



OFFICE OF THE BOARD OF SELECTMEN

Wayne Miller, *Chairman*
Don Klein, *Vice-Chairman*
Veronica Kell, *Clerk*

James M. Kreidler, Jr.
Town Administrator

SELECTMEN'S MEETING AGENDA FOR AUGUST 18, 2020 AT 6:00 P.M. SELECTMEN'S CHAMBERS, TOWN HALL, 272 MAIN STREET, TOWNSEND, MA

Governor Baker declared a State of Emergency to respond to COVID-19 on March 10, 2020 and ordered a suspension of certain provisions of the Open Meeting Law M.G.L. c. 30A, s 20.

The Board of Selectmen closed the town offices, including boards and committee meetings consistent with the Governor's order, to public access to promote social distancing and reduce the spread of COVID-19.

Topic: Townsend Board of Selectmen Meeting August 18, 2020
Time: Aug 18, 2020 06:00 PM Eastern Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/7735500929?pwd=aHZNWVpUdEthaXBGZzIrajFMa3hidz09>

Meeting ID: 773 550 0929
Passcode: amVZ85

- I. PRELIMINARIES – VOTES MAY BE TAKEN:
 - 1.1 Call the meeting to order and roll call.
 - 1.2 Pledge of Allegiance
 - 1.3 Announce the meeting is being tape recorded.
 - 1.3 Chairman's Additions or Deletions.
 - 1.4 Public Comment Period.

- II. APPOINTMENTS AND HEARINGS – VOTES MAY BE TAKEN:
 - 2.1 6:10P.M. Kathleen Spofford Town Clerk, RE: Election Updates
 - 2.2 6:15P.M. Energy Committee, RE: Solar discussion
 - 2.3 6:35P.M. Water Commissioners, RE: Discussion on Superintendent, IT/MIS, and budget.

- III. APPOINTMENTS OF OFFICIALS/PERSONNEL – VOTES MAY BE TAKEN:
 - 3.1 Reappoint Karen Hill and Ann Le'Cuyer to the Conservation Commission for a three-year term effective July 1, 2020 to June 30, 2023.
 - 3.2 Appoint Paul Theodoulou as a full-time Police Officer for the Townsend Police Department for term effective August 18, 2020 to June 30, 2021 contingent upon the passing a medical exam and background check with a one-year probationary period.
 - 3.3 Discuss/Appoint Selectmen's Representative to MRPC and MJTC.

- IV. MEETING BUSINESS - VOTES MAY BE TAKEN:
 - 4.1 Discussion, RE: Town Properties Committee Appointments.
 - 4.2 Discussion/Vote removing the reference to the Deputy Chief position from the comp/class plan as submitted by the Collins Institute.
 - 4.3 Review/Vote/Sign the Shared Streets and Spaces Grant Application for submittal.
 - 4.4 Discussion, RE: Policy for posting, hiring, and supervision of positions.
 - 4.5 Declare surplus the following vehicles:
 - 2007 Ford F350 (Squad) - value to be determined
 - 1996 Ford F350 Bucket Truck (Truck 10) - value to be determined
 - 2001 Articat 600 Snow Machine - value to be determined
 - 4.6 Review/Approve updated policy, RE: Use of credit cards.
 - 4.7 Review/Approve and sign out of session an amended and restated conservation restriction, RE: 16 Boutelle Road.

- V. WORK SESSION - VOTES MAY BE TAKEN:
 - 5.1 Town Administrator updates and report.
 - 5.1.1 Townsend Community Access Media, Inc.
 - 5.1.1.1 Review/Discuss chronology of events and actions taken by the town for the formation of a cable access non-profit corporation.
 - 5.1.1.2 Review/Approve/Sign the agreement between the Town of Townsend and Townsend Community Access Media, Inc., as recommended by Special Counsel.
 - 5.1.2 Update, RE: Sidewalk Projects.
 - 5.1.3 Update, RE: Email addresses for Elected Officials.
 - 5.1.4 Update, RE: COVID-19
 - 5.1.4.1 Employee Protocols
 - 5.1.4.2 Relief Funding Update
 - 5.1.5 Follow-up review, RE: List of Statutes Governing Municipal Contracts.
 - 5.1.6 Follow-up review, RE: Ethics

 - 5.2 Board of Selectmen announcements, updates, and reports.
Veronica Kell:
 - Website Status
 - DLTA, age restricted housing and 43D study report.
 - Q & A with a Select Board member
 - Open Meeting Law documents and reports dissemination to board
 - 5.3 Clerk of the Board announcements for events.
 - 5.4 Reports from Board liaisons.
 - 5.5 Review/sign bills payable warrants.

- VI. ADJOURNMENT: