 6.2 Board of Selectmen announcements, updates, and reports.
Sue Lisio:
Announcement: Hawthorne Brook project using some remaining project money to replace 1 boiler and part of another one with grant money from the town "green" project.
 - 6.3 Clerk of the Board announcements for events
 - 6.4 Board Correspondence.
 - 6.5 Approval of meeting minutes for September 11th & 18th, 2018.
 - 6.6 Review and sign payroll and bills payable warrants

VII. ADJOURNMENT: