



Office of  
**THE PLANNING BOARD**  
272 Main Street  
Townsend, Massachusetts 01469  
978-597-1700 X1722 [planning@townsendma.gov](mailto:planning@townsendma.gov)

Rec'd Townsend Town Clerk  
12 DEC '23 PM 12:30

Laura Shifrin, Chair (2025)

Carol Hoffses, Vice Chair (2026)

Robert Therrien, Member (2024)

Andrew Shepherd, Clerk (2028)

Tony Lopez, Member (2024)

Michael Virostko, Associate Member (2024)

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## PLANNING BOARD'S MEETING AGENDA

December 18, 2023, 6:30 PM Selectmen's Chambers

272 Main Street, Townsend MA, **AND** via ZOOM for convenience

Please note that while an option for remote attendance and/or participation is being provided as a courtesy to the public, the meeting will not be suspended or terminated if technical problems interrupt the virtual broadcast, unless otherwise required to by law. Members of the public with an interest in a specific agenda item should make plans for in-person attendance.

Zoom link provided by: TCAM Inc.

<https://us02web.zoom.us/j/81047390421?pwd=UWdZSFllld2dzRDhaUXROa1ZqRmMvdz09>

Meeting ID: **810 4739 0421**

Passcode: **572900**

### I. PRELIMINARIES:

- 1.1 Call the meeting to order and roll call\*.
- 1.2 Pledge of Allegiance.
- 1.3 Announce the meeting is being recorded and uploaded to Town of Townsend YouTube channel.
- 1.4 Chair's Additions or Deletions.
- 1.5 Review/Approve the meeting minutes for 11-27-23.

### II. APPOINTMENTS:

- 2.1 **6:45pm - Public hearing** - 108 West Meadow Road – Phil Colameta, Daisem, LLC application for removal of stone walls from within the Town's right of way.

### III. BUSINESS:

- 3.1 Announcements & Communications.
- 3.2 Finalize 2024 Board meeting schedule.
- 3.3 Planning Board Administrative updates and reports.
- 3.4 Final review of Planning Board regulations Section 175-13 Definitive subdivisions.
- 3.5 Discussion of Planning Board regulations Section 175- 45 Stormwater regulations.



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3.6 WK Realty Trtust - request for Certificate on Completion Stormwater Management Permit No. SM2019-02, 27 Scales Lane.

#### IV. ADJOURNMENT:

4.1 Next Planning Board meetings are scheduled for January 8, & January 22, 2024.

\*Votes may be taken at any time during the meeting. The listing of topics that the Chair reasonably anticipates will be discussed at the meeting is not intended as a guarantee of topics that will have been discussed. Not all topics listed may in fact be discussed, and other topics not listed may also be brought up for discussion to the extent permitted by law.