



Office of the  
**BOARD OF SELECTMEN**  
272 Main Street, Townsend, Massachusetts 01469

Cindy King, *Chairman*  
James M. Kreidler, Jr.,  
*Town Administrator*

Gordon Clark, *Vice-Chairman*

Sue Lisio, *Clerk*  
(978) 597-1701

**REVISED AGENDA**  
**FEBRUARY 6, 2018 6:00 P.M.**  
**SELECTMEN'S CHAMBERS, TOWN HALL**  
**272 MAIN STREET, TOWNSEND, MA**

**I. PRELIMINARIES - VOTES MAY BE TAKEN:**

- 1.1 Call the meeting to order and roll call.
- 1.2 Pledge of Allegiance
- 1.3 Announce that the meeting is being tape recorded.
- 1.4 Chairman's Additions or Deletions.  
Amend 4.3 to \$21,483.95

**II. APPOINTMENTS AND HEARINGS - VOTES MAY BE TAKEN:**

- 2.1 6:00P.M. Recreation Commissioners, RE: FY19 Budget
- 2.2 6:15P.M. Chief Assessor, Victoria Tidman, RE: FY19 Budget
  - 2.2.1 Discussion, RE: Assessments & Tax Rate
- 2.3 6:30P.M. Treasurer/Town Collector, Barbara Tierney, RE: FY19 Budget
- 2.4 6:45P.M. TEMA Director, Shirley Coit, RE: FY19 Budget
- 2.5 7:00P.M. Building Commissioner, Richard Hanks, RE: FY19 Budget
- 2.6 7:15P.M. Library Director, Stacy Schuttler, RE: FY19 Budget

**III. APPOINTMENTS OF OFFICIALS/PERSONNEL - VOTES MAY BE TAKEN:**

- 3.1 Approve the hiring of Steven A. Bourdon as a substitute Van Driver for the Council on Aging contingent upon the passing of a pre-placement medical exam and CORI check.
- 3.2 Appoint James Brian Kennedy to TEMA for a term effective February 1, 2018 to June 30, 2021.
- 3.3 Discussion, RE: Appointing a Representative to the School Superintendent Search Committee
  - 3.3.1 Appoint a Representative to the Committee

**IV. MEETING BUSINESS - VOTES MAY BE TAKEN:**

- 4.1 Review/Discuss/Approve Change Order #1 in the amount of \$16,225.00 for changes to the original contract for the West Townsend Fire Station as attached and incorporated therein.
- 4.2 Accept a grant in the amount of \$3,708.00 00 for the Townsend Fire-EMS Department for the Student Awareness of Fire Education (SAFE) program and \$2,415.00 for Senior SAFE.
- 4.3 Review/Approve/Sign contract to CCS in the amount of ~~\$22,542.30~~ \$21,483.95 for the audio/visual equipment at the Senior Center/Library and authorize the Town Administrator to sign.
- 4.4 Review/Approve/Sign a one-day Special License for Terri Roy, VFW Post #6538 in conjunction with a 50<sup>th</sup> Anniversary Party to be held on April 6, 2018 with sale hours from 7:00P.M. to 11:00P.M.
- 4.5 Review/Approve/Sign a one-day Special License for Terri Roy, VFW Post #6538 in conjunction with a 30<sup>th</sup> Birthday Party to be held on March 24, 2018 with sale hours from 7:00P.M. to 11:00P.M.
- 4.6 Review/Approve/Sign a one-day Special License for Terri Roy, VFW Post #6538 in conjunction with a Going Away Party to be held on March 3, 2018 with sale hours from 6:00P.M. to 10:00P.M.
- 4.7 Review/Approve/Sign a one-day Special License for Terri Roy, VFW Post #6538 in conjunction with a Birthday Party to be held on February 24, 2018 with sale hours from 7:00P.M. to 11:00P.M.
- 4.8 Declare a pile of maple wood, from a tree cutting, as surplus, with an estimated value of \$100.00

**V. WORK SESSION - VOTES MAY BE TAKEN:**

- 5.1 Town Administrator updates and reports.
  - FY19 Budget Update
  - IT Grant Update
  - Reminder: Community Forum CDBG Grant Application (see attached)
- 5.2 Board of Selectmen announcements, updates, and reports.
- 5.3 Approve the meeting minutes for December 20, 2017 and January 16, 2018.
- 5.4 Review and sign payroll and bills payable warrants

**VI. ADJOURNMENT:**