



Office of the  
**BOARD OF SELECTMEN**  
272 Main Street, Townsend, Massachusetts 01469

Cindy King, *Chairman*  
James M. Kreidler, Jr.,  
*Town Administrator*

Gordon Clark, *Vice-Chairman*

Sue Lisio, *Clerk*  
(978) 597-1701

**AGENDA**  
**MARCH 20, 2018 6:00 P.M.**  
**SELECTMEN'S CHAMBERS, TOWN HALL**  
**272 MAIN STREET, TOWNSEND, MA**

**I. PRELIMINARIES - VOTES MAY BE TAKEN:**

- 1.1 Call the meeting to order and roll call.
- 1.2 Pledge of Allegiance
- 1.3 Announce that the meeting is being tape recorded.
- 1.4 Chairman's Additions or Deletions.

**II. APPOINTMENTS OF OFFICIALS/PERSONNEL - VOTES MAY BE TAKEN:**

- 2.1 Appoint John J. Mallinon as a per-diem paramedic for the Townsend Fire-EMS Department contingent upon the passing of a medical exam and CORI check with a one-year probationary period.
- 2.2 Appoint Ronald Petrucci as a per-diem paramedic for the Townsend Fire-EMS Department contingent upon the passing of a medical exam and CORI check with a one-year probationary period.
- 2.3 Nominate Mary Letourneau as Animal Inspector in charge of quarantines for a one-year term from May 1, 2018 to April 30, 2019.
- 2.4 Nominate John King as Animal Inspector for barn inspections for a one-year term from May 1, 2018 to April 30, 2019.
- 2.5 Appoint Roger Rapoza, Jr as a Water Technician for the Townsend Water Department contingent upon the passing of a medical exam and CORI check with a one-year probationary period.

**III. MEETING BUSINESS - VOTES MAY BE TAKEN:**

- 3.1 Review/Discuss/Approval proposal from Unitil, RE: Street Light Upgrade.
- 3.2 Review/Approve request for use of the LRTA bus for shuttle services, RE: Earth Day.
- 3.3 Approve request to write off \$133,513.64 in uncollectable ambulance receipts for FY15, FY16, and FY17.

- 3.4 Discuss/Approve request for Fire-EMS Chief, Mark Boynton to attend the NFA Course R0492, Emergency Resource Deployment Planning and to use his assigned vehicle for transportation to and from the Academy.
- 3.5 Accept a grant in the amount of \$14,000.00 from the Nashoba Valley Community Healthcare Fund for the purpose of funding educational opportunities for paramedic trainings.
- 3.6 Review/Discuss the planned and scheduled vegetation maintenance work for calendar year 2018.
- 3.7 Review unregistered vehicle complaint and select a member of the Board to investigate in accordance with the Town Bylaw, Chapter 112 -14.
- 3.8 Approve/Sign warrant for the Annual Town Election to be held on April 23, 2018.
- 3.9 Discuss/Vote to approve a donation account to be establish under the control of the Cemetery & Parks Department for the purpose of funding the John M. Whittemore Memorial Annual Town Picnic.
- 3.10 Review/Approve/Sign contract for a Paragon Bridge Works contract in the amount of \$40,099.52 for the purchase of the bridge, concrete abutment kit, bearing kit, structural engineering and warranty.

**IV. WORK SESSION - VOTES MAY BE TAKEN:**

- 4.1 Town Administrator updates and reports.
  - Review/Discussion, RE: FY 19 Budget
  - Review draft warrant articles
  - Town Administrator Evaluation
  - Procurement Training
  - Updates per Selectman Clark's request.
- 4.2 Board of Selectmen announcements, updates, and reports.
- 4.3 Approve meeting minutes for February 6, 2018, February 20, 2018, February 27, 2018, and March 6, 2018.
- 4.4 Review and sign payroll and bills payable warrants

**V. ADJOURNMENT:**