



TOWNSEND WATER DEPARTMENT
540 Main Street West Townsend, Massachusetts 01474

Nathan Mattila, Chairman
Paul L. Rafuse,
Water Superintendent

Lance Lewand, Vice-Chairman

Michael MacEachern, Clerk
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WATER COMMISSIONERS MEETING AGENDA

March 14, 2018 – 5:00 P.M.

Water Department 540 Main Street, Meeting Room

I. PRELIMINARIES:

- 1.1 Call the meeting to order and announce meeting address.
- 1.2 Roll call.
- 1.3 Announce that the meeting is being audio recorded.
- 1.4 Chairman's additions or deletions.
- 1.5 Approve Minutes of January 10, 2018 and February 12, 2018 (SF)
- 1.6 Review correspondence.

II. APPOINTMENTS:

- 2.1 5:15 PM-Barbara Tierney, Town Treasurer/Collector regarding funding for water main replacement.
- 2.2 6:00 PM-Water Tech Candidate Roger Rapoza Jr.
- 2.3 6:10 PM-Water Tech Candidate Adam Kalil

III. MEETING BUSINESS:

- 3.1 Treasurer Barbara Tierney to explain funding availability for water main replacement project.
- 3.2 Discuss/ Approve signing two contracts for Paragon Bridge Works 1. Structural Engineering and Warranty Package, 2. Main Bridge Structure and Abutments or alternative bridge structure per recent discussion with MassDOT Engineers
- 3.3 Discuss/ Approve the successful candidate for the Water Tech position.
- 3.4 Discuss/ Review articles for Town Meeting

IV. COMMISSIONERS UPDATES AND REPORT:

4.1

V. WATER SUPERINTENDENT'S UPDATES AND REPORTS:

- 5.1 Result of on site meeting regarding MassDOT Locke Brook bridge replacement on West Meadow Rd.

VI. OFFICE ADMINISTRATOR'S UPDATES AND REPORTS:

- 6.1 Replacement of our billing program/vendor.
- 6.2 Review and Sign Bills Payable Warrants.
- 6.3 Review and sign Schedule of Bills Receivable report. (SF)
- 6.4 Review Accounts Receivable report.

Schedule next BOWC meeting:

ADJOURNMENT: