



Office of the  
BOARD OF SELECTMEN  
272 Main Street, Townsend, Massachusetts 01469

Sue Lisio, *Chairman*  
James M. Kreidler, Jr.,  
*Town Administrator*

Cindy King, *Vice-Chairman*

Wayne Miller, *Clerk*  
(978) 597-1701

REVISED AGENDA  
OCTOBER 23, 2018 6:00 P.M.  
SELECTMEN'S CHAMBERS, TOWN HALL  
272 MAIN STREET, TOWNSEND, MA

- I. PRELIMINARIES – VOTES MAY BE TAKEN:
  - 1.1 Call the meeting to order and roll call.
  - 1.2 Pledge of Allegiance
  - 1.3 Announce that the meeting is being tape recorded.
  - 1.4 Chairman's Additions or Deletions
    - 2.1.1 Regional Dispatch Subcommittee.
  - 1.5 Public Comment Period
  
- II. MEETING BUSINESS – VOTES MAY BE TAKEN:
  - 2.1 Nashoba Valley Regional Dispatch discussion, RE: Admin & Finance Boards
    - 2.1.1 Formation of a Regional (Pepperell, Ashby, & Townsend) Dispatch Subcommittee and membership discussion.
  
- III. NEW BUSINESS – VOTES MAY BE TAKEN:
  - 3.1 Review/Approve Change Order #7 in the amount of 2,635.00 for the West Townsend Fire Station Project
  - 3.2 Review/Approve a Road Opening Permit for Unitil, RE: Cross Street
  - 3.3 Review/Approve one-day special licenses for Terri Roy, VFW Post #6538 for the following dates:
    - October 27, 2018 with serving hours from 7:00P.M. to 11:00P.M. in conjunction with a birthday party.
    - November 10, 2018 with serving hours from 7:00P.M. to 11:00P.M. in conjunction with a birthday party.
    - November 17, 2018 with serving hours from 12:00P.M. to 4:00P.M. in conjunction with a baby shower.
  - 3.4 Review/Approve Classification and/or Vacancy in a Water Department Position.
  
- IV. WORK SESSION – VOTES MAY BE TAKEN:
  - 4.1 Discussion, RE: Town Properties Bylaw.

- 4.2 Discussion, RE: Selectmen's and Personnel Policies Revisions, Updates, Process, Matrix.
- 4.3 Discussion of Board Priorities for new Town and Labor Counsel.
- 4.4 Review/Approve BOS policy #6-2018 Personal Service Contract Administration (second reading)
- 4.5 Review/Discuss BOS policy #7-2018 Public Meeting Notice Posting Requirements.
- 4.6 Review/Discuss BOS policy #8-2018 Posting of All Lawsuit Documentation Once Served onto the Town Website
- 4.7 Review/Discuss BOS policy #9-2018 Social Media Policy.
- 4.8 Review/Discuss BOS policy #10-2018 Code of Conduct Policy.
- 4.9 Review/Discuss Town Administrator Goals & Objectives Status Report.
- 4.10 Discussion RE: Town Administrator Evaluation Process & Job Description Revisions.
- 4.11 Discussion/set date for Town Administrator Evaluation.
- 4.12 Request for 12/6/18 meeting, List/Discussion of pending articles for Special Town Meeting.
- 4.13 Boston Post Cane Award Announcement and Proclamation.
- 4.14 Board of Selectmen announcements, updates, and reports.
- 4.15 Review and sign payroll and bills payable warrants.

V. EXECUTIVE SESSION - VOTES MAY BE TAKEN:

Executive Session pursuant to GL c. 30A, s. 21(a)(3) to discuss strategy with respect to collective bargaining or litigation if an open meeting may have a detrimental effect on the bargaining position or litigating position and the chair so declares for AFSCME Supervisory Union Lieutenant and AFSCME Police Union Grievance.

VI. ADJOURNMENT: