



Office of the
BOARD OF SELECTMEN
272 Main Street, Townsend, Massachusetts 01469

Rec'd Townsend Town Clerk
17 JUL '20 AM 11:50

Wayne Miller, Chairman
James M. Kreidler, Jr.,
Town Administrator

Don Klein, Vice-Chairman

Veronica Kell, Clerk
(978) 597-1701

SELECTMEN'S MEETING AGENDA FOR JULY 21, 2020 AT 6:00 P.M.
SELECTMEN'S CHAMBERS, TOWN HALL, 272 MAIN STREET, TOWNSEND, MA

Governor Baker declared a State of Emergency to respond to COVID-19 on March 10, 2020 and ordered a suspension of certain provisions of the Open Meeting Law M.G.L. c. 30A, s 20.

The Board of Selectmen closed the town offices, including boards and committee meetings consistent with the Governor's order, to public access to promote social distancing and reduce the spread of COVID-19.

JOIN ZOOM MEETING

[HTTPS://US02WEB.ZOOM.US/J/86922870342?PWD=L3RPOUS0SU1SOUHZBVNAUCTZU0I5DZ09](https://us02web.zoom.us/j/86922870342?pwd=L3RPOUS0SU1SOUHZBVNAUCTZU0I5DZ09)

MEETING ID: 869 2287 0342
PASSWORD: 219918

DIAL BY YOUR LOCATION
MEETING ID: 869 2287 0342
PASSWORD: 219918

FIND YOUR LOCAL NUMBER: [HTTPS://US02WEB.ZOOM.US/U/KGCGRQM2I](https://us02web.zoom.us/j/86922870342?pwd=L3RPOUS0SU1SOUHZBVNAUCTZU0I5DZ09)

- I. PRELIMINARIES - VOTES MAY BE TAKEN:
 - 1.1 Call the meeting to order and roll call.
 - 1.2 Pledge of Allegiance.
 - 1.3 Announce the meeting is being tape recorded.
 - 1.3 Chairman's Additions or Deletions.
 - 1.4 Public Comment Period.

- II. APPOINTMENTS OF OFFICIALS/PERSONNEL - VOTES MAY BE TAKEN:
 - 2.1 Appoint the following election workers for a one-year term effective August 15, 2020 to August 15, 2021:

Wardens:
Sharon Lacasse
Jane Stonefield
Betty Mae Tenney

Clerks:
Joyce Boyes

Darlene Coit
Jane Jackson
Julia Stockwell

Inspectors:

Jan Wesson-Snapp	Lindsay Morand
Louise Thorpe	Jerrilyn Bozicas
Clare Kauppi	Debra Stoll
Donna Lynn Pinkerton	Kathy Spaulding
Karen Clement	Sandra Tuttle
Helen Kezar	Janet Vesper
Anne Foresman	Ellen Duval
Marie Barnaby	Linda Durette
Eino Kauppi	Lynne Connors
Elaine Martin	Lisa Sciacca
Donna Miller	Lynne LeBlanc
Barbara Wheeler	Christine Emanouil Hayes
Peter Buxton	Joseph Gallant
Rhonda Gallant	Abigail Johnson
Evan Shine	Kathryn Dow
Charlotte Brown	Maryann Henson
Penny Lorenzen	Patricia Delong
Carol Hoffses	

Ballot Box Clerk:

Cheryl Simoneau
Sandra Stevens
Brian Colby
John Stonefield
Pam Haman

Counters:

Brian Funaiole
Stephen Spofford
Michael Foster

- 2.2 Appoint Paul Walter as a Recycling Attendant 1 effective July 21, 2020 contingent upon the passing of a medical exam and CORI check.
- 2.3 Appoint Jane O'Hara as a Registrar for a three-year term effective March 31, 2020 to March 31, 2023.
- 2.4 Re-Appoint Carol Hoffses as an Associate Member to the Townsend Planning Board effective July 21, 2020 to June 30, 2021.

III. MEETING BUSINESS - VOTES MAY BE TAKEN:

- 3.1 Discussion regarding economic ramifications on families and governmental services.
- 3.2 Review/Approve a 1/12 budget for August. (if needed)
- 3.3 Review/Approve/Sign a three-year contract with Weston & Sampson Engineers, Inc., for environmental monitoring and reporting for an approximate 12-acre parcel with an on-site leachate treatment facility.
- 3.4 Review/Discuss an addendum to the contract for McEnroe Consulting, LLC for engineering services.
- 3.5 Acknowledge the resignation of Conservation Commissioner Michael Turgeon.
- 3.6 Discussion, RE: Shared Streets and Spaces Grant.
- 3.7 Discussion, RE: Road Safety Audits.
- 3.8 Discussion, RE: Safe Routes to School Program.

IV. WORK SESSION - VOTES MAY BE TAKEN:

- 4.1 Town Administrator updates and report.
 - 4.1.1 FY21 Budget Update.
 - 4.1.2 Review/Discuss Town Meeting Schematics.
 - 4.1.3 Discuss Net metering warrant article.
 - 4.1.4 Update IT Contract with White Mountain IT Services.
- 4.2 Board of Selectmen announcements, updates, and reports.
 - 4.2.1 Welcome the new Building Commissioner, Eric Chartrand and the new Water Superintendent, Kenneth Goode.
- 4.3 Written reports from Board liaisons.
- 4.4 Review/Approve the meeting minutes for February 11, 2020, March 10, 2020, March 17, 2020, April 2, 2020, May 1, 2020, and June 30, 2020.
- 4.5 Review and sign the bills payable warrant.

V. ADJOURNMENT: