



Office of
THE PLANNING BOARD
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RECEIVED
OCT 31 2023
TOWN OF TOWNSEND
TOWN CLERK

Laura Shifrin, Chair (2025)

Carol Hoffses, Vice Chair (2026)

Robert Therrien, Member (2024)

Andrew Shepherd, Clerk (2028)

Tony Lopez (2024)

Michael Virostko, Associate Member (2024)

PLANNING BOARD'S 5:00PM MEETING MINUTES

October 4, 2023, 5:00 PM Selectmen's Chambers

272 Main Street, Townsend MA, **AND** via ZOOM for convenience

Please note that while an option for remote attendance and/or participation is being provided as a courtesy to the public, the meeting will not be suspended or terminated if technical problems interrupt the virtual broadcast, unless otherwise required to by law. Members of the public with an interest in a specific agenda item should make plans for in-person attendance.

I. PRELIMINARIES:

1.1 Call the meeting to order and roll call. Carol Hoffses, acting Chair, called the meeting to order at 5:08pm. Roll call vote: Members present in person were Robert Therrien, Andrew Shepherd, Carol Hoffses, members attending remotely were associate member Michael Virostko. The members absent were Tony Lopez, and Chair Laura Shifrin. Chair Shifrin had recused herself from participating in the matter.

Acting Chair Hoffses appointed Michael Virostko a full voting member of the Planning Board for the meeting.

1.2 Pledge of Allegiance respectfully conducted.

Chair Hoffses announced that the Planning Board will reconvene in an open meeting at 6:00pm.

II. EXECUTIVE SESSION:

Acting Chair Hoffses read the following statement: that the Planning Board move into executive session pursuant to GL c. 30A s21 (a) (3) to discuss strategy with respect to collective bargaining or litigation if an open meeting may have a detrimental effect on the bargaining or litigating position of the public body and the chair so declares. case citation: Middlesex Superior Court Case No. 2381 CV 00976 Hussey, John F. et al vs. Town of Townsend Zoning Board of Appeals et al. The Planning Board will adjourn after executive session and not return to open session.

Andrew Shepherd motioned to move into executive session not to return to open session. Robert Therrien seconded the motion. Roll call vote was taken as follows: YES – Andrew Shepherd, Robert Therrien, Carol Hoffses, Michael Virostko. The motion carried 4-0-0. The Board members entered the executive session at 5:15pm.

Respectfully submitted,
Beth Faxon
Planning Board Administrative Assistant

Approved on: October 30, 2023