



Rec'd Townsend Town Clerk
18 MAY '20 AM 10:58

Office of the
BOARD OF SELECTMEN
272 Main Street, Townsend, Massachusetts 01469

Wayne Miller, *Chairman*
James M. Kreidler, Jr.,
Town Administrator

Don Klein, *Vice-Chairman*
(978) 597-1701

SELECTMEN'S MEETING AGENDA FOR MAY 21, 2020 AT 11:00 A.M.

Governor Baker declared a State of Emergency to respond to COVID-19 on March 10, 2020 and ordered a suspension of certain provisions of the Open Meeting Law M.G.L. c. 30A, s 20.

The Board of Selectmen closed the town offices, including boards and committee meetings consistent with the Governor's order, to public access to promote social distancing and reduce the spread of COVID-19.

For those wishing to participate in a meeting, the dial-in number is (605) 313-5800 and the access code is 357174.

I. PRELIMINARIES - VOTES MAY BE TAKEN:

- 1.1 Call the meeting to order and roll call.
- 1.2 Announce the meeting is being tape recorded.
- 1.3 Chairman's Additions or Deletions.

II. APPOINTMENTS OF OFFICIALS/PERSONNEL - VOTES MAY BE TAKEN:

- 2.1 Re-appoint Lawrence Hartnett as a Constable for the Town of Townsend for a three-year term effective July 1, 2020 to June 30, 2023 contingent upon the receipt of a Constable bond.
- 2.2 Appoint Mistie Demazure as a Department Assistant for the Water Department effective May 21, 2020 contingent upon the passing of a medical exam and CORI check with a one-year probationary period.

III. MEETING BUSINESS - VOTES MAY BE TAKEN:

- 3.1 COVID-19 updates.
- 3.2 Review/Approve an agreement addendum for engineering services with McEnroe Consulting, LLC for an amount not to exceed \$43,800.00 and authorize the Town Administrator to sign the agreement subject to review by the Town Accountant.
- 3.3 Review/Approve a contract with F.G. Sullivan, Inc. in the amount of \$8,000.00 contingent upon receipt of the scope of work and authorize the Town Administrator to sign subject to review by the Town Accountant.
- 3.4 Review/Approve a contract in the amount of \$9,999.00 with Maher Services, Inc. for cleaning of the Main Street wellfield and authorize the Town Administrator to sign subject to review by the Town Accountant.
- 3.5 Review/Approve a municipal relief transfer in the amount of \$13,000.00 for Medicare expenses and authorize the Town Administrator to sign the transfer.

3.6 Review/Approve a municipal relief transfer in the amount of \$35,000.00 for Legal expenses and authorize the Town Administrator to sign the transfer.

IV. ADJOURNMENT: