



Office of the  
BOARD OF SELECTMEN  
272 Main Street, Townsend, Massachusetts 01469

Wayne Miller, *Chairman*  
James M. Kreidler, Jr.,  
*Town Administrator*

Don Klein, *Vice-Chairman*  
(978) 597-1701

SELECTMEN'S MEETING AGENDA FOR FEBRUARY 11, 2020 AT 6:00 P.M.  
SELECTMEN'S CHAMBERS, TOWN HALL, 272 MAIN STREET, TOWNSEND, MA

- I. PRELIMINARIES - VOTES MAY BE TAKEN:
  - 1.1 Call the meeting to order and roll call.
  - 1.2 Pledge of Allegiance
  - 1.3 Announce the meeting is being tape recorded.
  - 1.3 Chairman's Additions or Deletions.
  - 1.4 Public Comment Period.
- II. APPOINTMENTS AND HEARINGS - VOTES MAY BE TAKEN:
  - 2.1 6:05P.M. Joint Meeting with the Library Trustees, RE: Appointment
- III. EXECUTIVE SESSION - VOTES MAY BE TAKEN:
  - 3.1 Executive Session pursuant to GL c. 30A, s. 21(a)(3) to discuss strategy with respect to collective bargaining or litigation if an open meeting may have a detrimental effect on the bargaining position or litigating position and the chair so declares. RE: Kelly Merrill, et al. v. Town of Townsend, et al and Robert Eaton v. Town of Townsend, et al.
- IV. MEETING BUSINESS - VOTES MAY BE TAKEN:
  - 4.1 Vote to authorize the Town Administrator to sign the MVP Planning Grant Contract.
  - 4.2 Vote to accept on behalf of the Townsend Fire-EMS Department a grant in the amount of \$3,965.00 for student awareness of fire education and \$2,348.00 for senior education from the State Fire Marshall's office.
  - 4.3 Review/Approve/Sign an engineering contract with Summit Engineering and Survey, Inc. in the amount of \$23,450.00 for the design of the sidewalks in the town common.
  - 4.4 Review/Approve/Sign an agreement with William August of Epstein & August, LLP regarding the formation of a nonprofit Cable Access Corporation.
  - 4.5 Review/Sign the warrant for the Presidential Primary to be held on March 3, 2020.
  - 4.6 Review/Approve/Sign the agreement for Interim Superintendent services for the Townsend Water Department.
- V. WORK SESSION - VOTES MAY BE TAKEN:
  - 5.1 Town Administrator updates and report.
    - 5.1.1 2020 National fitness campaign grant

- 5.1.2 Supplemental amount to the FY2020 Chapter 90 apportionment.
- 5.1.3 Excess & Deficiency Calculation for North Middlesex & Nashoba Tech.
- 5.1.4 Budget update for North Middlesex Regional School District.
- 5.1.5 Emergency Communications Consolidation Feasibility Study.
- 5.1.6 Job description for the Water Superintendent position.
- 5.1.7 Vacant positions update:
  - Building Commissioner/Zoning Enforcement Officer
  - Land Use Coordinator
  - Water Superintendent
  - Per Diem Library Tech
  - Grant Administrator
- 5.1.8 IT update.
- 5.1.9 Discussion, RE: 3% sales tax for recreational marijuana.
- 5.1.10 Discussion, RE: complaint received
- 5.2 Board of Selectmen announcements, updates, and reports.
  - 5.2.1 Meeting schedule
- 5.3 Review/Approve the meeting minutes for December 17, 2019, January 6, 2020 and January 14, 2020.
- 5.4 Review and sign payroll and bills payable warrants.
- VI: EXECUTIVE SESSION – VOTES MAY BE TAKEN:
  - 6.1 Executive Session pursuant to GL c. 30A, s. 21(a)(2) to conduct strategy sessions in preparation for negotiations with nonunion personnel or to conduct collective bargaining sessions or contract negotiations with nonunion personnel, RE: Former Police Chief
  - 6.2 Executive Session pursuant to GL c. 30A, s. 21(a)(3) to discuss strategy with respect to collective bargaining or litigation if an open meeting may have a detrimental effect on the bargaining position or litigating position and the chair so declares. RE: All Unions
- VII. ADJOURNMENT: