



Office of the
BOARD OF SELECTMEN
272 Main Street, Townsend, Massachusetts 01469

Cindy King, *Chairman*
James M. Kreidler, Jr.,
Town Administrator

Gordon Clark, *Vice-Chairman*

Sue Lisio, *Clerk*
(978) 597-1701

AGENDA
FEBRUARY 20, 2018 6:00 P.M.
SELECTMEN'S CHAMBERS, TOWN HALL
272 MAIN STREET, TOWNSEND, MA

I. PRELIMINARIES - VOTES MAY BE TAKEN:

- 1.1 Call the meeting to order and roll call.
- 1.2 Pledge of Allegiance
- 1.3 Announce that the meeting is being tape recorded.
- 1.4 Chairman's Additions or Deletions.

II. APPOINTMENTS AND HEARINGS - VOTES MAY BE TAKEN:

- 2.1 6:05P.M. Joint meeting with the Library Trustees in accordance with the Townsend Charter 3-1 (f) (1) to appoint Judy Maider until the next Annual Town Election.
- 2.2 6:10P.M. Kathleen Spofford, Town Clerk, RE: #1 Dog Tag Contest
- 2.3 6:15P.M. Mark Boynton, Fire-EMS Chief, RE: FY19 Budget
- 2.4 6:30P.M. Karin Moore, COA Direction, RE: FY19 Budget
- 2.5 6:45P.M. Mark Mercurio, Facilities Maintenance, RE: FY19 Budget
- 2.6 7:00P.M. James Smith, Acting Highway Superintendent, RE: FY19 Budget
- 2.7 7:15P.M. Richard Bailey, Police Chief, RE: FY19 Budget

III. APPOINTMENTS OF OFFICIALS/PERSONNEL - VOTES MAY BE TAKEN:

- 3.1 Designate Dave Henkel as the Environmental Certifying Officer for the CDBG grant application.
- 3.2 Appoint James Smith as the Highway Superintendent effective February 20, 2018 contingent upon successful negotiations.

IV. MEETING BUSINESS - VOTES MAY BE TAKEN:

- 4.1 Discussion, RE: Annual recognition awards for a General Government and Public Safety employee.
- 4.2 Vote to open and close the Special Town Meeting Warrant.
- 4.3 Approve an amendment to the Personnel Policies & Procedures, Article 30, s 30.3 Health Insurance to state: "the employee pays 25% share of the cost; the town pays 75% share of the cost".

V. WORK SESSION - VOTES MAY BE TAKEN:

- 5.1 Town Administrator updates and reports.

- 5.1.1 FY16 Management Letter.
- 5.1.2 FY19 Budget Update.
 - 5.1.2.1 North Middlesex E & D Calculation.
- 5.1.3 Reminder DOT Public Hearing, RE: West Meadow Bridge.
- 5.1.4 IT Grant Update.
- 5.1.5 Public Authority Towing Discussion.
- 5.2 Board of Selectmen announcements, updates, and reports.
- 5.3 Approval of meeting minutes for January 23, 2018.
- 5.4 Review and sign payroll and bills payable warrants.

VI. ADJOURNMENT: