



Office of the
BOARD OF SELECTMEN
272 Main Street, Townsend, Massachusetts 01469

Sue Lisio, *Chairman*
James M. Kreidler, Jr.,
Town Administrator

Cindy King, *Vice-Chairman*

Wayne Miller, *Clerk*
(978) 597-1701

REVISED AGENDA
JULY 31, 2018 - 6:00 P.M.
SELECTMEN'S CHAMBERS, TOWN HALL
272 MAIN STREET, TOWNSEND, MA

I. PRELIMINARIES - VOTES MAY BE TAKEN:

- 1.1 Call the meeting to order and roll call.
- 1.2 Pledge of Allegiance
- 1.3 Announce that the meeting is being tape recorded.
- 1.4 Chairman's Additions or Deletions.
 - 2.5 - 2.7 Appointment (s)
 - 2.8 West Townsend Fire Station Change Order
- 1.5 Public Comment (15 minutes)

II. APPOINTMENTS OF OFFICIALS/PERSONNEL - VOTES MAY BE TAKEN:

- 2.1 Appoint Alisa M. Struthers to the Historic District Commission for a two (2) year term effective July 1, 2018 to June 30, 2020.
- 2.2 Appoint Amelia Gentry to the Conservation Commission effective July 31, 2018 to June 30, 2020.
- 2.3 Appoint William Martin as Constable for a 3-year term effective July 1, 2018 to June 30, 2021.
- 2.4 Appoint the following as Election Officials for the Town of Townsend for a one-year term effective September 1, 2018 to August 31, 2019:

WARDENS:	Paula Woodman	Betty Mae Tenney	Jane Stonefield
DEPUTY WARDENS:	Sharon LaCasse	Jessica Funaiole	Carol Wright
INSPECTORS:	Joyce Boyes	Linda Robichaud	Heidi Monroe
	Carole Mansfield-Buxton		Louise Thorpe
	Jan Swesson-Snapp	Clare Kauppi	Sandra Stevens
	Cheryl Simoneau	Mary Szurley	Andrea Wood
	Debra Stoll	Sandy Tuttle	Janet Vesper
	Karen Clement	Anne Foresman	Marie Barnaby
	Elaine Martin	Adam Ruuska	Eino Kauppi
	Barbara Wheeler	Donna Miller	Jane Jackson
	Darlene Coit	Helen Kezar	Peter Buxton
	John Stonefield	Lindsay Morand	Jerrilyn Bozicas
	Michael Foster	Lisa Drew	Jean Bradley

Susan Gerken
Barbara Coburn

Pat Jemiolo

Brian Colby

- 2.5 Appoint Kaila Temple as a per diem Paramedic to the Townsend Fire-EMS Department effective July 31, 2018 to June 30, 2019 contingent upon the passing of CORI check and medical exam with a one year probationary period.
- 2.6 Appoint Michael Meadows as an on-call Firefighter to the Townsend Fire-EMS Department effective July 31, 2018 to June 30, 2019 contingent upon the passing of a CORI check and medical exam with a one-year probationary period.
- 2.7 Appoint Brendon Lawrence as an on-call Firefighter to the Townsend Fire-EMS Department effective July 31, 2018 to June 30, 2019 contingent upon the passing of a CORI check and medical exam with a one-year probationary period.
- 2.8 Review/Approve Change Order #5 for the West Townsend Fire Station in the amount of \$11,091.23.

III. MEETING BUSINESS - VOTES MAY BE TAKEN:

- 3.1 Request from the Council on Aging re: a Transportation Administrator. (enclosed)
- 3.2 Requests from the Townsend Board of Water Commissioners.
 - 3.2.1 Approval of a contract for Paragon Bridge Works for ancillary fabricated items related to the construction of the bridge at the main street pump station
 - 3.2.2 Declaration of a vacancy for a part time office assistant;
 - 3.2.3 Declaration of a vacancy for a full time water technician;
 - 3.2.4 Payment for professional services rendered by for the Townsend Water Department as voted on and passed at the Annual Town Meeting in May 2018.
- 3.3 Discussion re: Public Safety Dispatching as currently established with NVRD and as is being considered as regional with Ashby and Pepperell. (enclosed)
- 3.4 Review/Discuss/Approve a request for the 14th annual Greg's Run road race to close off from the streets from the Townsend Congregational Church up Brookline Street, up Highland Street, up Wallace Hill Road, and then back to the Church from 0930-1230, for an event that lasts from 0900-1330.
- 3.5 Review/Discuss/Approve a request to close Dudley Road to Barker Hill Road for a 5k road race on Saturday August 26, 2018 from 8:30A.M. to 10:00A.M., for NM Cares.
- 3.6 Review/Approve a Goods & Services Agreement/Contract for landscaping services. (enclosed)
- 3.7 Review/Approve a Chapter 90 Reimbursement in the amount of \$218,132.92 for reclamation and resurfacing of Old Turnpike Road. (enclosed)
- 3.8 Review/Approve a Chapter 90 Reimbursement in the amount of \$157,673.00 for reclamation and resurfacing of Old South Row Road. (enclosed)
- 3.9 Review/Discuss unregistered vehicles on Wallace Hill Road and South Street. (enclosed)
- 3.10 Review/Approve/Sign the warrant for the 2018 State Primary to be held on September 4, 2018. (enclosed)
- 3.11 Review/Approve/Sign Selectmen's Liaison Policy #3-2018- Second Reading. (enclosed)
- 3.12 Review/Discuss setting of the date for interviews and Board questions for the interviews.

- 3.13 Review draft mission statement and appointment process for the American Flag Committee. (enclosed)
- 3.14 Discuss status of filling the appointments to the Charter Review Committee.
- Moderator Appointments (3)- Jane Jackson
Nancy Rapoza
John Page
 - Selectmen Appointment (1)-
 - Planning Board Appointment (1)- Kelly Kelly (pending)
 - Council on Aging (1)-
 - Library Trustees (1)-
 - Finance Committee (2)-
- 3.15 Review/Approve Use of Legal Counsel Policy #4-2018- Second Reading. (enclosed)
- 3.16 Review/Discuss/Vote re: Chapter 61C first right of refusal for a parcel of land on Scales Lane. (enclosed)

IV. WORK SESSION – VOTES MAY BE TAKEN:

- 4.1 Town Administrator updates and reports. (enclosed)
- List of Assets/Town Properties
 - Fall Volunteer Fair
 - Town Administrator Goals and Objectives
 - Land Use Coordinator Position Update.
 - Craven Field and TAYBS Update
- 4.2 Board of Selectmen announcements, updates, and reports.
- 4.3 Board Correspondence.
- 4.4 Approve and release the executive session minutes for July 18, 2018.
- 4.5 Review and sign payroll and bills payable warrants

V: EXECUTIVE SESSION – VOTES MAY BE TAKEN:

Executive Session pursuant to GL c. 30A, s. 21(a)(3) to discuss strategy with respect to collective bargaining or litigation if an open meeting may have a detrimental effect on the bargaining position or litigating position and the chair so declares.

-AFSCME Council 93 Clerical Union, Supervisory Union, Police Union, Highway-Water Union

VI. ADJOURNMENT: