



Office of
THE PLANNING BOARD
272 Main Street
Townsend, Massachusetts 01469
978-597-1700 X1722 planning@townsendma.gov

Rec'd Townsend Town Clerk
6 NOV '23 PM 2:57

Laura Shifrin, Chair (2025)
Carol Hoffses, Vice Chair (2026)

Robert Therrien, Member (2024)

Andrew Shepherd, Clerk (2028)
Tony Lopez, Member (2024)
Michael Virostko, Associate Member (2024)

PLANNING BOARD'S MEETING AGENDA

November 13, 2023, 6:30 PM Selectmen's Chambers

272 Main Street, Townsend MA, **AND** via ZOOM for convenience

Please note that while an option for remote attendance and/or participation is being provided as a courtesy to the public, the meeting will not be suspended or terminated if technical problems interrupt the virtual broadcast, unless otherwise required to by law. Members of the public with an interest in a specific agenda item should make plans for in-person attendance.

Zoom link provided by: TCAM Inc.

<https://us02web.zoom.us/j/84291784780?pwd=c21vUEIyRGNyZ2ZoS0laNWVlclBQZz09>

Meeting ID: **842 9178 4780**

Passcode: **060526**

I. PRELIMINARIES:

- 1.1 Call the meeting to order and roll call*.
- 1.2 Pledge of Allegiance.
- 1.3 Announce the meeting is being recorded and uploaded to Town of Townsend YouTube channel.
- 1.4 Chair's Additions or Deletions.
- 1.5 Review/Approve the meeting minutes for 10-30-23.

II. MEETING BUSINESS:

- 2.1 Special Town meeting - MBTA communities law zoning plan process presentation.
- 2.2 Announcements/Communications – Bylaw review committee update – Robert Therrien.

III. WORK SESSION:

- 3.1 Planning Board Administrative updates and reports.
- 3.2 Discussion of Planning Board fee schedule.
- 3.3 Discussion of Planning Board regulations.
- 3.4 Discussion of Townsend 2022 Master Plan Update implementation.



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IV. ADJOURNMENT:

4.1 Next Planning Board meetings are scheduled for 11-27-23, 12-04-23 & 12-18-23.

*Votes may be taken at any time during the meeting. The listing of topics that the Chair reasonably anticipates will be discussed at the meeting is not intended as a guarantee of topics that will have been discussed. Not all topics listed may in fact be discussed, and other topics not listed may also be brought up for discussion to the extent permitted by law.