



**TOWNSEND WATER DEPARTMENT**  
540 Main Street West Townsend, Massachusetts 01474

*Michael MacEachern, Chairman*  
Paul L. Rafuse,  
Water Superintendent

*Nathan Mattila, Vice-Chairman*

*Todd Melanson, Clerk*  
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**WATER COMMISSIONERS MEETING AGENDA**

**May 28, 2019 – 5:30 P.M.**

**Water Department 540 Main Street, Meeting Room**

**I. PRELIMINARIES:**

- 1.1 Call the meeting to order and announce meeting address.
- 1.2 Roll call.
- 1.3 Announce that the meeting is being audio recorded.
- 1.4 Chairman's additions or deletions.

**II. MEETING BUSINESS:**

- 2.1 Discuss/ Approve/Sign revised contract amendments for engineering services for Main St. and Meadow Rd. water main replacement projects.
- 2.2 Discuss/ Approve/Sign contracts for Main St. and Meadow Rd. water main replacement projects.
- 2.3 Discuss/ Approve hiring Alec Gaetz for the Water Tech position.
- 2.4 Discuss/ Approve contract for replacing gas service at Main Street Pump Station.
- 2.5 Discuss/ Approve revised contract for IT services.

**III. COMMISSIONERS UPDATES AND REPORT:**

3.1

**IV. WATER SUPERINTENDENT'S UPDATES AND REPORTS:**

4.1

**V. OFFICE ADMINISTRATOR'S UPDATES AND REPORTS:**

- 5.1 The next BOWC meeting is scheduled for June 5, 2019.
- 5.2 Review and sign Bills Payable Warrants.

**ADJOURNMENT:**

**Meeting cancelled contracts were not back from Town Counsel**